



**Commonwealth of Australia**  
**APSJobs - Vacancies Daily**  
**PS11 Daily Gazette Friday - 20 March 2026.pdf**

**Australian Government** Published by Commonwealth of Australia

APSJobs - Vacancies Daily

This electronic document contains notifications of Vacancies now being advertised daily. These notices will also be published in the electronic Public Service Gazette PS12 Weekly Gazette Thursday - 26 March 2026.pdf.

The Gazette contains notifications of certain vacancies and employment decisions for APS and some non-APS Commonwealth agencies as required by the Public Service Act 1999, the Parliamentary Service Act 1999, and their subordinate legislation. To know more about these requirements, see <https://www.apsc.gov.au/public-service-gazette-requirements>

The date of publication of this Gazette is PS11 Daily Gazette Friday - 20 March 2026.pdf. The date of publication establishes the date the vacancy was notified in the Gazette for the purpose of 25(1)(b) of the Australian Public Service Commissioners Directions 2022.

For gazette lodgement inquiries email: [contact@apsjobs.gov.au](mailto:contact@apsjobs.gov.au)

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## Vacancies

Vacancy VN-0768125

### Australian Competition and Consumer Commission

Closing Date: Monday 06 April 2026

Scams Prevention and Digital Markets Division  
Digital Markets Branch

<b>Job Title</b>	Senior Executive Assistant
<b>Job Type</b>	Full-Time;Part-Time, Ongoing;Non-Ongoing
<b>Location</b>	Darwin NT, Townsville QLD, Brisbane QLD, Canberra ACT, Sydney NSW, Melbourne VIC, Hobart TAS, Adelaide SA, Perth WA
<b>Salary</b>	\$102,947 - \$115,384
<b>Future Merit Locations</b>	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
<b>Office Arrangement</b>	Hybrid
<b>Office Arrangement Details</b>	Employees are required to work from the office 2 days per week.
<b>Classification</b>	APS Level 6
<b>Position Number</b>	EA2026/65
<b>Agency Website</b>	<a href="https://www.accc.gov.au/">https://www.accc.gov.au/</a>

### Job Description

<https://acc.bigredsky.com/page.php?pageID=106>

- Do you want to work at an agency where each day reveals new opportunities to work on some of the biggest issues facing consumers and businesses and have opportunities to pursue new and exciting pathways?
- Do you want to work at a place where smart and dedicated people from all walks of life collaborate to work on meaningful matters?
- Do you want to utilise your high-level executive and administrative skills to support the delivery of a new digital competition regime for Australia?

**Then this is the place for you!** At the ACCC, we're proud of the impact we can make together. We understand the responsibilities and challenges that come with a fast moving and ever-changing environment. Our high performing culture is built on a foundation of care, support and inclusion. It's why we're driven by connection and collaboration, sharing our skills, knowledge and support with each other freely and frequently. It's why we prioritise the wellbeing of our people and empower them to work autonomously, flexibly and courageously. At the ACCC, we believe the best version of you is the one that's true to who you are – and that's the you we want working alongside us.

We value flexibility, and all roles can be performed from any capital city in a state or territory or Townsville and are available on a full-time, part-time or job-share basis.

**Applicants from diverse backgrounds including First Nations peoples, people with disability and those from different cultural backgrounds are encouraged to apply.**

## **Duties**

### **What you will do as a Senior Executive Assistant**

As a Senior Executive Assistant, you will provide high-level executive and administrative support to the General Manager of the Digital Markets Branch, and be responsible for leading and managing the branch's administration.

You will be expected to maintain a high level of professionalism, confidentiality, and discretion while liaising within the Division and across the ACCC. The position requires strong attention to detail, resilience, and the ability to manage multiple stakeholders and priorities simultaneously.

In this role, you will:

- Provide a high standard of administrative support to the General Manager, ensuring all needs are met promptly and professionally.
- Exercise strong judgement and discretion in handling sensitive information and making decisions.
- Maintain a high attention to detail in all tasks, including scheduling, documentation, and correspondence.
- Communicate confidently with senior stakeholders, representing the organisation and facilitating effective information exchange.
- Organise workflows and priorities efficiently, managing multiple competing tasks and deadlines.
- Demonstrate a proactive approach to work, adapting quickly to changing circumstances and identifying solutions to challenges as they arise.

## **About you**

In order to succeed in the role, you will have:

- Previous experience providing executive support in a similar role.
- An ability to learn new technology and tools as required.
- A basic understanding of the ACCC and Digital Markets Branch's role, purpose and objectives (or the ability to attain such knowledge quickly).
- Excellent written and oral communication skills and the ability to work collaboratively within multi-disciplinary teams.
- Proven ability to make sound decisions on tasks with considerable complexity and sensitivity, whilst maintaining confidentiality and a high level of professionalism.
- Experience using Microsoft Excel, Microsoft Dynamics and iManage is highly desirable.

To find out more about us and the role, please read the Candidate Kit.

## Eligibility

### How to apply

You will be asked to respond to the statement of claims of no more than 800 words and submit your resume with key outcomes or what you are most proud of in each role you have held (2 pages maximum).

### Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Australian Competition and Consumer Commission

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The ACCC is an independent statutory authority that administers the Competition and Consumer Act 2010 and other Acts. The ACCC works to promote effective competition and fair trading in the market place to benefit consumers, business and the community, and efficiency in the delivery of certain infrastructure services. The AER is a part of the ACCC. The AER is Australia's national energy market regulator and has an independent board. The AER shares employees, resources and facilities with the ACCC.

## To Apply

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<b>Position Contact</b>	David Abkiewicz, (02) 6243 1397
<b>Agency Recruitment Site</b>	<a href="https://acc.bigredsky.com/page.php?pageID=106">https://acc.bigredsky.com/page.php?pageID=106</a>

Applicants to vacancies notified in all formats of the electronic Public Service Gazette should be aware:

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Vacancy VN-0768186

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**Australian National Maritime Museum**

Closing Date: Monday 06 April 2026

Content and Storytelling  
Digital

<b>Job Title</b>	Digital Studio Manager
<b>Job Type</b>	Full-Time, Ongoing; Non-Ongoing
<b>Location</b>	Pymont NSW
<b>Salary</b>	\$121,755 - \$132,713
<b>Future Merit Locations</b>	Pymont
<b>Office Arrangement</b>	Flexible; Hybrid
<b>Office Arrangement Details</b>	Flexible arrangement can be negotiated
<b>Classification</b>	Executive Level 1
<b>Position Number</b>	0057
<b>Agency Website</b>	<a href="https://www.sea.museum/about/about-the-museum/what-we-do">https://www.sea.museum/about/about-the-museum/what-we-do</a>

**Job Description** <https://www.sea.museum/About/About%20the%20museum/Our%20people/Work%20with%20us>

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The Australian National Maritime Museum is seeking an experienced and innovative Digital Studio Manager to join the Digital team in this full-time, non-ongoing role for a period of 12 months.

**About the Australian National Maritime Museum**

As one of Sydney's most visited museums, the Australian National Maritime Museum shares our national maritime story across Australia and the world, online, onsite and through research, presentations and travelling exhibitions, and provides must-visit museum experiences that delight and inspire.

We connect our visitors with the oceans and waterways that are the heartbeat of who we are. From deep time to modern Australian and beyond, we explore our past, our present and future as an island nation shaped by sea, offering a sustainable and cohesive vision for the future.

The Museum welcomes over 2.5 million local, interstate and international visitors annually, and is supported by a thriving and passionate staff, membership, volunteer and education base. Find out more at <https://sea.museum>.

## **Duties**

### **About the Role**

The Manager Digital Studio plays a key role in the Museum's Digital Studio. Responsibilities of the role includes planning, managing, and delivering digital products and experiences in response to the Museum's mission and priorities both online and onsite. The role is accountable for defining digital products/experiences and the end-to-end project management across the research, design, development, and delivery phases ensuring high quality visitor and user experiences for all digital experiences. The Digital Studio Manager will work within a co-design framework with multiple teams internally and with external collaborators on content production for video and photography shoots, website content, and in-gallery digital experiences. All digital product for the Museum will be developed through the Digital studio from ideation to delivery.

*Please note: This recruitment process is intended to fill both current and future vacancies. While the position on offer is non-ongoing, a merit pool of suitable applicants may be established to fill similar ongoing and non-ongoing positions within the next 18 months.*

### **Key Accountabilities**

Under broad direction, this position is responsible for delivering the following functions:

- Manage the production of all digital product through the Digital Studio.
- Manage the development for ongoing analysis of digital strategies, content plans, policies, guidelines, and best practice standards aligned with the Museum's brand to continually improve digital engagement.

- Lead project management of video/media content including: timeline management, assessment and contribution to briefs to ensure strategic and brand realisation, budget management, project documentation and archiving, and the use of project management software for tracking all elements of digital production.
- Provide strategic advice and develop digital products and solutions with an understanding of appropriate formats for cross-platform delivery in response to the Museum's mission and priorities.
- Work with the Head of Digital Engagement and Insight and Lead Developer to scope product requirements and project manage design and delivery to meet deadlines within allocated budgets.
- Develop and execute project proposals, specifications, and budgets, as required, managing multiple projects simultaneously.
- Manage team deliverables including design, testing and iterative development to ensure quality audience outcomes – including for the Museum's web content, and interpretive/interactive experiences.
- Develop and implement innovative strategies to enhance the Museum's digital engagement both online and onsite. This includes effectively reporting on key digital metrics, to providing insights into performance and audience engagement. Additionally manage partnerships and collaborations for digital initiatives, overseeing contracts, agreements, and quality control.
- Work in the Museum's co-design methods across the organisation and with external collaborators to deliver high quality digital experiences.
- Provide training, support and mentorship for staff and interns for the development of digital skills across the Museum through the Digital Drop-In program that aligns with the Museum's strategic aim of being a digital first museum.

## **Selection Criteria**

The successful candidate will demonstrate their capacity against the following:

1. Demonstrated conceptual and innovative problem-solving skills for developing and implementing digital products and platforms.
2. Excellent organisational, traffic and project management skills with demonstrated experience in monitoring the workflow of digital products and platforms; including managing project budgets and resources.
3. Demonstrated experience in stakeholder collaboration, project management and service delivery.
4. Experience using Digital Product Management and Digital Asset Management software, insights/analytics and account scheduling platforms or similar.
5. Comprehensive understanding of new and emerging technologies and product trends.

## **Qualifications and/or relevant experience required**

### **Mandatory:**

- Appropriate tertiary qualification or relevant, equivalent professional experience in digital product development and delivery.

### **Desirable:**

- 5+ years' experience working as part of a Digital team.
- 5+ years' experience managing complex digital product projects from ideation to delivery.
- Knowledge and/or experience working in a Cultural Heritage organisation.
- Experience managing complex video and photography shoots from ideation to delivery.
- Experience with back-end and front-end programming languages, such as Java, HTML, CSS, Drupal, Wordpress and React.
- Experience running Co-design workshops.
- Demonstrated ability to take initiative and deliver effective outcomes working both independently and in a collaborative multi-disciplinary team.
- Excellent written communication skills for producing Digital Engagement briefs from scratch as well as communication with internal and external stakeholders and partners.
- Excellent visual communication skills including the ability to select appropriate digital content for use across multiple channels, for presentations and experiences.
- Experience using Digital Product Management and Digital Asset Management software, insights and account scheduling platforms or similar.

### **Eligibility**

This position is open to all eligible members of the community, and we encourage applications from Aboriginal and Torres Strait Islander people, people with a disability and people from every cultural and linguistic background. To be an eligible member of the community, you must be an Australian citizen. Applications may be accepted from Australian permanent residents who are in the process of acquiring Australian citizenship.

All employees will be required to satisfactorily complete an Australian Federal Police National Police Check and obtain and maintain a Working with Children Check registration.

### **Notes**

**Applications Close: 11:30pm AEDT, Monday 6 April 2026. No applications will be accepted by mail or email.**

When applying via our online e-recruitment system, please provide a written application addressing each Selection Criteria. Your current resume is also to be included in your application.

In addition to an application and your resume, the assessment process for this position may also include an interview and referee reports.

Selection for this position will be made on the basis of relative merit which will be assessed against each item of the selection criteria. Applications that do not address the selection criteria will not be considered for shortlisting by the Selection Panel. As part of the selection process the Selection Panel may invite candidates to undertake online testing, skills-based assessment and provide samples of written work at interview.

## What We Offer You

Working at the Museum offers a stunning office location plus access to a range of benefits including:

- A competitive salary, plus 15.4% superannuation
- Generous leave and flexible working arrangements
- Great training and development opportunities
- Rewards and recognition initiatives
- Our Employee Assistance Program (EAP – a free counselling service for you and your family).
- Wellbeing initiatives including free flu shots and reimbursement for optical
- Staff Regatta – Sailing on the Harbour.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Australian National Maritime Museum

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About the Australian National Maritime Museum As one of Sydney's most visited museums, the Australian National Maritime Museum shares our national maritime story across Australia and the world, online, onsite and through research, presentations and travelling exhibitions, and provides must-visit museum experiences that delight and inspire. We connect our visitors with the oceans and waterways that are the heartbeat of who we are. From deep time to modern Australian and beyond, we explore our past, our present and future as an island nation shaped by sea, offering a sustainable and cohesive vision for the future. The Museum welcomes over 2.5 million local, interstate and international visitors annually, and is supported by a thriving and passionate staff, membership, volunteer and education base. Find out more at <https://sea.museum>.

## To Apply

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<b>Position Contact</b>	Leonie Jones, 02 9298 3728
<b>Agency Recruitment Site</b>	<a href="https://www.sea.museum/About/About%20the%20museum/Our%20people/Work%20with%20us">https://www.sea.museum/About/About%20the%20museum/Our%20people/Work%20with%20us</a>

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Vacancy VN-0768039

## Australian Submarine Agency

Closing Date: Sunday 12 April 2026

Australian Submarine Agency  
Policy Strategy & Engagement

<b>Job Title</b>	Policy Strategy & Engagement Director
<b>Job Type</b>	Full-Time, Ongoing
<b>Location</b>	Canberra ACT, Adelaide SA, Perth WA
<b>Salary</b>	\$144,430 - \$173,359
<b>Future Merit Locations</b>	Canberra, Adelaide, Perth
<b>Office Arrangement</b>	On Site
<b>Office Arrangement Details</b>	ASA is committed to assisting its employees with flexible office arrangements. Flexible Office Arrangements are available for certain roles within ASA
<b>Classification</b>	Executive Level 2
<b>Position Number</b>	ASA/01604/26
<b>Agency Website</b>	<a href="https://www.defence.gov.au/about/taskforces/aukus">https://www.defence.gov.au/about/taskforces/aukus</a>

**Job Description** <https://defencecareers.nga.net.au/?jati=F167C68D-8911-E996-C756-ECC1CBC7A8EF>

## Duties

### The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

EL 2 Director duties include, but are not limited to:

- developing policy advice;
- interpreting legal advice and drafting policy positions;
- preparing correspondence, reports and briefs;
- liaising with internal and external stakeholders, including from other Commonwealth Government agencies, and representing the work area;
- undertaking research, analysis, integration and evaluation of technical information;
- supporting ministerial and senior officials' participation in high-level meetings, including with international partners; and
- leading and managing team members.

### **About our Team**

Policy, Strategy and Engagement Division is responsible for driving the policy and strategy framework for the ASA. This includes overseeing, managing and leading the implementation of key aspects of the AUKUS trilateral security partnership and nuclear-powered submarine program, in accordance with the Optimal Pathway. Depending on the role, there are opportunities for domestic and international travel.

### **Our Ideal Candidate**

We are a dynamic organisation seeking employees who are agile, innovative and energised by high-paced work. Our ideal candidates will bring the following attributes and skills to the role:

- a strong commitment to Australia's national interest;
- excellent written, interpersonal and verbal communication skills;
- demonstrated experience in drafting policy advice to government;
- adaptability, resilience and flexibility in the face of changing and competing priorities;
- ability to work under pressure and lead your team to meet tight deadlines;
- strong commitment to collaboration and working with the leadership team and peers, with deep experience managing and building high-performing teams;
- strong analytical skills and sound judgement, with an innovative approach to problem-solving;
- ability to develop, maintain and strengthen strategic relationships, and engage and liaise across a broad range of stakeholders to support the work of the Australian Submarine Agency;
- demonstrated record of delivering accurate, timely and influential policy advice under pressure; and,
- outcome-focused mindset with an ability to get practical results.

### **Eligibility**

#### **Security Clearance:**

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

### **Notes**

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Australian Submarine Agency

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The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia's nuclear-powered submarine program. Australia's acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

## To Apply

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<b>Position Contact</b>	ASA Recruitment, <a href="mailto:asa.recruitment@defence.gov.au">asa.recruitment@defence.gov.au</a>
<b>Agency Recruitment Site</b>	<a href="https://defencecareers.nga.net.au/?jati=F167C68D-8911-E996-C756-ECC1CBC7A8EF">https://defencecareers.nga.net.au/?jati=F167C68D-8911-E996-C756-ECC1CBC7A8EF</a>

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Vacancy VN-0768144

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**Department of Finance**

Closing Date: Friday 03 April 2026

Procurement  
Strategic Contracting Procurement Integrity and Advice Section

<b>Job Title</b>	Policy and Program Officers and Senior Policy and Program Officers
<b>Job Type</b>	Full-Time, Ongoing;Non-Ongoing
<b>Location</b>	Canberra ACT, Melbourne VIC
<b>Salary</b>	\$92,127 - \$123,702
<b>Future Merit Locations</b>	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
<b>Office Arrangement</b>	Hybrid
<b>Office Arrangement Details</b>	Finance supports flexible workplace arrangements as per operational requirements
<b>Classification</b>	APS Level 5;APS Level 6
<b>Position Number</b>	2026/044
<b>Agency Website</b>	www.finance.gov.au

**Job Description**

<https://financejobs.nga.net.au/cp/index.cfm?event=jobs.jati&returnToEvent=jobs.home&jobID=0BC54444-B2E6-12>

**ABOUT THE DIVISION AND BRANCH**

Procurement Division is responsible for the Australian Government’s procurement framework, including the Commonwealth Procurement Rules (CPRs), and key procurement systems such as AusTender, supporting transparent, ethical and value for money procurement across the Commonwealth.

The Strategic Contracting Branch (SCB) manages a range of whole of government procurement arrangements which enable entities to access suppliers and services efficiently while supporting government priorities. SCB’s arrangements include:

- Electricity
- Fleet management and financing
- Travel services
- Stationery and office supplies
- Recruitment and labour hire services
- Management advisory services

SCB leads the contract management and day-to-day operations of these arrangements, as well as the integrity, assurance, and strategic commercial oversight functions. SCB's role is to ensure these arrangements are effective and meeting entity needs, and that suppliers are delivering services in accordance with the relevant head agreement.

A day in SCB could involve solving complex issues, answering queries, developing guidance and processes, or coordinating events and presentations.

## **Duties**

### **ABOUT THE ROLES**

We're looking for officers who bring the technical capability required for policy and/or program work, and who actively contribute to a positive culture underpinned by professionalism, collaboration and sound judgement.

We are looking for professionals with proficient organisation skills, clear written communication, and the ability to engage effectively with stakeholders while supporting various projects across the Section and Branch.

At the APS5 level, your role will typically involve:

- Working collaboratively to support policy development and program delivery activities.
- Drafting high quality guidance, correspondence and communications to support implementation.
- Analysing data to support evidence based decision making, performance monitoring and reporting.
- Assisting with project coordination and contributing to section and divisional deliverables.
- Completing administrative tasks to support the day to day functioning of the team.

We are seeking experienced professionals with sound judgement, strong written communication skills, and the ability to engage effectively with a range of stakeholders. APS 6 officers play a key role in shaping how policy and program work is delivered, fostering collaboration and integrity, and supporting high quality outcomes across the Section and Branch.

At the APS 6 level, responsibilities typically include:

- Working autonomously to progress policy and program priorities while supporting a collaborative team environment.

- Leading the preparation of high quality policy advice, guidance materials, briefs and communications.
- Analysing complex data and information to support evidence based policy advice, risk management and reporting.
- Leading or coordinating projects and initiatives, contributing to section priorities and continuous improvement.
- Providing guidance and oversight of administrative and workflow processes to ensure effective team functioning.

## DETAILED VACANCY INFORMATION

For detailed information about this role, including the job specific capabilities, please refer to the downloadable vacancy pack, which can be accessed by clicking the hyperlink at the bottom of this page.

### Eligibility

- Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.
- Successful applicants will be required to undergo the process to obtain and maintain, or continue to hold the required security clearance level for the role as indicated in the downloadable job pack. All Finance staff are required to have a minimum baseline security clearance prior to commencement.
- This role is being advertised as both ongoing and non-ongoing. Roles may be offered as either ongoing or non-ongoing subject to operational requirements. Where a non-ongoing position is offered, the role will be filled for a specified term of up to 12 months. Specified term vacancies may be extended up to a maximum period of 18 months.
- We encourage and welcome applications from Aboriginal and Torres Strait Islander peoples, people with Disability, LGBTQI+ people, people from culturally and linguistically diverse backgrounds and mature aged people.

### Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Department of Finance

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As a central agency of the Australian Government, the Department of Finance (Finance) plays an important role in assisting government across a wide range of policy areas to ensure its outcomes are met. Finance supports the government's ongoing priorities through the Budget process and fosters leading practice through the public sector resource management, governance and accountability frameworks. Finance plays a leading role in advising the government on many of its strategic priorities. We do this through our professional and considered approach to providing advice, developing policy, delivering services and engaging with our clients and stakeholders. Finance's key areas of focus are: - Budget - Business Enabling Services - Commercial - Governance and Resource Management

**To Apply**

<b>Position Contact</b>	Josh Eveille, 02 6215 2915
<b>Agency Recruitment Site</b>	<a href="https://financejobs.nga.net.au/cp/index.cfm?event=jobs.jati&amp;returnToEvent=jobs.home&amp;jobID=0BC544">https://financejobs.nga.net.au/cp/index.cfm?event=jobs.jati&amp;returnToEvent=jobs.home&amp;jobID=0BC544</a>

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Vacancy VN-0768187

**Department of Finance**

Closing Date: Sunday 29 March 2026

Corporate  
 Human Resources People Services

<b>Job Title</b>	Director, People Services
<b>Job Type</b>	Full-Time, Ongoing; Non-Ongoing
<b>Location</b>	Canberra ACT
<b>Salary</b>	-
<b>Future Merit Locations</b>	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
<b>Office Arrangement</b>	Hybrid
<b>Office Arrangement Details</b>	Finance supports flexible workplace arrangements as per operational requirements
<b>Classification</b>	Executive Level 2
<b>Position Number</b>	2026/046
<b>Agency Website</b>	<a href="http://www.finance.gov.au">www.finance.gov.au</a>

## Job Description

<https://financejobs.nga.net.au/cp/>

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### ABOUT THE BRANCH & SECTION

The Human Resources (HR) Branch manages and consults on HR policies, provides advice and services related to employee conduct, payroll services and remuneration, work health and safety, workers compensation, recruitment and mobility, workforce planning and capability development, and performance management. The Branch also contributes to strategies to enhance organisational culture, diversity and leadership.

The People Services section is responsible for the management and delivery of:

- HR Assist
- Recruitment
- SES Unit

These key deliverables are currently being managed across three teams within the section, with collaboration and all teams working closely to deliver our shared goals.

### Duties

### ABOUT THE OPPORTUNITY

Are you an inspiring leader with a passion for shaping workplace culture and driving capability across teams? The Department of Finance is seeking a dynamic HR Director to head our People Services Branch, overseeing HR Assist, Recruitment, and the SES Unit. Reporting to our Chief People Officer and working with a strong HR leadership team, this is your chance to influence key HR strategies, collaborate with dedicated professionals, and make a real impact on organisational performance and staff wellbeing. Join us in delivering innovative HR solutions and fostering a thriving, inclusive environment at the heart of government.

HR Assist provides frontline support and expert advice to employees and managers on a wide range of HR matters, ensuring efficient and responsive service delivery.

Recruitment oversees end-to-end attraction and selection processes, working to secure top talent and support the Department's workforce needs.

SES Unit manages executive-level staffing, including SES recruitment, contract management, and executive development initiatives, supporting leadership across the organisation.

We want to hear from you if you are a motivated leader, capable of challenging team to improve and excel on their service to Finance. Finance is a fast paced environment seeking great talent to help drive our ambitious agenda.

## DETAILED VACANCY INFORMATION

For detailed information about this role, including the job specific capabilities, please refer to the downloadable vacancy pack, which can be accessed by clicking the hyperlink at the bottom of this page.

### Eligibility

- Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.
- Successful applicants will be required to undergo the process to obtain and maintain, or continue to hold the required security clearance level for the role as indicated in the downloadable job pack. All Finance staff are required to have a minimum baseline security clearance prior to commencement.
- This role is being advertised as both ongoing and non-ongoing. Roles may be offered as either ongoing or non-ongoing subject to operational requirements. Where a non-ongoing position is offered, the role will be filled for a specified term of up to 12 months. Specified term vacancies may be extended up to a maximum period of 18 months.
- We encourage and welcome applications from Aboriginal and Torres Strait Islander peoples, people with Disability, LGBTQI+ people, people from culturally and linguistically diverse backgrounds and mature aged people.

### Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Department of Finance

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As a central agency of the Australian Government, the Department of Finance (Finance) plays an important role in assisting government across a wide range of policy areas to ensure its outcomes are met. Finance supports the government's ongoing priorities through the Budget process and fosters leading practice through the public sector resource management, governance and accountability frameworks. Finance plays a leading role in advising the government on many of its strategic priorities. We do this through our professional and considered approach to providing advice, developing policy, delivering services and engaging with our clients and stakeholders. Finance's key areas of focus are: - Budget - Business Enabling Services - Commercial - Governance and Resource Management

**To Apply**

<b>Position Contact</b>	Catherine McLachlan, 02 6215 3197
<b>Agency Recruitment Site</b>	<a href="https://financejobs.nga.net.au/cp/">https://financejobs.nga.net.au/cp/</a>

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Vacancy VN-0768179

**Great Barrier Reef Marine Park Authority**

Closing Date: Monday 06 April 2026

Marine Park Operations Field Management Strategy

<b>Job Title</b>	Project Manager Reef Conservation Actions
<b>Job Type</b>	Full-Time, Ongoing; Non-Ongoing
<b>Location</b>	Townsville QLD
<b>Salary</b>	\$99,733 - \$111,702
<b>Future Merit Locations</b>	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
<b>Office Arrangement</b>	Hybrid
<b>Office Arrangement Details</b>	Hybrid working arrangements are available and may be negotiated with the business area
<b>Classification</b>	APS Level 6
<b>Position Number</b>	721
<b>Agency Website</b>	

**Job Description**

<https://www2.gbrmpa.gov.au/careers>

**The Great Barrier Reef Marine Park Authority (the Reef Authority)** is a Commonwealth non-corporate entity, and a statutory agency established by the Great Barrier Reef Marine Park Act 1975 (Marine Park Act), reporting to the Minister for the Environment and Water. Our objective is the long-term protection, ecologically sustainable use, understanding and enjoyment of the Great Barrier Reef for all Australians and the international community through the care and development of the Marine Park.

Managing a reef roughly the size of Italy demands many skills and talents, so you don't have to be a marine biologist to contribute to our mission. From finance to marketing roles, we have a team almost as diverse as the ecosystem we protect. Our commitment and dedication to the Great Barrier Reef and the Australian public have a long-lasting impact, and we are looking for individuals who can bring their unique skills, experience, and knowledge to our high-performing and inclusive organisation.

## **The Position**

We are seeking a dynamic and experienced environmental project manager to lead and support island, marine and vulnerable species management, including conservation and intervention actions, within the Great Barrier Reef World Heritage Area.

This is a dynamic position with a wide range of responsibilities including project planning and reporting, risk assessment, project evaluation, procurement, communication product development, stakeholder and Traditional Owner engagement, and some marine-based fieldwork.

You will be part of the Reef Conservation Actions team within the Australian and Queensland Governments Reef Joint Field Management Program, which is a 40-year partnership between the Reef Authority and Queensland Parks and Wildlife Service.

**This position will be initially filled on a non-ongoing basis up to 24 December 2026**

## **About You**

- You have excellent problem-solving skills with the ability to communicate and include others in the solution.
- You thrive under pressure, have an eye for detail and can effectively manage competing priorities.
- You are logical, have good analytical skills and are detailed in your work.
- You will have experience in government procurement processes and contract management.

- You can prioritise and align operational activities to organisational objectives in order to complete tasks on time and to a high standard.

## **Duties**

- Project manage natural resource management and vulnerable species conservation and management projects for the Reef Joint Field Management Program.
- Assist with the design, development, and implementation of field trials of specific techniques for reef and island conservation and recovery actions that can be applied at a local or regional scale in partnership with Traditional Owners, reef users, funding partners and private donors. This may include in-water field trials and recovery actions if suitably trained and qualified.
- Develop procedures and policies to guide the delivery of vulnerable species, reef and island conservation and recovery actions.
- Effectively represent the Reef Joint Field Management Program, build and manage relationships and effectively communicate with a range of internal and external stakeholders including Traditional owners, the tourism industry, recreational users and island lease holders.
- Facilitate the delivery of projects with the Department of the Environment, Tourism, Science and Innovation, consultants, Traditional Owners, and other partners to deliver vulnerable species, reef and island conservation and recovery actions, including reviewing performance and identifying opportunities for improvement.
- Anticipate and respond to change and deal with uncertainty with a positive and flexible approach and share information with others to assist them in understanding and adapting to change.

## **Eligibility**

To be eligible for employment, candidates must be an Australian citizen at the time of application.

The position requires a Baseline security clearance. Successful candidates will be required to obtain and maintain a clearance at this level.

The successful candidate will be willing to provide identity documents and undergo an identity pre-employment check through a Document Verification Service.

## **Desirable qualifications or equivalent experience**

- Relevant tertiary qualifications (or equivalent experience) in marine, environmental sciences or natural resource management.
- Project Management qualifications or equivalent experience.
- Experience in Government procurement processes.
- Minimum dive qualification of Dive Master or ADAS Part 1 Diver (or training to AS/NZS 2815.1) or equivalent and maintain training requirements as per AS/NZS 2299.1:2015 Occupational diving operations – Standard operational practice.

## **Notes**

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Great Barrier Reef Marine Park Authority

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### To Apply

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<b>Position Contact</b>	Sarah Salmon, 0499 973 037
<b>Agency Recruitment Site</b>	<a href="https://www2.gbrmpa.gov.au/careers">https://www2.gbrmpa.gov.au/careers</a>

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Vacancy VN-0768126

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## Independent Health and Aged Care Pricing Authority

Closing Date: Monday 30 March 2026

Independent Health and Aged Care Pricing Authority (IHACPA)  
Costing and Infrastructure Branch Data Acquisition

<b>Job Title</b>	APS6 Data Analyst and APS6 Data Engineer
<b>Job Type</b>	Full-Time, Ongoing;Non-Ongoing
<b>Location</b>	Sydney NSW
<b>Salary</b>	\$101,679 - \$114,709
<b>Future Merit Locations</b>	Sydney
<b>Office Arrangement</b>	Hybrid
<b>Office Arrangement Details</b>	Successful candidates will be required to work on a daily basis in our Sydney office for at least the first three months.
<b>Classification</b>	APS Level 6
<b>Position Number</b>	26-IHACPADIV-30990
<b>Agency Website</b>	

**Job Description**

<https://www.ihacpa.gov.au/careers>

Data Analyst

The Data Analyst role supports the oversight of IHACPA’s end to end data acquisition cycle, ensuring the delivery of high quality datasets to internal users. It involves working closely with a range of stakeholders to implement new data warehouse capabilities and processes for managing aged care activity and cost data. The role provides technical support across data acquisition, analysis, monitoring, validation, information security, and reporting for both internal and external stakeholders. It also includes maintaining and developing technical tools in SAS and SQL to transform and consolidate data, contributing to IHACPA’s reporting requirements within the Secure Data Management System, and providing input into strategies, policies, priorities, and work practices that strengthen IHACPA’s various data management systems.

Data Engineer

The Data Engineer role contributes to the design, development and maintenance of cloud based data pipelines, data models and analytical workflows that underpin IHACPA’s data services. It supports the modernisation of legacy analytics and machine learning scripts by refactoring code, improving documentation and implementing updates to cloud native platforms. The role also

assists in developing robust data management practices, including validation, documentation, metadata management and quality assurance. In addition, it provides support for internal and external data requests by preparing, validating and securely delivering approved datasets, and undertakes data extraction, cleaning, transformation and analysis to meet reporting, business and project needs. The position applies IHACPA's governance requirements across data security, privacy, risk management, record keeping and internal controls to ensure the delivery of secure, high quality data services.

Successful candidates will be required to work on a daily basis in our Sydney office for at least the first three months. Thereafter, they will be required to work in our Sydney office at least two days per week.

## **Duties**

Both roles:

- Coordinate program management for the section, working to tight deadlines and adapting to changing priorities with limited direction.
- Take ownership of section operations, driving development, continuous improvement, change control, and proactive stakeholder engagement across the program of work.
- Build and maintain productive working relationships, collaborating effectively with team members, IHACPA staff, management, and external working groups.
- Apply IHACPA's governance framework in day to day delivery, actively managing risk, delegations, compliance, finance, HR, WHS, ICT requirements, and other internal control obligations.

## **Data Engineer**

- Apply sound judgement to analyse data and resolve issues, investigating root causes, assessing options, and translating EL1 technical guidance into clear, actionable tasks, documentation or analytical outputs.
- Demonstrate strong analytical capability, synthesising complex information, validating data with accuracy, and preparing clear, wellstructured reports or technical summaries.

## **Data Analyst**

- Deliver outcomes that meet the section's objectives, following through to closure, contributing to operational capability, navigating uncertainty, and proactively driving and implementing change.
- Take ownership of understanding client needs, gathering data, delivering analysis, resolving issues, and evaluating options. Provide clear recommendations and support clients by ensuring solutions are understood, practical and effectively implemented.

## **Eligibility**

- To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.
- An applicant's suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:
  - Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
  - Completion of a medical declaration and pre-employment medical (where required),
  - Providing evidence of qualifications (where required), and
  - Obtaining and maintaining a security clearance at the required level.

#### Desirable experience/qualifications

- A tertiary qualification in data management or a related field, and/or working knowledge of these areas.
- Knowledge or previous experience using SAS, SQL or Python.

#### Notes

- Applications close 30 March 2026 11:30pm AEDT.
- Applicants are asked to quote reference number 26-IHACPADIV-30990 to assist when making an enquiry.
- Employees perform their duties at one of the Department of Health, Disability and Ageing offices, in the locations specified in this advertisement. Remote working is possible and is negotiated with your manager on commencement. Flexibility can be negotiated with your manager to balance your personal and professional needs with the needs of your role and business area.
- This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

### **About the Independent Health and Aged Care Pricing Authority**

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The Independent Hospital Pricing Authority (IHPA) was established under the National Health Reform Act 2011 (NHR Act) (Cwlth) to improve health outcomes for all Australians. Its primary responsibility has been to enable the implementation of national activity based funding of public hospital services through the annual determination of the national efficient price and national efficient cost. These determinations play a crucial role in calculating the Commonwealth funding contribution to Australian public hospital services, and offer a benchmark for the efficient cost of providing those services as outlined in the National Health Reform Agreement. On 12 August 2022 amendments to the NHR Act came into effect changing IHPA's name to the Independent Health and Aged Care Pricing Authority (IHACPA) and expanding its role to include the provision of costing and pricing advice on aged care to the Commonwealth Government.

### **To Apply**

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<b>Position Contact</b>	Mohammad Lafi, (02) 7232 6028
<b>Agency Recruitment Site</b>	<a href="https://www.ihacpa.gov.au/careers">https://www.ihacpa.gov.au/careers</a>

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Vacancy VN-0768065

**National Library of Australia**

Closing Date: Monday 06 April 2026

Corporate Governance

<b>Job Title</b>	EL1 - Assistant Director, Corporate Reporting and Secretariat
<b>Job Type</b>	Full-Time, Ongoing; Non-Ongoing
<b>Location</b>	Parkes ACT
<b>Salary</b>	\$121,755 - \$141,555
<b>Future Merit Locations</b>	Various locations - ACT, Parkes
<b>Office Arrangement</b>	Flexible
<b>Office Arrangement Details</b>	Flexible arrangements may be negotiated with the successful candidate.
<b>Classification</b>	Executive Level 1
<b>Position Number</b>	107068
<b>Agency Website</b>	

**Job Description**

<https://nla.nga.net.au/cp>

As a world leading library, the National Library of Australia offers an innovative and collaborative workplace where exceptional team players and technical specialists can flourish. As part of the Library's team, you will help support organisational reform, working collaboratively with your team to shape the Library's future.

## **Duties**

The Library is seeking to fill an ongoing Assistant Director, Corporate Reporting and Secretariat (EL1) role within the Governance Section of the Corporate Branch.

As Assistant Director, Corporate Reporting & Secretariat you will play a key role in preparing the Library's publicly available performance documents, including the Corporate Plan and Annual Report, as well as providing essential briefing and administrative support to the Library's Council. Success in the role will require the ability to interpret regulatory guidance, but also to work collaboratively and marshal expertise from across the Library. The work of the team is high-profile, and you will need to demonstrate resilience and flexibility to meet priorities as they evolve.

We are looking for a candidate who enjoys working collaboratively and can manage competing priorities. We are seeking someone with strong communication skills and an excellent eye for detail, ideally with experience in writing for government.

To succeed in this role:

- it is highly desirable that you have secretariat and corporate reporting experience.

## **Eligibility**

Applicants should be Australian citizens to be eligible for APS employment.

The preferred applicant must have the ability to obtain and maintain a Baseline security clearance and undergo a police record check and must be willing to disclose all relevant and required information.

## **Notes**

We encourage and welcome application from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQ+ people, people from culturally and linguistically diverse backgrounds and mature age people.

## **About the National Library of Australia**

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## **To Apply**

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<b>Position Contact</b>	Kim Brunoro, (02) 6262 1864
<b>Agency Recruitment Site</b>	<a href="https://hla.nga.net.au/cp">https://hla.nga.net.au/cp</a>

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## Agriculture, Water and the Environment

Vacancy VN-0768178

### Department of Agriculture, Fisheries and Forestry

Closing Date: Sunday 12 April 2026

Exports & Veterinary Services  
 Meat Exports Area Technical Managers

<b>Job Title</b>	Area Technical Manager
<b>Job Type</b>	Full-Time;Part-Time, Ongoing
<b>Location</b>	Various locations - WA WA
<b>Salary</b>	\$157,087 - \$170,708
<b>Future Merit Locations</b>	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
<b>Office Arrangement</b>	Hybrid
<b>Office Arrangement Details</b>	Hybrid
<b>Classification</b>	Executive Level 2
<b>Position Number</b>	2026/463
<b>Agency Website</b>	<a href="https://www.agriculture.gov.au">https://www.agriculture.gov.au</a>

### Job Description

<https://www.agriculture.gov.au/about/jobs/apply>

**Why YOU are important to us and what impact will you have on the Exports & Veterinary Services Division and the departments' goal.**

We make sure Australian exports meet international standards through inspections, audits and certifications. Our work helps expand trade by negotiating technical access for food and other products. We also manage quotas under trade agreements and represent Australia in setting global food standards.

We work with industry and international partners to ensure Australia's export systems are trusted and efficient. From meat inspection and halal certification to managing digital export systems and tariff quotas, we support smooth trade operations and uphold high standards that keep Australian products moving into key global markets.

As an Area Technical Manager, you will provide expert veterinary and technical leadership to ensure nationally consistent, high-quality inspection, verification and audit activities across meat export establishments. The role contributes to Exports and Veterinary Services Division by strengthening regulatory compliance, supporting on plant veterinary officers, and protecting Australia's export market access through effective risk management and technical assurance.

## **Duties**

### **This is where you play an important role.**

As an Area Technical Manager you will be responsible for the following day-to-day activities:

- Lead and promote nationally consistent, high-quality inspection and verification of red meat production across a defined group of meat export establishments.
- Deliver the Export Meat Systems Audit Program (EMSAP), including planning, conducting, reporting and billing of audits in line with legislative and regulatory requirements.
- Ensure audit findings and responses are proportionate, evidence-based and supported by export legislation and importing country requirements.
- Verify that establishment approved arrangements accurately reflect operational practices and remain compliant with export and market access requirements.
- Conduct technical support and verification visits to confirm effective implementation of the Meat Establishment Verification System (MEVS) by on plant officers including On Plant Veterinarians (OPVs), Food Safety Meat Assessors (FSMAs) and Food Safety Assessors (FSAs).
- Provide technical support to OPVs and FSAs, including verification of competency and advice on complex regulatory or food safety matters.
- Contribute to national veterinary technical policy, projects and continuous improvement initiatives in collaboration with the Veterinary and Export Meat Branch.
- Where required, support establishments during international audits and ensure that departmental requirements are met.

- Foster a strong food safety and animal welfare compliance culture within export meat establishments and across industry.
- Lead establishment level compliance oversight, including risk identification, escalation, corrective action oversight and critical incident management.
- Build and maintain effective relationships with internal and external stakeholders, promoting clear communication and early issue resolution.
- Ensure accurate documentation, reporting and adherence to departmental governance, policies and procedures.
- Represent the team in broader organisational forums and contribute to cross-branch collaboration.

**Please note** that this recruitment process will **initially be used to fill one vacancy in WA**. The merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, **may be used to fill future ongoing vacancies throughout Australia** where the duties are of a similar nature.

### **Eligibility**

We are seeking an experienced veterinary professional who brings strong technical judgement, confidence operating in complex regulatory environments and a collaborative leadership style. The ideal applicant will demonstrate:

- experience delivering or supporting audit, verification or assurance activities, with the ability to assess compliance and manage risk proportionately
- a sound knowledge of Australian animal production systems, export meat supply chains and public health principles, including livestock welfare and food safety
- strong veterinary science capability, with experience applying pathology, microbiology and scientific analysis to regulatory, verification or audit contexts
- a proven ability to interpret and apply export legislation, standards and importing country requirements in practical, operational settings
- confidence providing high level technical advice and support to staff, including mentoring, performance support and competency verification in dispersed teams
- well-developed critical thinking and problem-solving skills which will enable them to navigate complex issues, identify risks and lead effective resolution
- clear, persuasive written and verbal communication skills, with the ability to explain complex technical matters to diverse audiences
- strong organisational skills and the ability to work with autonomy, exercising sound professional judgement while knowing when to escalate issues

- the capability to influence and negotiate with stakeholders to achieve regulatory outcomes without unnecessary burden
- strong interpersonal skills, including the ability to build trust, foster psychologically safe working environments and manage conflict with integrity and empathy
- resilience and composure when working in fast paced, high accountability environments with competing priorities
- proficiency in computer-based systems such as Microsoft Office 365, online collaboration and electronic reporting and billing platforms.

## **Eligibility and other requirements**

The successful applicant must:

- hold and maintain a valid Australian motor vehicle drivers licence
- meet the physical requirements of the role(s) involve a combination of outdoor and office-based work
- note that they may be required to perform occasional out-of-hours and weekend work
- wear an official uniform supplied by the department, including during field operations (as applicable), in accordance with the department's uniform policy
- wear appropriate protective personal equipment clothing and comply with departmental Work Health & Safety policies and procedures
- note that they will be required to undergo a pre-employment medical examination which will include Q-Fever tests and that Q-Fever immunisation will be required where immunity cannot be established
- note that they will be required to travel across establishments and regions and spend periods working on-plant and in production environments.

## **Notes**

### **Work location**

These vacancies generally work across multiple states and therefore may be able to be performed, subject to negotiation, from any state or territory.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/about/careers/continuing-serve-vetpaths-support-pathway-veterans-new-australian-public-service-aps> This

initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Department of Agriculture, Fisheries and Forestry

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### To Apply

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<b>Position Contact</b>	Emily Doyle, 0403 915 883
<b>Agency Recruitment Site</b>	<a href="https://www.agriculture.gov.au/about/jobs/apply">https://www.agriculture.gov.au/about/jobs/apply</a>

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**Attorney-General's**

Vacancy VN-0768158

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**Australian Federal Police**

Closing Date: Friday 03 April 2026

<b>Job Title</b>	Strategy and Coordination Team Member and Senior Team Member
<b>Job Type</b>	Full-Time, Ongoing
<b>Location</b>	Canberra ACT
<b>Salary</b>	\$103,256 - \$123,420
<b>Future Merit Locations</b>	Canberra
<b>Office Arrangement</b>	On Site
<b>Office Arrangement Details</b>	Flexible arrangements available
<b>Classification</b>	APS Level 6
<b>Position Number</b>	15780
<b>Agency Website</b>	<a href="https://careers.afp.gov.au">https://careers.afp.gov.au</a>

**Job Description**

<https://careers.afp.gov.au/job-invite/15780/>

**Did you know?**

The mission of the Australian Federal Police is to provide dynamic and effective law enforcement to the people of Australia. It provides policing throughout Australia in relation to the prevention and detection of crimes against the Commonwealth, its laws and integrity, and community police services to the Community of the ACT.

Working for the AFP provides you with a diverse and rewarding career. Whether you immerse yourself in a position on the frontline, or provide critical operational or professional support, the work you do makes a big impact on the people of Australia.

We're committed to looking after you, with some of the best benefits and conditions in the industry – including (but not limited to):

- Six weeks (30 days) of paid annual leave per year + additional paid Christmas stand down
- 4 extra days of mandatory rest leave per year

- 18 days of paid personal leave per year
- Generous superannuation of 15.4%
- 18 weeks paid Parental Leave for Primary Caregiver (and 14 weeks for Secondary Caregiver) + additional unpaid leave entitlements for up until 24 months from the child's date of birth or placement
- Generous salaries and incremental salary progression governed by the [AFP Enterprise Agreement](#)
- Flexible and hybrid working arrangements that support work-life balance
- Health & wellbeing services – with a focus on early intervention, education and prevention
- Access to ongoing training and professional development opportunities

## **Duties**

Applications are invited from suitably qualified candidates wishing to be considered for the role of Team Member (Band 5) and Senior Team Member (Band 6) in the Strategy and Coordination Team, Defence and Aviation Command.

The Defence and Aviation Command holds strategic responsibility for managing the AFP's relationship with Defence, including the AFP's commitments under the AUKUS initiative and the AFP's Aviation strategy. The Command also works collaboratively across the agency to develop and support the creation of a futureready Protective Service Officer workforce.

The successful applicants will work closely with the Team Leader, Strategy and Coordination Team to provide strategic policy advice, coordination and project support to the Defence and Aviation Command.

You will also be required to contribute to the achievement of outcomes in accordance with the regulatory framework, the AFP Code of Conduct and the AFP Governance Instruments. It is expected that the successful applicant will deliver on the core responsibilities and meet any requirements of the position as outlined below.

## **What will you do?**

Successful candidates will be positive, enthusiastic and self-motivated team players who enjoys delivering quality outcomes in a fast-paced high-pressure environment. They will have the ability to identify key issues and priorities, use their initiative to manage tasks that vary in content and complexity, and have analytical and conceptual skills.

They will be committed to contributing to the successful, respectful and supportive team environment through effective communication, embracing diversity and maintaining productive relationship development.

## **Band 5**

As a Team Member of the Strategy and Coordination team, you will be expected to:

- Mentor junior team members and support a positive, supportive and respectful team environment.
- Identify future needs and propose and develop solutions to ensure efficiency and effective delivery of outcomes for the Command and team.
- Work collaboratively with operational and professional members to develop and maintain an understanding of the operating environment.
- Contribute to research, analysis, formulation and developing advice of strategic positions regarding existing and emerging policy and legislative issues and contribute appropriate AFP content and perspective.
- Coordinate the Defence and Aviation Command narrative through collaboratively drafting content, advice and briefings for regular reporting, Senate Estimates, enterprise-wide governance requirements, media enquiries and Executive correspondence.
- Influencing and implementing innovative solutions related to operational practices, procedures and guidelines.
- Other tasks as required by the team to achieve successful outcomes.

## **Band 6**

As a Senior Team Member of the Strategy and Coordination team, you will be expected to:

- Guide and mentor junior team members and support a positive, supportive and respectful team environment.
- Anticipate and identify future requirements and develop solutions to ensure efficient and effective delivery of outcomes for the Command and team.
- Work collaboratively with operational and professional members to develop and maintain an understanding of the operating environment.
- Lead research, analysis and development of advice on strategic positions regarding existing and emerging policy and legislative issues and contribute appropriate AUKUS related content and perspective.
- Coordinate the Defence and Aviation Command narrative through collaboratively drafting content, advice and briefings for regular reporting, Senate Estimates, enterprise-wide governance requirements, media enquiries and Executive correspondence.
- Influencing and implementing innovative solutions related to corporate practices, procedures and guidelines.
- Other tasks as required by the team to achieve successful outcomes.

## **Eligibility**

### **Essential Requirements**

#### **Band 5:**

- You must be an Australian Citizen at the time of application.
- Negative Vetting 1 (Secret) security clearance or the ability to obtain one.
- Contemporary knowledge and experience relevant to the role and/or a willingness to learn.

- A commitment to contributing to a respectful, supportive and considerate team environment and embracing diversity
- Demonstrated stakeholder management skills and the ability to form productive working relationships as a member of a team.

#### **Band 6:**

- You must be an Australian Citizen at the time of application.
- Negative Vetting 1 (Secret) security clearance or the ability to obtain one.
- The ability to think strategically and apply this thinking to the AUKUS Command's deliverables.
- Demonstrated coordination skills, with experience managing competing priorities and achieving results in a fast-paced environment.
- Strong writing skills, with the ability to write quickly and succinctly using plain language.
- Demonstrated stakeholder engagement skills, with experience communicating effectively with a range of audiences.
- The ability to effectively collaborate across teams and build productive professional networks.

#### **Desirable Requirements**

- An ability to work in a complex and dynamic environment.
- Tertiary qualifications in relevant field, relevant qualification or extensive experience and knowledge in area of expertise.

#### **Notes**

- These roles is based in ACT and applicants need to be located in ACT or relocate at own expense.
- These roles are at an AFP Band 5 and Band 6 level.

#### **Commitment to Diversity and Inclusion**

We're all individuals and we love that. At the AFP we value the different perspectives, approaches and lived experiences of our people, and recognise that our collective intelligence and diversity is what makes us stronger. As such, we encourage applications from people from all walks of life, including people from culturally and linguistically diverse backgrounds, First Nations people, women, the LGBTQIA+ community and people with disability.

#### **About the Australian Federal Police**

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As Australia's national policing agency, the AFP is a key member of the Australian law enforcement and national security community, leading efforts to keep Australians and Australian interests safe both at home and overseas. The AFP also has responsibility for providing community policing services to the Australian Capital Territory and Australia's territories, including Christmas Island, Cocos (Keeling) Islands, Norfolk Island and Jervis Bay

**To Apply**

<b>Position Contact</b>	Hannah Ingle, 02 51262163
<b>Agency Recruitment Site</b>	<a href="https://careers.afp.gov.au/job-invite/15780/">https://careers.afp.gov.au/job-invite/15780/</a>

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**Defence**

Vacancy VN-0767599

**Department of Defence**

Closing Date: Sunday 05 April 2026

Naval Shipbuilding and Sustainment Group  
 Maritime Sustainment

<b>Job Title</b>	Business and Operating Excellence Director
<b>Job Type</b>	Full-Time, Ongoing
<b>Location</b>	Sydney NSW
<b>Salary</b>	\$144,430 - \$173,359
<b>Future Merit Locations</b>	Sydney
<b>Office Arrangement</b>	Flexible
<b>Office Arrangement Details</b>	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
<b>Classification</b>	Executive Level 2
<b>Position Number</b>	NSSG/01240/26
<b>Agency Website</b>	

**Job Description** <https://defencecareers.nga.net.au/?jati=2CBCCB12-B978-B5EA-2BFC-ECC2066B5F47>

**Duties**

## **The Role**

The Director, Business Operating Excellence is a new senior leadership role responsible for driving uplift, integration and continuous improvement across maritime sustainment operations. The role leads the standardisation and optimisation of MSD's business processes to ensure the Division consistently delivers safe, reliable and high quality sustainment outcomes underpinning fleet readiness.

Overseeing a large and complex operational portfolio, the Director aligns MSD's operating model, processes and performance frameworks to strategic priorities, including delivery seaworthy materiel and building a resilient sustainment enterprise. The role embeds strong governance, quality management and performance oversight to improve efficiency, reduce variability, and strengthen the end-to-end sustainment system.

Success requires an influential leader capable of navigating complex challenges and uniting diverse technical and functional groups. As a trusted EL2 leader, the Director cultivates a high performing team, empowers staff, champions innovation and drives a culture of operational excellence for current and future fleet needs.

## **About our Team**

Maritime Sustainment Division (MSD) delivers Australia's sovereign maritime sustainment capability ensuring Navy, Army and other customers remain mission ready. MSD is undergoing significant transformation to build a modern, integrated and intelligence led sustainment enterprise capable of meeting growing strategic demands with confidence, speed and precision.

Centre to this transformation is the Business and Operating Excellence function - the enterprise engine room for operational uplift. The team shapes how MSD performs and evolves, establishing standards, frameworks and performance systems that drive consistency, discipline and excellence across the sustainment enterprise. In partnership with engineering, maintenance, commercial, logistics and enabling functions, it leads business optimisation, quality assurance and performance integration to strengthen the reliability, efficiency and fleet readiness.

Joining this team offers a unique opportunity to influence how a sovereign sustainment enterprise operates at scale, directly supporting national defence outcomes. MSD provides a supportive, flexible environment with strong development pathways and competitive APS conditions.

## **Our Ideal Candidate**

The ideal candidate is an accomplished leader with deep experience optimising complex sustainment or operational support enterprises. They bring a strong record of driving business improvement, quality management, standardisation and governance uplift across multi-disciplinary technical environments, ideally within Defence, maritime, or similarly complex asset intensive

sectors. Strategic yet operationally grounded, they integrate data, process and performance insights to improve reliability, efficiency and fleet readiness outcomes.

They are a persuasive influencer, able to build alignment across engineering, commercial, maintenance, logistics, WHS and program delivery functions, and skilfully navigate competing priorities. With exceptional communication and negotiation skills, they shape decisions at senior levels and champion disciplined, evidence based performance management.

As a people focused leader, they develop capability, empower teams and cultivate a culture of continuous improvement and accountability. Above all, they bring the drive, systems thinking and operational acumen required to elevate MSD's sustainment enterprise and strengthen support to the fleet.

## Eligibility

## Security Clearance

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

## Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Department of Defence

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## To Apply

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<b>Position Contact</b>	Angela Carpenter, 02 9537 2409
<b>Agency Recruitment Site</b>	<a href="https://defencecareers.nga.net.au/?jati=2CBCCB12-B978-B5EA-2BFC-ECC2066B5F47">https://defencecareers.nga.net.au/?jati=2CBCCB12-B978-B5EA-2BFC-ECC2066B5F47</a>

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## Defence

Vacancy VN-0767970

### Department of Defence

Closing Date: Sunday 05 April 2026

Capability Acquisition and Sustainment Group  
Joint Aviation Systems Division

<b>Job Title</b>	Export Controls Officer
<b>Job Type</b>	Full-Time, Ongoing
<b>Location</b>	Enoggera QLD
<b>Salary</b>	\$99,733 - \$112,431
<b>Future Merit Locations</b>	Enoggera
<b>Office Arrangement</b>	On Site
<b>Office Arrangement Details</b>	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
<b>Classification</b>	APS Level 6
<b>Position Number</b>	CASG/01365/26
<b>Agency Website</b>	

### Job Description

<https://defencecareers.nga.net.au/?jati=E9E2B953-D0F4-6454-D3AE-ECC0DE0326AF>

### Duties

#### The Role

The Export Controls Officer will support both the Cargo Helicopter Systems Program Office and the Uncrewed Aircraft Systems Program Office and be accountable under broad direction to perform and achieve Import/Export Control work within an integrated workforce. They are accountable to ensure they have knowledge of and compliance with legislative frameworks, government decision-making and Defence's mission and policy requirements.

They will work independently with the opportunity for reasonable autonomy and accountability for the achievement of positive outcomes and will exercise both initiative and judgment in the application of policy and in the application of practices and procedures.

They will provide detailed Export controls subject matter expertise and policy advice in relation to complex work and contribute to strategic planning, program and project management and policy development. The Export Control Officer will be accountable to set work priorities and manage workflows. They are expected to be capable of building team capability through coaching, feedback and developing the quality of work undertaken by others.

They will have considerable level of stakeholder engagement and will liaise with stakeholders in relation to complex issues. They will be required to identify, anticipate and respond to stakeholders' needs and expectations to achieve work outcomes. They will be accountable to contribute towards ongoing self-improvement and professional development.

This role has been identified as requiring access to International Traffic in Arms Regulations (ITAR) controlled technology. The ITAR is United States (US) law which regulates Defence articles, including technical data, and defence services on the United States Munitions List. Access restrictions may apply on the basis of currently held/previously held citizenship, as well as current permanent residency.

Defence may be able to utilise workforce exemptions to mitigate these restrictions, which generally requires that applicants provide details of all current citizenships and permanent residencies, as well as previously held citizenships. Defence collects these details to confirm an applicant's eligibility for the role and to maintain compliance with international obligations.

The successful candidate for this role will be required to work on-site.

## **About our Team**

The Cargo Helicopter Systems Program Office (CHSPO) delivers acquisition and through-life support for the CH-47F Chinook Helicopter. The Program Office is made up of the Cargo Helicopter Management Unit (CHMU) and the Business Management Unit (BMU). CHSPO is based in Brisbane with small detachments in Oakey, Townsville and the USA. CHSPO supports career development through a comprehensive professional development program, encouraging employees to build both leadership and technical skills, and harnesses continuous improvement ideas and innovations.

The Uncrewed Aircraft Systems Program Office (UASPO) resides within Army Aviation Systems Branch (AASB) in Joint Aviation Systems Division (JASD) of the Capability Acquisition and Sustainment Group (CASG). The Program Office is comprised of a Business Management Unit (BMU), with three recently restructured teams; one focused on future capabilities, and the other two specialising on Tactical and Small UAS Delivery and Sustainment programs.

UASPO are trusted to consistently and safely deliver against agreed requirements for the Capability Manager, with the best value for money outcomes. We work closely with, and are proud of the strong relationships with our Defence and Industry stakeholders. UASPO is based in Brisbane, with detachments located in Canberra, Adelaide and Melbourne.

## **Our Ideal Candidate**

To be successful in this role, you will bring the following attributes and skills to the role:

- Perform independent export control assessments, interpret complex United States regulatory frameworks, provide advice on licensing provisions and make risk-informed recommendations that influence project delivery and sovereign obligations.
- Navigate International Traffic in Arms Regulations (ITAR), Export Administration Regulations (EAR) Foreign Military Sales (FMS) and other international export control regimes, understand FMS and Direct Commercial Sales (DCS) licensing pathways, technology jurisdiction/classifications and non transfer/end-use limitations.
- Provide advice and assistance to internal and external stakeholders on complex Export Controls matters in accordance with relevant policy and procedures.
- Prioritise Export Control activities and tasks and take the initiative to progress work to meet business objectives.
- Be accountable for the development and implementation of policies, processes and procedures.
- Coordinate, monitor and report on compliance, identify risks and determine appropriate course of action to meet stakeholder needs in accordance with governance and policy requirements.
- Work collaboratively, build and sustain effective relationships and provide constructive feedback.
- Excellent communication, negotiation and stakeholder engagement skills.

## **Eligibility**

### **Security Clearance:**

Applicants must be able to obtain and maintain a security clearance at Baseline Vetting level.

## **Notes**

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Department of Defence

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## To Apply

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<b>Position Contact</b>	Nat Taylor, 07 3320 2700
<b>Agency Recruitment Site</b>	<a href="https://defencecareers.nga.net.au/?jati=E9E2B953-D0F4-6454-D3AE-ECC0DE0326AF">https://defencecareers.nga.net.au/?jati=E9E2B953-D0F4-6454-D3AE-ECC0DE0326AF</a>

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## Defence

Vacancy VN-0767980

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### Department of Defence

Closing Date: Sunday 05 April 2026

Army  
1st Division

<b>Job Title</b>	Communications Security (COMSEC) Account Manager
<b>Job Type</b>	Full-Time, Ongoing
<b>Location</b>	Cabarlah QLD
<b>Salary</b>	-
<b>Future Merit Locations</b>	Cabarlah
<b>Office Arrangement</b>	On Site
<b>Office Arrangement Details</b>	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
<b>Classification</b>	APS Level 6
<b>Position Number</b>	ARMY/00690/26
<b>Agency Website</b>	

**Job Description** <https://defencecareers.nga.net.au/?jati=57D04A79-D732-E987-6B31-ECC0DFFB2D1D>

## Duties

### The Role

You will lead a small, integrated team of Communications Security (COMSEC) specialists. As the COMSEC Account Manager (CAM), you are responsible to the appointing authority for the operation and management of the COMSEC account. This includes ensuring the safeguarding, accounting, handling, and disposition of all Accountable COMSEC Material (ACM).

The role requires a comprehensive understanding of cryptographic procedures for both Communications Electronic Attack and Australian Key Management Infrastructure (AKMI) accounts, ensuring all COMSEC information management practices are conducted in accordance with the Defence Communications Security Procedures (DCP) and relevant cryptographic publications.

Your responsibilities extend to ensuring the cryptographic support requirements of the 7th Signal Regiment (7 Sig Regt) are met effectively and reliably. You will also provide mentoring, guidance, and management support to the Defence Force School of Signals Electronic Warfare Wing, Army Aviation Training Centre, and other supported elements within the Darling Downs region.

Additionally, you are responsible for conducting maintenance on COMSEC Accounting, Distribution and Records (CARDS) managed and (SLOC) held equipment. As the COMSEC Account Manager, you will engage proactively with key stakeholders to identify, anticipate and address organisational needs and expectations. This includes providing technical, professional and policy advice, as well as contributing to strategic planning, program and project management and policy development.

Specifically, your key responsibilities will include:

- Management of the COMSEC team; providing clear direction, leadership, tasking and supervision of ADF personnel.
- Maintaining an excellent understanding of COMSEC and Defence Security policies; including the Defence Communications Security Procedures, Defence Security Principles Framework, Protective Security Policy Framework and Australian Communications Security Instruction series.
- Managing and participating in the COMSEC on-call roster to deliver effective, high-readiness 24-hour support.
- Operating and managing Australian Key Management Infrastructure (AKMI) and COMSEC Accounting, Distribution and Records System (CARDS) accounts, completing all routine and mandatory tasks as required by policy to maintain compliance.
- Applying advanced COMSEC accounting practices including; issuing keying material, managing EDRs, administering SF153s, CARDS accounting, using local issue procedures, conducting security checks, and coordinating domestic and overseas ACM movements in accordance with policy.
- Conducting routine COMSEC inspections across supported elements, providing assistance, guidance, and training where appropriate.
- Delivering mandatory COMSEC annual training, including pre and post deployment training to unit personnel.
- Management of COMSEC incidents, including reporting, investigation, escalation and ongoing monitoring.
- Developing, delivering and maintaining COMSEC briefings for the unit and supported elements.

## **About our Team**

The 7 Sig Regt Communications Security team operates a dedicated COMSEC facility within the Regimental Headquarters (RHQ). Reporting directly to the Regimental Operations Officer, the team provides cryptographic support to Headquarters 7 Sig Regt.

The team plays a critical role in ensuring Defence's information assurance requirements are maintained across training activities, capability trials and operational activities.

## **Our Ideal Candidate**

The ideal candidate must have extensive experience in Communications Security (COMSEC) and a broad understanding of Communications and Information Systems (CIS) capability. They will be highly self-motivated and capable of ensuring the successful delivery of COMSEC in support within high-tempo operational and training environments.

The candidate must demonstrate the personal attributes required to organise, support, advise and lead a specialised team of COMSEC professionals. This includes displaying integrity, strong communications skills, sound judgement, initiative and the ability to work independently when required.

The successful candidate will have previously held the position of COMSEC Account Manager or Assistant COMSEC Account Manager and will have experience operating the AKMI capability in the role of a Key Operations Account Manager.

## Eligibility

### Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 2.

## Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Department of Defence

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## To Apply

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<b>Position Contact</b>	Krystina Conomy, 07 4596 2274
<b>Agency Recruitment Site</b>	<a href="https://defencecareers.nga.net.au/?jati=57D04A79-D732-E987-6B31-ECC0DFFB2D1D">https://defencecareers.nga.net.au/?jati=57D04A79-D732-E987-6B31-ECC0DFFB2D1D</a>

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## Defence

Vacancy VN-0767989

### Department of Defence

Closing Date: Sunday 12 April 2026

Capability Acquisition and Sustainment Group  
Joint Aviation Systems Division

<b>Job Title</b>	Contract Management Officer
<b>Job Type</b>	Full-Time, Ongoing
<b>Location</b>	Brisbane QLD, Oakey QLD
<b>Salary</b>	\$89,841 - \$96,829
<b>Future Merit Locations</b>	Brisbane, Oakey
<b>Office Arrangement</b>	On Site;Flexible
<b>Office Arrangement Details</b>	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
<b>Classification</b>	APS Level 5
<b>Position Number</b>	CASG/01553/26
<b>Agency Website</b>	

**Job Description** <https://defencecareers.nga.net.au/?jati=9BC3300E-09C0-AE57-8AD5-ECC0E0889C67>

### Duties

#### The Role

The APS 5 Contract Management Officer supports complex procurement and contract management activities under limited direction within an integrated workforce. The role requires an understanding of legislative and policy frameworks, enabling the officer to provide informed advice on procurement planning, tendering, contract formation, commercial risk, and compliance obligations.

The position is responsible for managing workflow, undertaking research and analysis, preparing contract documentation and maintaining commercial registers. The officer coordinates team outputs, contributes to continuous improvement, and supports stakeholders through clear, proactive communication. They will assess value for money, obtain supplier quotes, progress approvals, and ensure procurement activities meet Defence requirements.

The role also includes monitoring commercial inboxes, assisting with risk mitigation strategies, and engaging in ongoing professional development to enhance capability across diverse commercial activities.

The successful candidate for this role will be required to work on-site with flexibility to work from home.

Commence with Baseline security clearance level with the ability to obtain a Negative Vetting 1 (NV1) level.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

## **About our Team**

The Aviation C4ISREW (Command, Control, Communications, Computing, Intelligence, Surveillance, Reconnaissance and Electronic Warfare), Training and Support Systems Management Unit (ACTSS MU) is a specialist team within the Utility Helicopter Systems Program Office (UHSPO).

The ACTSS MU team is responsible for the management, delivery and sustainment of a range of cross-platform, cross-functional and common aviation systems supporting the aviation capability as a whole. The ACTSS MU team is located in South East Queensland, with offices at Victoria Barracks Brisbane and Swartz Barracks, Oakey.

## **Our Ideal Candidate**

Our ideal candidate is:

- Experienced in delivering effective and efficient outcomes for the organisation.
- Is self motivated, proactive and able to work with minimal direction.
- Maintains a solution focused mindset and can present ideas clearly and persuasively.

- Demonstrates strong critical thinking skills, active listening, and effective communication.
- Works collaboratively and contributes positively to shared team objectives.
- Acts with integrity, transparency and professionalism at all times.
- Engages confidently and appropriately with stakeholders across diverse backgrounds and seniority levels, including uniformed military personnel.
- Adapts well to dynamic work environments and manages competing priorities with sound judgement.
- Is committed to ongoing learning and personal development.

## Eligibility

### Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

## Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Department of Defence

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## To Apply

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<b>Position Contact</b>	Alexander Economos, 02 5131 0105
<b>Agency Recruitment Site</b>	<a href="https://defencecareers.nga.net.au/?jati=9BC3300E-09C0-AE57-8AD5-ECC0E0889C67">https://defencecareers.nga.net.au/?jati=9BC3300E-09C0-AE57-8AD5-ECC0E0889C67</a>

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# Defence

Vacancy VN-0767993

## Department of Defence

Closing Date: Sunday 05 April 2026

Guided Weapons and Explosive Ordnance  
GWEO Delivery Division

<b>Job Title</b>	Business Resource Manager
<b>Job Type</b>	Full-Time, Ongoing
<b>Location</b>	Brindabella Business Park ACT
<b>Salary</b>	\$124,393 - \$140,315
<b>Future Merit Locations</b>	Brindabella Business Park
<b>Office Arrangement</b>	On Site
<b>Office Arrangement Details</b>	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
<b>Classification</b>	Executive Level 1
<b>Position Number</b>	GWEO/01024/26
<b>Agency Website</b>	

**Job Description** <https://defencecareers.nga.net.au/?jati=6B1D2CA1-831E-BCF8-83EC-ECC18FA87A82>

## Duties

### The Role

The EL1 Business Resource Manager leads complex to very complex business intelligence, readiness planning, and resource management functions within the GWEO Maritime and Maintenance Branch.

The role provides authoritative analytical insight, strategic context, and integrated visibility of workforce and resource allocation to support informed decision-making and Branch outcomes. Exercising a high degree of independence and sound judgement, the role delivers expert advice aligned with Defence mission requirements, GWEO priorities, the Integrated Investment Program (IIP), and Smart Buyer principles.

## Key Functions and Responsibilities:

### **Workforce Planning and Resource Management**

- Plan and manage our people capacity so we have the right mix of APS, ADF, and contractors to deliver Branch priorities now and into the future.
- Monitor our delivery capability across projects — including what skills we have, what skills we need, what we can afford, and where pressures or gaps are emerging.
- Identify risks to our people readiness, such as skill shortages or competing priorities, and develop practical options to manage or resolve them.
- Oversee reporting on personnel utilisation, including headcount, vacancies, contractor use, and whether our skills profile matches what the work requires.

### **Business Intelligence and Decision Support**

- Improve how we use data by regularly reviewing and strengthening our business intelligence tools, reporting methods, and data quality so leaders have reliable information to work with.
- Turn complex people and resource data into clear insights, giving senior leaders straightforward advice and recommendations they can act on.
- Provide strategic context by spotting trends, connections, and potential impacts early, helping the Branch understand what issues mean for delivery and future planning.

### **Tasking, Work Intake & Branch Coordination**

- Act as the first stop for new work requests, checking what they mean for our people capacity, workload, sequencing, and affordability before the Branch commits.
- Coordinate tasking across teams so work is aligned to priorities, workloads are balanced, and activities are sequenced in a way that supports smooth delivery.
- Keep track of how resources are allocated, recording decisions and monitoring outcomes so leaders have visibility of where effort is going and what it is achieving.

### **Advice, Briefing and Stakeholder Engagement**

- Provide high-quality briefs, submissions, dashboards, and advice to senior GWEO and Defence stakeholders.
- Build and maintain strong relationships to support integrated workforce and delivery planning in a complex, high-tempo environment.
- Contribute to a productive, collaborative, and cohesive team culture.

### **About our Team**

Guided Weapons and Explosive Ordnance Group (GWEO) Maritime & Maintenance Branch is part of the Guided Weapons & Explosive Ordnance Systems Division. Our team consists of various disciplines (including engineering, project management, commercial, logistics, and corporate enabling services). We are located in Canberra, Penrith, Amberley, Melbourne, Stirling and the

US, and our focus is to acquire and sustain guided weapons and munitions for the Australian Defence Force. GWEO Maritime & Maintenance Branch is dedicated to providing our staff with a diverse, manageable, favourable work-life balance, and we support flexible working arrangements.

We will also invest in your training and development to ensure your time with us is deeply rewarding, both personally and professionally. We are committed to achieving a workplace culture that is inclusive and diverse; one that directly reflects the needs and scope of Defence's varied operational requirements. Our people are capable, innovative, committed and diverse.

We support an inclusive culture that emphasises respect and collaboration. In GWEO Maritime and Maintenance Branch, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get with any other organisation.

Other benefits include:

- 15.4% superannuation;
- Access to personalised professional development pathways, including opportunities for Defence-funded post-graduate study;
- Additional leave days between Christmas and New Year;
- Focus on work/life balance; and
- Salary sacrifice opportunities.

## **Our Ideal Candidate**

You will have:

- Demonstrated experience in workforce and/or resource management within a large, complex organisation.
- Highly developed analytical skills, with the ability to translate complex data into clear, strategic advice.
- Proven stakeholder engagement skills, with experience working credibly with senior leaders.
- Strong judgement, initiative, and the ability to operate independently in a dynamic environment.
- The ability to foster a positive, collaborative team culture.
- Experience in Defence or capability delivery environments (highly regarded).

## **Eligibility**

### **Security Clearance:**

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

## Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Department of Defence

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The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

## To Apply

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<b>Position Contact</b>	Laura Cornford, 07 3328 2824
<b>Agency Recruitment Site</b>	<a href="https://defencecareers.nga.net.au/?jati=6B1D2CA1-831E-BCF8-83EC-ECC18FA87A82">https://defencecareers.nga.net.au/?jati=6B1D2CA1-831E-BCF8-83EC-ECC18FA87A82</a>

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## Defence

Vacancy VN-0768035

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### Department of Defence

Closing Date: Sunday 05 April 2026

Naval Shipbuilding and Sustainment Group  
Maritime Sustainment

<b>Job Title</b>	Contract Manager
<b>Job Type</b>	Full-Time, Ongoing
<b>Location</b>	Cairns QLD
<b>Salary</b>	\$124,393 - \$140,315
<b>Future Merit Locations</b>	Cairns
<b>Office Arrangement</b>	On Site
<b>Office Arrangement Details</b>	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
<b>Classification</b>	Executive Level 1
<b>Position Number</b>	NSSG/01561/26
<b>Agency Website</b>	

**Job Description** <https://defencecareers.nga.net.au/?jati=65FD0C49-8F4D-8A38-12BD-ECC1933F6A1B>

## Duties

## The Role

Contract Managers (CM) will work within System Program Offices or within the Procurement and Contracting Business Unit undertaking commercial and contract management work in support of SPO contract outcomes. The CM forms part of the Procurement and Contracting Function in undertaking activities across the procurement lifecycle.

An EL 1 Contract Manager is a senior leader responsible for delivering complex to very complex strategic procurement and contracting activities within an integrated Defence workforce. Operating under broad direction, they exercise a high degree of independence, applying deep knowledge of legislative frameworks, government decision-making processes, and Defence policy to provide expert advice, solve complex issues, and manage sensitive projects with strategic or operational impact. They lead teams, plan and manage resources, develop work plans and performance indicators, and drive continuous improvement in capability and processes.

The role requires strong stakeholder engagement skills, with the ability to understand expectations, influence outcomes, and develop effective contracting methodologies. As a people

leader, the EL 1 Contract Manager builds a high-performing, cohesive team and contributes to the ongoing professional development and improvement of their work area.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

## **About our Team**

Maritime Sustainment Division (MSD) operates within the Naval Shipbuilding and Sustainment Group delivering in-service support to Navy and Army along with delivering new capability to Government. MSD is embarking on transformational change to establish the Maritime Sustainment Model and ensure the organisation is able to respond to emerging demands and strategic priorities.

We are seeking high performing candidates who thrive on new challenges and enjoy working in a fast-paced, complex environment. We promote an inclusive culture that echoes Defence values – service, courage, respect, integrity and excellence; and are committed to ensuring our people feel appreciated, participate fully, and have access to tailored professionalised pathways. We are flexible and agile in our approach to work, encourage our staff to have a healthy work life balance, and offer access to training and development opportunities and mentoring and coaching services.

You will enjoy Australian Public Service conditions that include an attractive salary package and flexible, family-friendly working arrangements. Our staff have access to flexible working hours with opportunities for part-time and home-based work.

Defence provides employees with a superannuation contribution of 15.4 per cent, higher than most industries, with the opportunity for you to make additional personal contributions. We are committed to the personal and professional development of our staff, and welcome interested candidates to apply to join our team.

Defence is committed to recruiting the right people, in the right jobs, at the right time - whether it is creating, acquiring or delivering Defence capability. Our greatest asset is our people.

## **Our Ideal Candidate**

The ideal candidate is a highly capable and experienced commercial professional who brings strong leadership, strategic judgement and advanced contract management expertise to the EL 1 Contract Manager role. They can confidently lead a team, set strategic priorities, manage

workflows and resources, and ensure high quality, timely outcomes across complex procurement and contracting activities. With a deep understanding of the Commonwealth Procurement Rules, Defence policies, legislation and commercial principles, they provide authoritative advice throughout the procurement lifecycle, including planning, tendering, contract formation and contract performance.

They demonstrate excellent analytical and risk management skills, able to identify, evaluate and mitigate commercial, legal and operational risks while ensuring robust compliance and value for money outcomes. The ideal candidate can review complex and commercially sensitive correspondence, submissions and contract change proposals, providing clear, high level advice to support informed decision making. They lead the development of innovative contracting strategies, resolve complex issues and disputes, and engage collaboratively with stakeholders and subject matter experts to deliver strategic procurement solutions aligned with broader Defence objectives.

As an EL 1 leader, they build and sustain productive working relationships, influence outcomes through strong communication and negotiation skills, and model Defence values in all interactions. They invest in developing their people by providing clear expectations, constructive feedback and mentoring, and they share their expertise to uplift capability across the team. The ideal candidate is proactive, adaptable and outcomes focused, committed to delivering high quality contracting services that support Defence's mission and long term capability.

## **Eligibility**

### **Security Clearance:**

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

## **Notes**

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## **About the Department of Defence**

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## **To Apply**

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<b>Position Contact</b>	Lee Ann Jones, 0407 942 155
<b>Agency Recruitment Site</b>	<a href="https://defencecareers.nga.net.au/?jati=65FD0C49-8F4D-8A38-12BD-ECC1933F6A1B">https://defencecareers.nga.net.au/?jati=65FD0C49-8F4D-8A38-12BD-ECC1933F6A1B</a>

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## Defence

Vacancy VN-0768056

### Department of Defence

Closing Date: Monday 06 April 2026

Naval Shipbuilding and Sustainment Group Maritime Sustainment  
Maritime Sustainment

<b>Job Title</b>	Contract Management Officer - (Multiple Positions)
<b>Job Type</b>	Full-Time, Ongoing
<b>Location</b>	Brisbane QLD, Henderson WA, Sydney NSW, Various locations - ACT ACT, Various locations - NSW NSW, Various locations - NT NT, Various locations - QLD QLD
<b>Salary</b>	\$99,733 - \$112,431
<b>Future Merit Locations</b>	Brisbane, Henderson, Sydney, Various locations - ACT, Various locations - NSW, Various locations - QLD, Various locations - NT
<b>Office Arrangement</b>	On Site;Flexible
<b>Office Arrangement Details</b>	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
<b>Classification</b>	APS Level 6
<b>Position Number</b>	NSSG/01550/26
<b>Agency Website</b>	

**Job Description** <https://defencecareers.nga.net.au/?jati=E664F55A-FD2D-EC6C-61C1-ECC1CD1F07AC>

### Duties

## **The Role**

Contract Management Officers (CMO) will work within System Program Offices or within the Procurement and Contracting Business Unit undertaking commercial and contract management work in support of contract outcomes. The CMOs form part of the Procurement and Contracting Function in undertaking activities across the procurement lifecycle.

The CMO is accountable under broad direction to perform and achieve contract management work within an integrated workforce. They are accountable to ensure they have knowledge of and comply with legislative frameworks, government decision-making and Defence's mission and policy requirements.

The CMO will work independently with the opportunity for reasonable autonomy and accountability for the achievement of outcomes of their work. They will exercise both initiative and judgement in the interpretation of policy and in the application of procedures. They will provide detailed contract management technical, professional and policy advice in relation to complex work and contribute to strategic planning, program and project management and policy development.

The CMO will have a considerable level of stakeholder engagement and will liaise with stakeholders in relation to complex or difficult issues. They will be required to identify, anticipate and respond to stakeholders' needs and expectations to achieve work unit and Defence outcomes. They will be accountable to contribute towards ongoing self-improvement and professional development.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

## **About our Team**

Maritime Sustainment Division (MSD) operates within the Naval Shipbuilding and Sustainment Group delivering in-service support to Navy and Army along with delivering new capability to Government. MSD is embarking on transformational change to establish the Maritime Sustainment Model and ensure the organisation is able to respond to emerging demands and strategic priorities.

We are seeking high performing candidates who thrive on new challenges and enjoy working in a fast-paced, complex environment. We promote an inclusive culture that echoes Defence values – service, courage, respect, integrity and excellence; and are committed to ensuring our people feel

appreciated, participate fully, and have access to tailored professionalised pathways. We are flexible and agile in our approach to work, encourage our staff to have a healthy work life balance, and offer access to training and development opportunities and mentoring and coaching services.

You will enjoy Australian Public Service conditions that include an attractive salary package and flexible, family-friendly working arrangements. Our staff have access to flexible working hours with opportunities for part-time and home-based work.

Defence provides employees with a superannuation contribution of 15.4 per cent, higher than most industries, with the opportunity for you to make additional personal contributions. We are committed to the personal and professional development of our staff, and welcome interested candidates to apply to join our team.

Defence is committed to recruiting the right people, in the right jobs, at the right time - whether it is creating, acquiring or delivering Defence capability. Our greatest asset is our people.

## **Our Ideal Candidate**

The ideal candidate is a highly capable procurement and contract management professional who thrives in a complex, fast paced environment. They will bring strong procurement and contract management skills, with a proven ability to plan, tender, form and manage contracts in accordance with the Commonwealth Procurement Rules and Defence policy.

The ideal candidate will be confident in preparing high quality procurement documentation, analysing commercial and legal requirements, and managing contract performance, risk and compliance. They will communicate clearly, engage effectively with stakeholders, and can navigate complex issues with sound judgement and initiative.

The ideal candidate will work collaboratively within multidisciplinary teams, and build productive professional relationships. They will contribute to continuous improvement, and are adaptable, proactive and committed to delivering high quality results.

## **Eligibility**

### **Security Clearance:**

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

## **Notes**

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Department of Defence

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## To Apply

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<b>Position Contact</b>	Lee Ann Jones, 0407 942 155
<b>Agency Recruitment Site</b>	<a href="https://defencecareers.nga.net.au/?jati=E664F55A-FD2D-EC6C-61C1-ECC1CD1F07AC">https://defencecareers.nga.net.au/?jati=E664F55A-FD2D-EC6C-61C1-ECC1CD1F07AC</a>

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**Defence**

Vacancy VN-0768058

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**Department of Defence**

Closing Date: Thursday 02 April 2026

<b>Job Title</b>	Assistant Secretary Armoured Fighting Vehicles
<b>Job Type</b>	Full-Time, Ongoing;Non-Ongoing
<b>Location</b>	Melbourne VIC
<b>Salary</b>	-
<b>Future Merit Locations</b>	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
<b>Office Arrangement</b>	On Site;Flexible
<b>Office Arrangement Details</b>	Office Arrangement maybe discussed with successful candidate
<b>Classification</b>	Senior Executive Service Band 1
<b>Position Number</b>	CASG/01630/26
<b>Agency Website</b>	

**Job Description** <https://defencecareers.nga.net.au/?jati=D6BDBAAE-EC11-93A3-7F49-ECC1CD33AEF3>

## Duties

## Introduction

Defence is seeking a senior executive to fill the position of Assistant Secretary Armoured Fighting Vehicles (AFV).

As part of the Senior Leadership Group, you will play a key role in promoting and influencing a shared commitment to the strategic direction of Defence, as most recently detailed in the National Defence Strategy 2024. You will:

- Lead and manage a branch practicing inclusive leadership, collaboration and integrity;
- Demonstrate strong judgement and capitalise on innovative alternatives to resolve complex problems;
- Effectively challenge the status quo when required;
- Demonstrate resilience and personal accountability for the quality of advice and delivery of results; and
- Demonstrate exceptional communication skills, both written and verbal.

As part of this selection process, a Merit Pool of highly suitable candidates will be established to fill this current vacancy and similar vacancies that may arise over the next 18 months.

## Your Role

The Armoured Fighting Vehicles (AFV) Branch is responsible for the acquisition, introduction into service, and ongoing sustainment of Defence's Armoured Vehicle capability. Currently, three major capital Defence acquisition projects, with a combined Integrated Investment Program expenditure of \$35 billion, are at various stages of acquisition: Land 400 Phase 2 – Combat Reconnaissance Vehicle; Land 400 Phase 3 – Infantry Fighting Vehicle); and Land 907 – Main Battle Tank Upgrade and Combat Engineering Vehicles.

These vehicles represent a new era in land based combat capability, integrating the latest technology for deployed military forces, to ensure ADF personnel are able to achieve their operational objectives and return home safely. The vehicles will provide high levels of protection, firepower and mobility to enable sustained operations, varying from peacekeeping to close combat.

The Assistant Secretary AFV is the Accountable Officer for the delivery of the assigned capability within the Land Systems Division in Capability Acquisition and Sustainment Group (CASG). As the Lead Delivery Manager the Branch Head provides strategic guidance for the AFV Branch, across sustainment and major project activities, cultural leadership and reform, and personnel management.

### Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

### About the Department of Defence

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### To Apply

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<b>Position Contact</b>	Beaumont & Beaumont, (02) 6126 4500
<b>Agency Recruitment Site</b>	<a href="https://defencecareers.nga.net.au/?jati=D6BDBAAE-EC11-93A3-7F49-ECC1CD33AEF3">https://defencecareers.nga.net.au/?jati=D6BDBAAE-EC11-93A3-7F49-ECC1CD33AEF3</a>

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## Defence

Vacancy VN-0768063

### Department of Defence

Closing Date: Monday 06 April 2026

Defence Digital Group  
Enterprise Systems

<b>Job Title</b>	Project Support/Finance Officer
<b>Job Type</b>	Full-Time, Ongoing
<b>Location</b>	Sydney NSW, Canberra ACT, Enoggera QLD, Laverton VIC
<b>Salary</b>	\$89,841 - \$96,829
<b>Future Merit Locations</b>	Canberra, Enoggera, Laverton, Sydney
<b>Office Arrangement</b>	Flexible
<b>Office Arrangement Details</b>	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
<b>Classification</b>	APS Level 5
<b>Position Number</b>	DDG/01523/26
<b>Agency Website</b>	

### Job Description

<https://defencecareers.nga.net.au/?jati=2B6A2259-3449-13D4-64FD-ECC192913198>

### Duties

### The Role

## APS 5 Project Support / Finance Officer – Key Responsibilities

- Manage project schedules, risks, budgets and resources, and prepare briefs, reports, submissions and returns.
- Apply established project management, administrative and operational practices to support delivery.
- Identify risks and opportunities and incorporate them into planning, decision making and priority setting.
- Analyse project performance against agreed plans and develop strategies to achieve outcomes.
- Resolve issues by assessing options and determining appropriate actions.
- Build and maintain effective stakeholder relationships, communicating with influence and negotiating as required.
- Work collaboratively and contribute actively to team activities and positive team culture.

## Finance Responsibilities

- Monitor and report on financial operations, service delivery and system performance.
- Investigate, verify and process financial transactions.
- Provide specialist advice on financial systems, compliance and operational procedures.
- Prepare correspondence, briefing material and reporting.
- Allocate work, resources and tasks, and set priorities to meet business outcomes.
- Contribute to continuous improvement initiatives across financial operations.
- Maintain ongoing professional development and encourage development in others.

## About our Team

Infrastructure Project Services (IPS) delivers ICT infrastructure projects on behalf of Defence. We deliver Defence ICT networks, desktop and video conferencing solutions for Defence customers both within Australia and internationally. These projects are largely delivered by external industry partners, with IPS providing oversight, governance and facilitation to ensure the right outcomes are delivered for our Defence customers.

Our team generally works on medium to large scale corporate ICT hardware Add, Move and Change projects and we are engaged in one of two ways:

- To deliver the ICT infrastructure component as part of large-scale Defence capability projects, or
- To deliver a customised ICT infrastructure request. Most of the ICT hardware customers will need day to day can be ordered through Log a Job online. If a customer's requirements cannot be met through existing DDG offerings, the customer will need to contact your local Regional ICT staff (RICT) to discuss the unique business needs. The customer's RICT team will help you determine the next step. Once our team receives a request, we will work closely with the customer through the process of engaging a vendor and delivering a solution to meet your business requirements.

## Our Ideal Candidate

An APS 5 Project Support / Finance Officer manages their workflow and exercises sound judgement to deliver project, administrative and financial support within Defence. Working under limited direction, they interpret legislation, policy and procedures to provide accurate advice, undertake research and analysis, review documentation, and resolve routine compliance issues. They contribute to planning and reporting activities, support financial operations, and help ensure alignment with Commonwealth frameworks. The officer may coordinate team activities, set priorities, allocate tasks and assist with performance and workflow management. They are expected to review work quality, support continuous improvement and identify opportunities for staff development. The role involves engaging with stakeholders to identify issues, provide informed advice and support project, financial and organisational outcomes. APS 5 officers maintain strong professional knowledge and contribute to the effective delivery of work unit objectives.

## Eligibility

### Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

## Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Department of Defence

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## To Apply

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<b>Position Contact</b>	Saima Noor, 02 5131 0973
<b>Agency Recruitment Site</b>	<a href="https://defencecareers.nga.net.au/?jati=2B6A2259-3449-13D4-64FD-ECC192913198">https://defencecareers.nga.net.au/?jati=2B6A2259-3449-13D4-64FD-ECC192913198</a>

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## Defence

Vacancy VN-0768066

### Department of Defence

Closing Date: Sunday 12 April 2026

Capability Acquisition and Sustainment Group  
Commercial

<b>Job Title</b>	Contract Management Officer
<b>Job Type</b>	Full-Time, Ongoing
<b>Location</b>	Canberra ACT, Melbourne VIC
<b>Salary</b>	\$89,841 - \$96,829
<b>Future Merit Locations</b>	Canberra, Melbourne
<b>Office Arrangement</b>	Flexible
<b>Office Arrangement Details</b>	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
<b>Classification</b>	APS Level 5
<b>Position Number</b>	CASG/01564/26
<b>Agency Website</b>	

**Job Description** <https://defencecareers.nga.net.au/?jati=63B69DAC-1F30-6194-5EA9-ECC1CECEF44E>

### Duties

#### The Role

Are you ready to contribute to capability, governance, and outcomes that support Australia's national interests? Defence is seeking motivated and detail-oriented APS5 Contract Management Officers to deliver complex work across the full contract lifecycle—from procurement planning and contract formation through to contract administration, performance management and close-out.

We are looking to fill multiple positions within Capability Acquisition and Sustainment Group (CASG), Australian Submarine Agency (ASA) and Defence Intelligence Group (DIG). This is an excellent opportunity to grow your career in a dynamic, integrated workforce where your work directly supports Defence outcomes.

In this APS5 role, you will operate under limited direction to perform and achieve complex procurement, contracting and contract management activities. You will apply well developed knowledge of legislation, government decision making processes, and Defence mission and policy frameworks, as required in both the Contracting Officer and Contract Management Officer profiles.

You will exercise sound judgement, manage your workflow independently, interpret and apply policy and procedures, and provide clear, accurate advice to stakeholders. You will also undertake research, analysis, reviews and support work to achieve high quality results.

## **About our Team**

We are recruiting in an exciting time for Defence across a range of positions in between three Groups:

### **Capability Acquisition and Sustainment Group (CASG)**

CASG exists to meet the Australian Defence Force's (ADF) military equipment and supply requirements, identified by Defence and approved by Government. CASG manages a multi-billion dollar portfolio of complex, high-profile acquisitions and sustainment activities supporting armed forces.

### **Australian Submarine Agency (ASA)**

The Australian Submarine Agency (ASA), is responsible and accountable for the management and oversight of Australia's conventionally-armed, nuclear-powered submarine program.

### **Defence Intelligence Group (DIG)**

DIG provides strategic advice, policy and intelligence to enable Defence capability and national security priorities and supports strengthened decision-making in Defence. We are committed to your career development and have developed training pathways to support your professional development.

## **Our Ideal Candidate**

Our ideal candidate/s would encompass the following:

- Have a strong understanding of Commonwealth procurement, contracting or contract management principles, or willingness and ability to learn.
- Actively manage competing priorities and exercise sound judgement.
- Confident communicators who can collaborate and negotiate effectively.

- Work independently and as part of a team in a fast paced environment.
- Show initiative and actively contribute to continuous improvement.
- Committed to growing their professional capability.

If you enjoy collaborating in an integrated team environment and want to develop and enhance your commercial skills, this is the job for you!

## Eligibility

## Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

## Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Department of Defence

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The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

## To Apply

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<b>Position Contact</b>	CASG Recruitment, Please email
<b>Agency Recruitment Site</b>	<a href="https://defencecareers.nga.net.au/?jati=63B69DAC-1F30-6194-5EA9-ECC1CECEF44E">https://defencecareers.nga.net.au/?jati=63B69DAC-1F30-6194-5EA9-ECC1CECEF44E</a>

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**Department of Defence**

Closing Date: Sunday 12 April 2026

Capability Acquisition and Sustainment Group  
CASG Business Management

<b>Job Title</b>	Contracting Manager
<b>Job Type</b>	Full-Time, Ongoing
<b>Location</b>	Canberra ACT, Melbourne VIC
<b>Salary</b>	\$124,393 - \$140,315
<b>Future Merit Locations</b>	Canberra, Melbourne
<b>Office Arrangement</b>	Flexible
<b>Office Arrangement Details</b>	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
<b>Classification</b>	Executive Level 1
<b>Position Number</b>	CASG/01600/26
<b>Agency Website</b>	

**Job Description** <https://defencecareers.nga.net.au/?jati=DD123D4A-9CF7-9027-B84E-ECC1CEF72F45>

**Duties**

**The Role**

Are you ready to contribute to capability, governance, and outcomes that support Australia's national interests? Defence is seeking motivated and detail-oriented EL1 Contracting Managers to deliver complex work across the full contract lifecycle - from procurement planning and contract formation through to contract administration, performance management and close-out.

We are looking to fill multiple positions within Capability Acquisition and Sustainment Group (CASG) and Australian Submarine Agency (ASA). This is an excellent opportunity to grow your career in a dynamic, integrated workforce where your work directly supports Defence outcomes.

In your role, you would be accountable under broad direction to perform and achieve complex to very complex procurement policy, procurement planning, tendering, contract formation, and contract management activities within an integrated Defence workforce. The role requires an

in-depth understanding of legislative frameworks, the Commonwealth Procurement Framework (CPF), government decision making processes, and Defence's mission and policy requirements.

The position exercises a considerable degree of independence, sound judgement and decision making, and provides expert advice across the procurement and contracting lifecycle, from enterprise level policy through to contract administration.

The EL1 Lead manages one or more teams, sets strategic and operational work plans, and drives continuous improvement. They develop strategies, manage workflows, set and review performance standards, and build team capability to meet Defence outcomes.

The role requires the ability to build and maintain productive stakeholder relationships, interpret and apply legislation and policy, respond to complex issues, negotiate with suppliers and internal clients, and resolve both policy and contract specific matters. The position contributes to professional development across the organisation.

This is a people management role and requires leading a high-performing, cohesive team.

## **About our Team**

We are recruiting in an exciting time for Defence across a range of positions in Procurement and Contracting between three Groups:

### **Capability Acquisition and Sustainment Group (CASG)**

CASG exists to meet the Australian Defence Force's (ADF) military equipment and supply requirements, identified by Defence and approved by Government. CASG manages a multi-billion dollar portfolio of complex, high-profile acquisitions and sustainment activities supporting armed forces.

### **Australian Submarine Agency (ASA)**

The Australian Submarine Agency (ASA), is responsible and accountable for the management and oversight of Australia's conventionally-armed, nuclear-powered submarine program.

## **Our Ideal Candidate**

Our ideal candidate/s would encompass the following:

- Demonstrates strong leadership capability, with experience managing teams, setting priorities, and building workforce capability to deliver complex procurement and contract outcomes.
- Possesses deep knowledge of the Commonwealth Procurement Framework, legislative requirements, and Defence procurement and contracting processes, with proven ability to translate these into practical policy, guidance, and operational decisions.
- Excels in delivering procurement planning, tendering, contract formation and contract management activities, including risk management, supplier performance oversight and resolving complex commercial issues.
- Communicates with influence and engages effectively with stakeholders at all levels, negotiating and persuading to achieve strategic and operational outcomes.
- Shows sound judgement, initiative and a continuous improvement mindset, contributing to enhancements in policy, process, documentation, and team performance

If you enjoy collaborating in an integrated team environment and want to develop and enhance your commercial skills, this is the job for you!

## Eligibility

## Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

## Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Department of Defence

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The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

## To Apply

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<b>Position Contact</b>	CASG Recruitment, Please email
<b>Agency Recruitment Site</b>	<a href="https://defencecareers.nga.net.au/?jati=DD123D4A-9CF7-9027-B84E-ECC1CEF72F45">https://defencecareers.nga.net.au/?jati=DD123D4A-9CF7-9027-B84E-ECC1CEF72F45</a>

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## Defence

Vacancy VN-0768084

### Department of Defence

Closing Date: Monday 06 April 2026

Capability Acquisition and Sustainment Group  
Air Defence & Space Systems Division

<b>Job Title</b>	Project Director - Space Domain Awareness
<b>Job Type</b>	Full-Time, Ongoing
<b>Location</b>	Brindabella Business Park ACT
<b>Salary</b>	\$144,430 - \$173,359
<b>Future Merit Locations</b>	Brindabella Business Park
<b>Office Arrangement</b>	On Site
<b>Office Arrangement Details</b>	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
<b>Classification</b>	Executive Level 2
<b>Position Number</b>	CASG/01608/26
<b>Agency Website</b>	

### Job Description

<https://defencecareers.nga.net.au/cp/?audiencetypecode=defenceext>

### Duties

#### The Role

An exciting opportunity exists for an experienced Project Director to join Space Domain Awareness and Control Systems Program Office (SDACSPO) to work on acquisition projects for the Australian Defence Force.

Reporting to the SPO Director, you will:

- Lead multi-disciplinary teams to deliver complex project outcomes, fostering high performance and cohesion.
- Provide advice to senior management and project leaders on a range of complex issues, ensuring informed and timely decision-making.
- Interpret and apply Government and Defence policies, strategies, and frameworks to guide the development, acquisition, and delivery of major capabilities.
- Implement acquisition strategies for the delivery of capability, ensuring alignment with Defence priorities.
- Oversee the planning, governance, implementation, and reporting of highly complex projects, ensuring disciplined execution and risk management.
- Contribute to broader Defence and CASG strategic planning, supporting long-term organisational objectives and capability outcomes.
- Build and maintain strong, productive relationships with colleagues, stakeholders, and external partners to enable effective collaboration.
- Occasional travel is a requirement of the role.
- Ability to attain Positive Vetting security level

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

## **About our Team**

Space Systems Branch acquires and sustains capabilities. The team comprises professionals from various disciplines including project management, engineering, commercial and logistics. This multi-disciplinary team is composed of highly skilled and motivated Australian Public Service, Australian Defence Force and contracted personnel. The team works from Brindabella Park offices in Canberra and maintains close collaboration with other parts of Defence and other Government Agencies. Space Domain Awareness and Control Systems Program Office (SDACSPO) is located in Edinburgh, South Australia and manages Space Domain Awareness and Control in-service capabilities and capabilities in acquisition, engaging with local, regional and international enterprise partners and suppliers, consisting of both foreign governments and industry, to provide support to the Capability Manager. This demands a strong understanding of domestic and international space domain government frameworks and controls. This role is established in Canberra in support of the engagement required with the Capability Manager and the established Acquisition team.

## **Our Ideal Candidate**

An exciting opportunity exists for an experienced Project Director to join Space Domain Awareness and Control Systems Program Office (SDACSPO) to work on acquisition projects for the Australian Defence Force.

Reporting to the SPO Director, you will:

- Lead multi-disciplinary teams to deliver complex project outcomes, fostering high performance and cohesion.

- Provide advice to senior management and project leaders on a range of complex issues, ensuring informed and timely decision-making.
- Interpret and apply Government and Defence policies, strategies, and frameworks to guide the development, acquisition, and delivery of major capabilities.
- Implement acquisition strategies for the delivery of capability, ensuring alignment with Defence priorities.
- Oversee the planning, governance, implementation, and reporting of highly complex projects, ensuring disciplined execution and risk management.
- Contribute to broader Defence and CASG strategic planning, supporting long-term organisational objectives and capability outcomes.
- Build and maintain strong, productive relationships with colleagues, stakeholders, and external partners to enable effective collaboration. Occasional travel is a requirement of the role.

## Eligibility

### Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 2”.

## Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Department of Defence

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## To Apply

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<b>Position Contact</b>	Melissa Threadgold, 08 8288 4280
<b>Agency Recruitment Site</b>	<a href="https://defencecareers.nga.net.au/cp/?audiencetypecode=defenceext">https://defencecareers.nga.net.au/cp/?audiencetypecode=defenceext</a>

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## Defence

Vacancy VN-0768094

### Department of Defence

Closing Date: Monday 06 April 2026

Associate Secretary Group  
Business Transformation

<b>Job Title</b>	Value Chain Integration Office Support Officer
<b>Job Type</b>	Full-Time, Ongoing
<b>Location</b>	Russell ACT
<b>Salary</b>	\$89,841 - \$96,829
<b>Future Merit Locations</b>	Russell
<b>Office Arrangement</b>	On Site
<b>Office Arrangement Details</b>	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
<b>Classification</b>	APS Level 5
<b>Position Number</b>	ASG/01583/26
<b>Agency Website</b>	

### Job Description

<https://defencecareers.nga.net.au/?jati=93943229-3E10-7259-827F-ECC208032A15>

### Duties

#### The Role

The introduction of Enterprise Resource Planning (ERP) into Defence is a major transformation that will change the way we do business. The program will eliminate hundreds of complicated and unnecessary structures, processes, systems and tools, and replace them with a new ERP solution that will provide a single, trusted source of accurate, near real-time information. The Value Chain Integration Office (VCIO) is a team in the Business Transformation Division within the Associate Secretary Group.

The VCIO, with broader Business Transformation Division, will lead seamless integration between Value Chains, working with Value Chains through its Performance Centre and Portfolio

Management Office in implementation of a value chain approach to Defence enabling functions, including process optimization and prioritisation of ERP system enhancements, to achieve transformation activities.

## **About our Team**

The Business Transformation Division is a small team that is delivering critical work towards ensuring that Defence is ready to support the implementation of ERP and achieve uplift in organisational outcomes through effective use of its ERP solution.

We are a multi skilled team and undertake a variety of activities including; Enterprise wide business process review and optimisation, business readiness support, organisational change management and workforce planning. Led by Head Business Transformation (Australian Defence Force Two Star) we are looking for individuals who are keen to make a difference and support Defence as we look to venture further into the digital age.

## **Our Ideal Candidate**

Our ideal candidate is solution-orientated individual with excellent communication and stakeholder management skills to provide support to personnel and executives within the Value Chain Integration Office.

The skills we seek in you:

- Well-developed communication, organisation and negotiation skills with the ability to influence a broad range of stakeholders
- The ability to work collaboratively with various military, civilian and contractor stakeholders, but can also take ownership of their own work
- Demonstrated ability to think critically, identify issues and contribute to the delivery of continuous improvement activities
- The ability to research policy and procedures to determine practical outcomes that achieve the objective
- The ability to identify and anticipate stakeholders' needs and expectations to achieve outcomes
- Ensure the VCIO has well managed information and is proactive and responsive in its approach to tasking
- Coordinate administrative activities and determine appropriate courses of action to meet stakeholder needs
- Develop and implement procedural documentation
- Demonstrated ability to rapidly acquire new knowledge, apply analytical thinking to interpret information and solve problems, and proactively seek learning opportunities to enhance performance and support evolving organisational needs

## **Eligibility**

## Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

## Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Department of Defence

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## To Apply

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<b>Position Contact</b>	Kelly Wind, 0417 740 450
<b>Agency Recruitment Site</b>	<a href="https://defencecareers.nga.net.au/?jati=93943229-3E10-7259-827F-ECC208032A15">https://defencecareers.nga.net.au/?jati=93943229-3E10-7259-827F-ECC208032A15</a>

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## Health

Vacancy VN-0768112

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## Aged Care Quality and Safety Commission

Closing Date: Thursday 02 April 2026

Corporate  
Enterprise Governance and Strategy Legal Services

<b>Job Title</b>	Lawyer - Legal Service
<b>Job Type</b>	Full-Time, Ongoing;Non-Ongoing
<b>Location</b>	Canberra ACT, Sydney NSW, Brisbane QLD, Hobart TAS
<b>Salary</b>	\$99,784 - \$110,105
<b>Future Merit Locations</b>	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
<b>Office Arrangement</b>	Flexible
<b>Office Arrangement Details</b>	Flexible office arrangements are approved on a case by case basis.
<b>Classification</b>	APS Level 6;Government Lawyer
<b>Position Number</b>	156_03/26
<b>Agency Website</b>	

**Job Description**

<https://www.agedcarequality.gov.au/careers-commission>

**About the Aged Care Quality and Safety Commission**

The Aged Care Quality and Safety Commission (the Commission) is the national regulator of Australian Government aged care services. The Commission is responsible for safeguarding older people, engaging and educating the aged care sector, registering aged care providers and dealing with complaints and feedback about aged care. The Commission offers a variety of interesting and challenging jobs across most capital cities.

It is an exciting time to join the Aged Care Quality and Safety Commission, with major reforms having recently taken effect to improve aged care in Australia. You will be contributing to our role as a rights-based, risk led regulator that supports the Government’s objectives of ensuring the safety, dignity and wellbeing of every older person accessing funded aged care services

**About the Team**

The Legal Services Branch, led by the Chief Counsel, provides the full scope of legal services relevant to the Aged Care Quality and Safety Commissioner’s (the Commissioner) and Complaints Commissioner’s functions, principally in relation to the interpretation and application of the

legislation that currently regulates aged care providers, being the *Aged Care Act 2024* and *Aged Care Rules 2025* (the aged care scheme). These legal services include, but are not limited to, advising on the Commissioner's and Complaints Commissioner's regulatory activities, advising on matters of administrative law, commercial law, information law and employment law, managing the Commission's involvement in litigation in relevant courts and tribunals and facilitating the Commission's engagement with external legal services providers.

The Legal Services Branch works closely with policy and operational units, particularly to support defensible decision making and the implementation of the Commission's regulatory framework. This includes supporting Commission staff with training programs, where necessary.

The FOI, Privacy and Information Section in the Legal Services Branch is separately responsible for co-ordinating FOI requests and advising on privacy matters, as well as overseeing and promoting FOI and privacy awareness and compliance across the Commission.

## Duties

- Under moderate supervision, provide legal advice and other legal services in relation to the performance of the Commissioner's and Complaints Commissioner's functions under the aged care scheme, employment law matters, and commercial and corporate law matters.
- Arrange for the procurement of legal services from external legal providers in accordance with the *Legal Services Directions 2017*, the Legal Services Panel and Commonwealth Procurement Rules.
- In conjunction with external legal providers, manage the conduct of litigation and other formal dispute or workplace investigation processes.
- Prepare training materials and assist in the delivery of training to Commission staff to increase legal literacy, promote awareness of legal risks, and improve the quality of decision-making.
- Understands, supports and contributes to the Legal Services Branch's strategic initiatives to support the effective operation of the Branch.

## Eligibility

- Be admitted as a legal practitioner (however described) of the Supreme Court of an Australian State or Territory. Be eligible to hold and maintain a practising certificate in the jurisdiction in which they practise.
- Minimum two years post-admission legal experience.
- Eligibility to hold and maintain a baseline security clearance.
- Established knowledge of, or an ability and willingness to quickly develop a knowledge of:

o areas of law relevant to the Commissioner's and Complaints Commissioner's functions, including but not limited to administrative law and statutory interpretation

o areas of law relevant to the Commission as an employer within the Australian Public Service, including but not limited to the *Fair Work Act 2009* and *Work Health and Safety Act 2011*; and

o commercial and corporate law, including but not limited to the *Public Governance, Performance and Accountability Act 2013* and Commonwealth Procurement Rules.

- Strong written (including legal writing) and oral communication skills, legal research skills and attention to detail.

- Demonstrated ability to set priorities, meet short deadlines and work effectively under pressure.
- Demonstrated ability to work effectively and collaboratively with legal and other Commission staff.

## Notes

- Salary offered will be between **\$99,784 - \$112,571** per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit [www.apsc.gov.au/citizenship-aps](http://www.apsc.gov.au/citizenship-aps)
- Opportunities may be offered as either ongoing or non-ongoing positions. Non-ongoing opportunities are available for irregular or intermittent terms and can be offered for varying periods up to 12 months, with the possibility of extension up to a total of 24 months.
- Merit Pool established through this selection process may be used to fill this or future ongoing or non-ongoing vacancies.

In your application, please provide a statement of claims against the position eligibility requirements (selection criteria) in no more than **600-words**, including what strengths you would bring to the role, and a copy of your CV.

- Please complete the application and submit by **11:30pm Thursday 2nd April 2026 AEDT**.
- Follow our [guidelines for candidate use of Artificial Intelligence \(AI\)](#) throughout the recruitment process.

Please contact our recruitment team on **(02) 9633 3262** or [recruitment@agedcarequality.gov.au](mailto:recruitment@agedcarequality.gov.au) for assistance with accessing our website or with lodging your application.

Specific questions about the roles can be directed to Adrian Flor by emailing [adrian.flor@agedcarequality.gov.au](mailto:adrian.flor@agedcarequality.gov.au) with Position title in the subject line.

## Diversity and Inclusion

The Commission is committed to fostering a workplace with flexible work arrangements to support a diverse, respectful and inclusive culture for all staff.

The Commission recognises the richness of Aboriginal and Torres Strait Islander cultures and is committed to the implementation of our [Reconciliation Action Plan](#). The Commission values the unique knowledge and experience of Aboriginal and Torres Strait Islander employees which strengthens and supports our focus on protecting and enhancing the safety, health, wellbeing and quality of life of aged care consumers.

**RecruitAbility** applies to this vacancy. Under RecruitAbility you will be invited to participate in further assessment activity for the vacancy if you choose to apply under RecruitAbility; declare you have a disability; and meet the minimum requirements for the position. For more information, visit <https://www.apsc.gov.au/recruitability>.

We provide reasonable adjustments such as access, equipment or other practical support at relevant stages of the recruitment process. Please email [recruitment@agedcarequality.gov.au](mailto:recruitment@agedcarequality.gov.au) if you need any adjustments made.

**Further information:**

For further information about the Quality Commission, office locations and other related resources, please visit <https://www.agedcarequality.gov.au>

For more information on the Australian Public Service, please visit <http://www.apsc.gov.au/publications-and-media/current-publications/cracking-the-code/factsheet-4> and <http://www.apsc.gov.au/publications-and-media/current-publications/cracking-the-code>.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Aged Care Quality and Safety Commission

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The Aged Care Quality and Safety Commission (the Commission) was formed on 1 January 2019. We work to improve the lives of older people by maintaining the integrity of the aged care system. As the single independent regulator of Australian Government aged care services, we offer a variety of interesting and challenging jobs across most capital cities. It is an exciting time to join the Aged Care Quality and Safety Commission, with major reforms underway to improve aged care in Australia. You will be contributing to our role as the national regulator to safeguard and protect older Australians receiving aged care services.

## To Apply

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<b>Position Contact</b>	Adrian Flor, 02 8366 3668
<b>Agency Recruitment Site</b>	<a href="https://www.agedcarequality.gov.au/careers-commission">https://www.agedcarequality.gov.au/careers-commission</a>

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## Aged Care Quality and Safety Commission

Closing Date: Sunday 05 April 2026

ACQSC Complaints Commissioner Division  
Intake and Complaints Assessment, Allocation and Resolution Team,  
SAWANT Complaints, VIC TAS Complaints, NSW ACT Complaints, QLD  
Complaints

<b>Job Title</b>	Assistant Director, Complaints
<b>Job Type</b>	Full-Time, Ongoing; Non-Ongoing
<b>Location</b>	Parramatta NSW, Surry Hills NSW, Melbourne VIC, Canberra ACT, Adelaide SA, Perth WA, Hobart TAS, Brisbane QLD
<b>Salary</b>	\$122,620 - \$139,850
<b>Future Merit Locations</b>	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
<b>Office Arrangement</b>	Flexible
<b>Office Arrangement Details</b>	Flexible
<b>Classification</b>	Executive Level 1
<b>Position Number</b>	162_03/26
<b>Agency Website</b>	

**Job Description** <https://agedcarequalitycareers.nga.net.au/?jati=58A674F0-C9B9-1143-8567-ECC1CD99A015>

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### About the Team

Intake and Complaints works with people receiving aged care services, their supporters and service providers to resolve concerns and make positive improvements for people receiving aged care. The Complaints section sits within Intake and Complaints which supports managing risk, complaint resolution, sharing intelligence and where required, an integrated regulatory response.

### About the Role

The Assistant Director plays a critical leadership role in the operation of the Intake and Complaints function within the Commission. The Assistant Director provides direction and guidance to Complaints Officers, exercises delegations in the resolution of complaints under the Aged Care Quality and Safety Commission Act 2018, monitors quality assurance and performance of the team.

The Assistant Director is also responsible for supporting the continuous improvement within ICRG by understanding and responding to operational requirements of internal business areas. This includes establishing and maintaining service level agreements.

The Commission is undergoing continuous reform as well implementation of the recent external capability review. As a result, Intake and Complaints may take on new responsibilities over time. Flexibility and the ability to engage positively with change is required.

## **Duties**

As the Assistant Director, you will be required to:

- Provide strong leadership and management skills and build the capacity of staff to undertake their roles efficiently and professionally and to meet expected standards of service and quality
- Make delegated decisions under the Commission Act and Rules based on a good understanding and knowledge of relevant legislation
- Ensure the Complaints teams operate within the Commission's guidelines and operating procedures
- Work constructively with external stakeholders and support staff to remain resilient when dealing with conflict and/or challenging behaviours
- Identify and respond appropriately to risk
- Manage high volumes of work considering risk, agreed priorities and KPIs
- Actively contribute to the Commission's strategic directions and achievements against our corporate priorities
- Foster and support staff wellbeing and contribute towards maintaining a positive culture that is customer centred and aligned with recruitment, training, HR and procurement processes
- Prepare briefings and reports for senior management of the team's performance
- Work collaboratively with colleagues within the ICRG and across the Commission to implement the organisation's priorities and support development of an integrated end-to-end regulatory model

## **Eligibility**

Our ideal candidate will possess the following capabilities:

- Strong leadership and management skills and the ability to build capability and provide support to staff dealing with high workloads and sometimes stressful external stakeholder interactions
- Capacity to work in a busy environment, working with competing priorities and ability to effectively manage and prioritise workload to deliver agreed outcomes
- Demonstrated ability to use sound judgement analytical skills and ability to understand and apply legislation and make delegated decisions
- Ability to build organisational capacity and responsiveness by driving and implementing strategic initiatives

- High-level negotiation skills and the ability to work collaboratively with, and maintain professional relationships with a range of stakeholders to achieve operational priorities and strategic direction High proficiency in applying legislation, or the ability to quickly acquire knowledge of aged care legislation and Aged Care Standards
- Excellent interpersonal, oral and written communication skills including communicating coherently and concisely to a range of audiences, and an understanding of best practice complaints management and risk-based regulation including the ability to identify and respond appropriately to risk
- High proficiency in applying legislation, or the ability to quickly acquire knowledge of aged care legislation and Aged Care Standards

### **Role specific requirements**

- required to provide evidence of seasonal influenza and COVID 19 vaccinations
- attend a two-week onsite induction for the role.

### **Desirable skills, experience and qualifications**

- Experience in complaints management, dispute resolution, legal, aged care, clinical experience, or financial experience (including with financial fee structures of aged care providers) is highly desirable but not mandatory.

### **Notes**

- Salary offered will be between \$122,620 to \$139,850 per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit [apsc.gov.au/citizenship-aps](https://apsc.gov.au/citizenship-aps)
- Both Ongoing and Non-ongoing roles are available for this role. Non-ongoing opportunity will be offered for an irregular/intermittent term. Opportunities will be offered for varying periods up to 12 months with the option to extend to a total of 24 months.
- Merit Pool established through this selection process may be used to fill this or future ongoing or non-ongoing vacancies.

In your application, please provide a statement of claims against the position eligibility requirements (selection criteria) in no more than 600-words, including what strengths you would bring to the role, and a copy of your CV.

- Please complete the application and submit by **Sunday 5 April 2025 at 11:00 pm AEST**.
- Follow our [guidelines for candidate use of Artificial Intelligence \(AI\)](#) throughout the recruitment process. Please note that the Commission does not allow the use of AI in performing the duties of the role outlined in the candidate pack.

Please contact our recruitment team on (02) 9633 3262 or [recruitment@agedcarequality.gov.au](mailto:recruitment@agedcarequality.gov.au) for assistance with accessing our website or with lodging your application.

Specific questions about the role can be directed to ICRG Support by emailing [ICRG.Support@agedcarequality.gov.au](mailto:ICRG.Support@agedcarequality.gov.au) with the position title in the subject line.

## Diversity and Inclusion

The Commission is committed to fostering a workplace with flexible work arrangements to support a diverse, respectful and inclusive culture for all staff.

The Commission recognises the richness of Aboriginal and Torres Strait Islander cultures and is committed to the implementation of our [Reconciliation Action Plan](#). The Commission values the unique knowledge and experience of Aboriginal and Torres Strait Islander employees which strengthens and supports our focus on protecting and enhancing the safety, health, wellbeing and quality of life of aged care consumers.

**RecruitAbility** applies to this vacancy. Under RecruitAbility you will be invited to participate in further assessment activity for the vacancy if you choose to apply under RecruitAbility; declare you have a disability; and meet the minimum requirements for the position. For more information, visit <https://www.apsc.gov.au/recruitability>.

We provide reasonable adjustments such as access, equipment or other practical support at relevant stages of the recruitment process. Please email [recruitment@agedcarequality.gov.au](mailto:recruitment@agedcarequality.gov.au) if you need any adjustments made.

## Further information:

For further information about the Aged Care Quality and Safety Commission, office locations and other related resources, please visit <https://www.agedcarequality.gov.au>

For more information on the Australian Public Service, please visit <http://www.apsc.gov.au/publications-and-media/current-publications/cracking-the-code/factsheet-4> and <http://www.apsc.gov.au/publications-and-media/current-publications/cracking-the-code>.

## About the Aged Care Quality and Safety Commission

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The Aged Care Quality and Safety Commission (the Commission) was formed on 1 January 2019. We work to improve the lives of older people by maintaining the integrity of the aged care system. As the single independent regulator of Australian Government aged care services, we offer a variety of interesting and challenging jobs across most capital cities. It is an exciting time to join the Aged Care Quality and Safety Commission, with major reforms underway to improve aged care in Australia. You will be contributing to our role as the national regulator to safeguard and protect older Australians receiving aged care services.

## To Apply

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<b>Position Contact</b>	ICRG Support, ICRG.Support@agedcarequality.gov.au
<b>Agency Recruitment Site</b>	<a href="https://agedcarequalitycareers.nga.net.au/?jati=58A674F0-C9B9-1143-8567-ECC1CD99A015">https://agedcarequalitycareers.nga.net.au/?jati=58A674F0-C9B9-1143-8567-ECC1CD99A015</a>

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## Health

Vacancy VN-0768185

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### Department of Health, Disability and Ageing

Closing Date:Friday 03 April 2026

Office of Gene Tech Regulator Division  
Evaluation Branch Executive Section

<b>Job Title</b>	Principal Research Scientist, Evaluation Branch
<b>Job Type</b>	Full-Time, Ongoing;Non-Ongoing
<b>Location</b>	Canberra ACT
<b>Salary</b>	\$172,257 - \$197,680
<b>Future Merit Locations</b>	Canberra
<b>Office Arrangement</b>	Hybrid
<b>Office Arrangement Details</b>	Hybrid working arrangements by negotiation
<b>Classification</b>	Executive Level 2
<b>Position Number</b>	26-OGTROGTRDIV-31015
<b>Agency Website</b>	

**Job Description**

<https://www.health.gov.au/about-us/work-with-us/current-vacancies>

The Executive Director will lead the Evaluation Branch of the Office of the Gene Technology Regulator (OGTR) by providing high level scientific, technical and regulatory support to the Gene Technology Regulator. This role exercises delegated authority under the Gene Technology Act 2000, and manages specialist regulatory teams to assess technical data and conduct risk assessments for dealing with genetically modified organisms. The role also contributes to strategic regulatory and scientific advice, oversees the preparation of high quality assessment documentation and represents OGTR in discussions with government, industry, community groups, scientific forums and the public. The person in this role requires strong leadership to drive team performance and accountability, as well as active participation in OGTR executive operations, planning and capability development.

**Duties**

- Applies scientific expertise and riskanalysis skills within a legislative framework to make sound regulatory decisions while leading specialist teams to deliver outcomes within set timeframes
- Translates genetechnology research into regulatory practice, demonstrating strong understanding of research design for applying gene technology regulation and compliance
- Collaborates effectively with internal and external stakeholders, building productive networks and fostering innovation
- Prioritises and manages multiple competing tasks, demonstrating strong organisation, time management and the ability to work with limited direction
- Thinks strategically and exercises critical judgement, motivating others to achieve highquality regulatory outcome

- Demonstrates hands-on experience as a research or regulatory scientist, applying scientific principles to real-world regulatory challenges.

## Eligibility

- To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.
- An applicant's suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:
  - Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
  - Completion of a medical declaration and pre-employment medical (where required),
  - Providing evidence of qualifications (where required), and
  - Obtaining and maintaining a security clearance at the required level.
- For this role applicants must be able to obtain and maintain a Baseline security clearance or hold a current security clearance at an appropriate level.

## Notes

Applications close 11:30pm AEDT.

Applicants are asked to quote reference number 26-OGTROGTRDIV-31015 to assist when making an enquiry.

This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Department of Health, Disability and Ageing

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The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

## To Apply

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<b>Position Contact</b>	Raj Bhula, (02) 5132 3966
<b>Agency Recruitment Site</b>	<a href="https://www.health.gov.au/about-us/work-with-us/current-vacancies">https://www.health.gov.au/about-us/work-with-us/current-vacancies</a>

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## Home Affairs

Vacancy VN-0768087

### Australian Transaction Reports and Analysis Centre (AUSTRAC)

Closing Date: Tuesday 31 March 2026

Regulation  
 Policy, Rules and Guidance

<b>Job Title</b>	Policy - Multiple Positions (Affirmative Measures - Disability)
<b>Job Type</b>	Full-Time, Ongoing; Non-Ongoing
<b>Location</b>	Canberra ACT, Sydney NSW, Brisbane QLD, Melbourne VIC
<b>Salary</b>	\$93,485 - \$145,727
<b>Future Merit Locations</b>	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
<b>Office Arrangement</b>	Hybrid
<b>Office Arrangement Details</b>	Flexible work arrangements will be discussed on commencement
<b>Classification</b>	APS Level 5; APS Level 6; Executive Level 1
<b>Position Number</b>	Various
<b>Agency Website</b>	<a href="https://www.austrac.gov.au/">https://www.austrac.gov.au/</a>

### Job Description

<https://austraccareers.nga.net.au/cp/>

### About the opportunity

Join AUSTRAC, Australia's anti-money laundering and counter-terrorism financing (AML/CTF) regulator, actively fighting financial crime through intelligence and regulation. We are currently recruiting for driven professionals across the APS5 to EL1 classifications to join our teams across the Policy, Rules and Guidance Branch. As a key member, you will collaborate across the agency to develop to help shape and support policy initiatives that strengthen Australia's Anti-Money Laundering and Counter-Terrorism Financing (AML/CTF) framework. If you are passionate about making a difference and supporting Australia's efforts against financial crime, we encourage you to apply.

## Duties

Dependent on the role and classification level, you may be expected to perform the following duties:

- Prepare written briefings and submissions on policy issues
- Provide policy advice to support AUSTRAC's intelligence, regulatory, and corporate functions
- Develop solutions for legislative reform issues
- Assess applications for exemptions and modifications to the AML/CTF Act
- Interpret legislation and policy positions, conducting research and analysis on complex issues
- Develop regulatory guidance and educational materials
- Support engagement with international institutions on AML/CTF matters
- Develop and maintain relationships to facilitate and communicate changes within the AML/CTF framework

## Skills and Capabilities we are looking for:

While we highly value the relevant skills, experience and knowledge in one or the following areas, we are also open to candidates who can demonstrate strong transferable skills to join the teams at AUSTRAC.

- Demonstrated experience interpreting and applying legislation and policies
- Familiarity with policy design principles and regulatory environments, especially within the public sector
- Knowledge of the legislative process, including developing regulatory guidance and providing policy advice

**For more detailed role duties and information about the capabilities we're looking for, please refer to the linked Candidate Pack. This can also be found through our [AUSTRAC - Jobs List](#).**

## Eligibility

To be eligible for this role you:

- Must be an Australian citizen at the time you apply.
- Will need to undertake AUSTRAC's pre-engagement checks.
- Will need to obtain and maintain an ongoing security clearance, with the ability to obtain and maintain Baseline security clearance.

## Notes

This recruitment process is used to fill current vacancies and also used to establish a merit pool, which may be used to fill similar ongoing or non-ongoing vacancies at the APS5 to EL1 levels that arise within the Policy job function over the next 18 months.

## Why AUSTRAC?

**Flexible, hybrid work environment:** We are committed to providing flexibility in working arrangements to recognise the importance of balancing work commitments with family, caring and other personal commitments of employees outside of work. AUSTRAC currently operates under a hybrid work arrangement.

**Generous Leave Entitlements** including NAIDOC leave, parental leave, cultural leave, compassionate leave, carers leave, blood donation leave and community work leave.

**Diversity and Inclusion:** Our core values of diversity, inclusion, and integrity drive everything we do. We actively encourage applications from Indigenous Australians, people with disabilities, LGBTQIA+ individuals, people with diverse linguistic and cultural backgrounds, and those of mature age. We recognise that united behaviours and mindsets will support our agency today and guide us into the future.

**Mission Driven:** Make an impact at Australia's anti-money laundering and counter terrorism financing regulator and financial intelligence unit. We offer you a challenging and rewarding career with meaningful work.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Australian Transaction Reports and Analysis Centre (AUSTRAC)

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AUSTRAC is the Australian Government's financial intelligence unit and anti-money laundering and counter-terrorism financing regulator. With government and industry partners, we use financial intelligence and regulation to:

- prevent criminal abuse of the financial sector
- help business, government and law enforcement partners detect, deter and disrupt money laundering, terrorism financing and other serious crimes
- build and maintain trust and integrity in Australia's financial system.

Every day our people use their intellect, skills, initiative and the latest technologies to protect our country, economy and community. With supportive benefits and culture, we offer a challenging and rewarding career where you can make a real impact.

## To Apply

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<b>Position Contact</b>	Maggie, 0476 077 870
<b>Agency Recruitment Site</b>	<a href="https://austraccareers.nga.net.au/cp/">https://austraccareers.nga.net.au/cp/</a>

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## Home Affairs

Vacancy VN-0768091

### Australian Transaction Reports and Analysis Centre (AUSTRAC)

Closing Date: Tuesday 31 March 2026

Regulation  
Policy, Rules and Guidance

<b>Job Title</b>	Policy – Multiple positions (Affirmative Measures - Indigenous)
<b>Job Type</b>	Full-Time, Ongoing; Non-Ongoing
<b>Location</b>	Canberra ACT, Sydney NSW, Brisbane QLD, Melbourne VIC
<b>Salary</b>	\$93,485 - \$145,727
<b>Future Merit Locations</b>	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
<b>Office Arrangement</b>	Hybrid
<b>Office Arrangement Details</b>	Flexible work arrangements will be discussed on commencement
<b>Classification</b>	APS Level 5; APS Level 6; Executive Level 1
<b>Position Number</b>	Various
<b>Agency Website</b>	<a href="https://www.austrac.gov.au/">https://www.austrac.gov.au/</a>

### Job Description

<https://austraccareers.nga.net.au/cp/>

### About the opportunity

Join AUSTRAC, Australia's anti-money laundering and counter-terrorism financing (AML/CTF) regulator, actively fighting financial crime through intelligence and regulation. We are currently recruiting for driven professionals across the APS5 to EL1 classifications to join our teams across the Policy, Rules and Guidance Branch. As a key member, you will collaborate across the agency to develop to help shape and support policy initiatives that strengthen Australia's Anti-Money Laundering and Counter-Terrorism Financing (AML/CTF) framework. If you are passionate about making a difference and supporting Australia's efforts against financial crime, we encourage you to apply.

## Duties

Dependent on the role and classification level, you may be expected to perform the following duties:

- Prepare written briefings and submissions on policy issues
- Provide policy advice to support AUSTRAC's intelligence, regulatory, and corporate functions
- Develop solutions for legislative reform issues
- Assess applications for exemptions and modifications to the AML/CTF Act
- Interpret legislation and policy positions, conducting research and analysis on complex issues
- Develop regulatory guidance and educational materials
- Support engagement with international institutions on AML/CTF matters
- Develop and maintain relationships to facilitate and communicate changes within the AML/CTF framework

## Skills and Capabilities we are looking for:

While we highly value the relevant skills, experience and knowledge in one or the following areas, we are also open to candidates who can demonstrate strong transferable skills to join the teams at AUSTRAC.

- Demonstrated experience interpreting and applying legislation and policies
- Familiarity with policy design principles and regulatory environments, especially within the public sector
- Knowledge of the legislative process, including developing regulatory guidance and providing policy advice

**For more detailed role duties and information about the capabilities we're looking for, please refer to the linked Candidate Pack. This can also be found through our [AUSTRAC - Jobs List](#).**

## Eligibility

To be eligible for this role you:

- Must be an Australian citizen at the time you apply.
- Will need to undertake AUSTRAC's pre-engagement checks.
- Will need to obtain and maintain an ongoing security clearance, with the ability to obtain and maintain Baseline security clearance.

## Notes

This recruitment process is used to fill current vacancies and also used to establish a merit pool, which may be used to fill similar ongoing or non-ongoing vacancies at the APS5 to EL1 levels that arise within the Policy job function over the next 18 months.

## Why AUSTRAC?

**Flexible, hybrid work environment:** We are committed to providing flexibility in working arrangements to recognise the importance of balancing work commitments with family, caring and other personal commitments of employees outside of work. AUSTRAC currently operates under a hybrid work arrangement.

**Generous Leave Entitlements** including NAIDOC leave, parental leave, cultural leave, compassionate leave, carers leave, blood donation leave and community work leave.

**Diversity and Inclusion:** Our core values of diversity, inclusion, and integrity drive everything we do. We actively encourage applications from Indigenous Australians, people with disabilities, LGBTQIA+ individuals, people with diverse linguistic and cultural backgrounds, and those of mature age. We recognise that united behaviours and mindsets will support our agency today and guide us into the future.

**Mission Driven:** Make an impact at Australia's anti-money laundering and counter terrorism financing regulator and financial intelligence unit. We offer you a challenging and rewarding career with meaningful work.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Australian Transaction Reports and Analysis Centre (AUSTRAC)

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AUSTRAC is the Australian Government's financial intelligence unit and anti-money laundering and counter-terrorism financing regulator. With government and industry partners, we use financial intelligence and regulation to:

- prevent criminal abuse of the financial sector
- help business, government and law enforcement partners detect, deter and disrupt money laundering, terrorism financing and other serious crimes
- build and maintain trust and integrity in Australia's financial system.

Every day our people use their intellect, skills, initiative and the latest technologies to protect our country, economy and community. With supportive benefits and culture, we offer a challenging and rewarding career where you can make a real impact.

## To Apply

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<b>Position Contact</b>	Maggie, 0476 077 870
<b>Agency Recruitment Site</b>	<a href="https://austraccareers.nga.net.au/cp/">https://austraccareers.nga.net.au/cp/</a>

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## Home Affairs

Vacancy VN-0768092

### Australian Transaction Reports and Analysis Centre (AUSTRAC)

Closing Date: Tuesday 31 March 2026

Enterprise Enablement  
 People & Business Solutions

<b>Job Title</b>	Payroll and Human Resource Professionals (Affirmative Measures - Indigenous)
<b>Job Type</b>	Full-Time, Ongoing; Non-Ongoing
<b>Location</b>	Canberra ACT, Sydney NSW, Brisbane QLD
<b>Salary</b>	\$83,349 - \$145,727
<b>Future Merit Locations</b>	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
<b>Office Arrangement</b>	Hybrid
<b>Office Arrangement Details</b>	Flexible work arrangements will be discussed on commencement
<b>Classification</b>	APS Level 4; APS Level 5; APS Level 6; Executive Level 1
<b>Position Number</b>	Various
<b>Agency Website</b>	<a href="https://www.austrac.gov.au/">https://www.austrac.gov.au/</a>

### Job Description

<https://austraccareers.nga.net.au/cp/>

### About the opportunity

Join AUSTRAC's dynamic HR teams and support Australia's financial intelligence efforts. AUSTRAC is seeking motivated and talented Human Resources professionals to join our team and support the HR function across a range of classifications, from APS4 to EL1. We are currently recruiting for key roles at APS5 and EL1 levels, with opportunities to contribute to Australia's leading financial intelligence agency. This recruitment process will also establish a merit pool for filling similar ongoing or non-ongoing vacancies at APS4 to EL1 levels within the Human Resources function over the next 18 months.

**We are currently looking for HR professionals with the skills and capabilities to fill the following roles:**

- Senior Officer, Pay and Conditions (APS5)
- Senior Officer, Human Resources and Information Systems (HRIS) (APS5)
- Senior Specialist, Employee Relations (EL1)

### **Duties**

Dependent on the role and classification level, you may be expected to perform the following duties:

- Undertake fortnightly end-to-end payroll processing, including reporting and audit activities
- Interpret relevant legislation and provide specialist advice on employment conditions
- Configure and support HRIS functionality and reporting capability
- Provide expert advice to managers and employees on employee performance, behavioural expectations, and grievances
- Facilitate or support frameworks managing risks relevant to AUSTRAC in your field of expertise
- Contribute to team or branch level planning, collaborating with stakeholders to drive efficiency, manage risk, and mature HR functions
- Manage, mentor, or support other staff members within the Human Resources function

### **Skills and Capabilities we are looking for:**

While we highly value the relevant skills, experience and knowledge in one or the following areas, we are also open to candidates who can demonstrate strong transferable skills to join the teams at AUSTRAC.

- Demonstrated experience supporting human resource functions including payroll, HRIS, employee relations or similar
- Experience using HR systems (i.e. Aurion or similar)
- Knowledge of and experience in the application of legislation relevant to HR functions
- Demonstrated experience in the provision of advice relating to employee performance and workplace grievances

**For more detailed role duties and information about the capabilities we're looking for, please refer to the linked Candidate Pack. This can also be found through our [AUSTRAC - Jobs List](#).**

### **Eligibility**

To be eligible for this role you:

- Must be an Australian citizen at the time you apply.
- Will need to undertake AUSTRAC's pre-engagement checks.
- Will need to obtain and maintain an ongoing security clearance, with the ability to obtain and maintain minimum **Baseline** security clearance.

## Notes

The primary vacancies to be filled through this process are at the APS5 and EL1 classifications. This recruitment process will also be used to establish a merit pool, which may be used to fill similar ongoing or non-ongoing vacancies at the APS4 to EL1 levels that arise within the Human Resources job function over the next 18 months.

## Why AUSTRAC?

**Flexible, hybrid work environment:** We are committed to providing flexibility in working arrangements to recognise the importance of balancing work commitments with family, caring and other personal commitments of employees outside of work. AUSTRAC currently operates under a hybrid work arrangement.

**Generous Leave Entitlements** including NAIDOC leave, parental leave, cultural leave, compassionate leave, carers leave, blood donation leave and community work leave.

**Diversity and Inclusion:** Our core values of diversity, inclusion, and integrity drive everything we do. We actively encourage applications from Indigenous Australians, people with disabilities, LGBTQIA+ individuals, people with diverse linguistic and cultural backgrounds, and those of mature age. We recognise that united behaviours and mindsets will support our agency today and guide us into the future.

**Mission Driven:** Make an impact at Australia's anti-money laundering and counter terrorism financing regulator and financial intelligence unit. We offer you a challenging and rewarding career with meaningful work.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Australian Transaction Reports and Analysis Centre (AUSTRAC)

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AUSTRAC is the Australian Government's financial intelligence unit and anti-money laundering and counter-terrorism financing regulator. With government and industry partners, we use financial intelligence and regulation to:

- prevent criminal abuse of the financial sector
- help business, government and law enforcement partners detect, deter and disrupt money laundering, terrorism

financing and other serious crimes • build and maintain trust and integrity in Australia's financial system. Every day our people use their intellect, skills, initiative and the latest technologies to protect our country, economy and community. With supportive benefits and culture, we offer a challenging and rewarding career where you can make a real impact.

## To Apply

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<b>Position Contact</b>	Erika, 02 6120 2652
<b>Agency Recruitment Site</b>	<a href="https://austraccareers.nga.net.au/cp/">https://austraccareers.nga.net.au/cp/</a>

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## Home Affairs

Vacancy VN-0768127

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### **Australian Transaction Reports and Analysis Centre (AUSTRAC)**

Closing Date: Thursday 02 April 2026

Enterprise Enablement  
Information and Technology Solutions Information and Service Management

<b>Job Title</b>	Manager, Regional Information Sharing Platform (RISP) Operations
<b>Job Type</b>	Full-Time, Ongoing;Non-Ongoing
<b>Location</b>	Barton ACT, Haymarket NSW, Brisbane City QLD, Docklands VIC
<b>Salary</b>	\$128,008 - \$145,727
<b>Future Merit Locations</b>	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
<b>Office Arrangement</b>	Flexible
<b>Office Arrangement Details</b>	Flexible working arrangements will be discussed on commencement.
<b>Classification</b>	Executive Level 1
<b>Position Number</b>	Various
<b>Agency Website</b>	<a href="https://www.austrac.gov.au/">https://www.austrac.gov.au/</a>

## Job Description

<https://austraccareers.nga.net.au/cp/>

### About the opportunity

The Australian Transaction Reports and Analysis Centre (AUSTRAC) is Australia's anti-money laundering regulator and specialist financial intelligence unit. In our regulatory role AUSTRAC oversees compliance with the requirements of the Anti-Money Laundering and Counter-Terrorism Financing Act 2006 (AML/CTF Act).

The Manager, Regional Information Sharing Platform (RISP) Operations is a key leadership role within the Information and Service Management Section in the Information and Technology Solutions (ITS) Branch, reporting to the Director, Digital Collaboration.

This position provides ongoing support, governance, partner engagement, and technical enablement for the Regional Information Sharing Platform (RISP), also known operationally as the CLEO platform. Being a secure Microsoft 365 based environment, enabling multilateral financial intelligence collaboration across the Financial Intelligence Consultative Group (FIGG).

As the project transitions to business as usual, this role ensures sustained capability, security adoption, and alignment with AUSTRAC requirements.

## What are we looking for

While we are looking for these capabilities, we consider transferrable skills and encourage applicants who embody AUSTRAC's culture and values to apply.

- Professional Expertise – Demonstrated experience with internal and external stakeholder engagement with senior/executive stakeholders and/or international delegations.
- Analysis – An ability to analyse and improve business processes related to the platform.
- Plan and Organise – Demonstrates a strong commitment to meeting agreed work targets and standards, while recognising actual and potential barriers and finding effective ways to deal with them.
- Technology - Implements and encourages work practices to support the efficient, effective and lawful use technology, while working with employees to ensure compliance with information and compliance security and use policies.

## Duties

**The Manager, Regional Information Sharing Platform (RISP) Operations, under broad supervision, is responsible for:**

- Supporting the CLEO platform roadmap and prioritisation of enhancements.
- Maintain M365 technical alignment with operational requirements across FIGG jurisdictions.
- Oversee CLEO platform governance controls, standard operating procedures, compliance obligations, and secure configurations.
- Maintain relationships with CLEO owners/users and AUSTRAC technical areas.
- Coordinate stakeholder engagement, communications, and issue resolution.
- In support of these outcomes, the Manager, Regional Information Sharing Platform (RISP) Operations will be required to support the Director, Digital Collaboration to:
- Provide SharePoint Online business engagement and UX/integration support.
- Analyse CLEO and external partner business requirements and align them to AUSTRAC digital collaboration tools, including power BI, M365 Apps and third party apps.

## Eligibility

To be eligible for this role you:

- Must be an Australian citizen at the time you apply.
- Will need to undertake AUSTRAC's pre-engagement checks.
- Will need to obtain and maintain an ongoing Negative Vetting 1 Security Clearance

## Notes

### Why AUSTRAC?

- **Flexible, hybrid work environment:** We are committed to providing flexibility in working arrangements to recognise the importance of balancing work commitments with family, caring and other personal commitments of employees outside of work. AUSTRAC currently operates under a hybrid work arrangement.
- **Generous Leave Entitlements** including parental leave, cultural leave, compassionate leave, carers leave, blood donation leave and community work leave.
- **Diversity and Inclusion:** Our core values of diversity, inclusion, and integrity drive everything we do. We actively encourage applications from Indigenous Australians, people with disabilities, LGBTQIA+ individuals, people with diverse linguistic and cultural backgrounds, and those of mature age. We recognise that united behaviours and mindsets will support our agency today and guide us into the future.
- **Mission Driven:** Make an impact at Australia's anti-money laundering and counter terrorism financing regulator and financial intelligence unit. We offer you a challenging and rewarding career with meaningful work.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Australian Transaction Reports and Analysis Centre (AUSTRAC)

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AUSTRAC is the Australian Government's financial intelligence unit and anti-money laundering and counter-terrorism financing regulator. With government and industry partners, we use financial intelligence and regulation to: • prevent criminal abuse of the financial sector • help business, government and law enforcement partners detect, deter and disrupt money laundering, terrorism financing and other serious crimes • build and maintain trust and integrity in Australia's financial system. Every day our people use their intellect, skills, initiative and the latest technologies to protect our country, economy and community. With supportive benefits and culture, we offer a challenging and rewarding career where you can make a real impact.

## To Apply

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<b>Position Contact</b>	Joshua Pearse, 0407216820
<b>Agency Recruitment Site</b>	<a href="https://austraccareers.nga.net.au/cp/">https://austraccareers.nga.net.au/cp/</a>

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## Home Affairs

Vacancy VN-0768134

### Australian Transaction Reports and Analysis Centre (AUSTRAC)

Closing Date: Thursday 02 April 2026

Enterprise Enablement  
Information and Technology Solutions Information and Service Management

<b>Job Title</b>	Manager, Regional Information Sharing Platform (RISP) Operations (Affirmative Measures - Indigenous)
<b>Job Type</b>	Full-Time, Ongoing; Non-Ongoing
<b>Location</b>	Docklands VIC, Barton ACT, Brisbane QLD, Haymarket NSW
<b>Salary</b>	\$128,008 - \$145,727
<b>Future Merit Locations</b>	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
<b>Office Arrangement</b>	Flexible
<b>Office Arrangement Details</b>	Flexible working arrangements will be discussed on commencement.
<b>Classification</b>	Executive Level 1
<b>Position Number</b>	Various
<b>Agency Website</b>	<a href="https://www.austrac.gov.au/">https://www.austrac.gov.au/</a>

### Job Description

<https://austraccareers.nga.net.au/cp/>

### About the opportunity

The Australian Transaction Reports and Analysis Centre (AUSTRAC) is Australia's anti-money laundering regulator and specialist financial intelligence unit. In our regulatory role AUSTRAC oversees compliance with the requirements of the Anti-Money Laundering and Counter-Terrorism Financing Act 2006 (AML/CTF Act).

The Manager, Regional Information Sharing Platform (RISP) Operations is a key leadership role within the Information and Service Management Section in the Information and Technology Solutions (ITS) Branch, reporting to the Director, Digital Collaboration.

This position provides ongoing support, governance, partner engagement, and technical enablement for the Regional Information Sharing Platform (RISP), also known operationally as the CLEO platform. Being a secure Microsoft 365 based environment, enabling multilateral financial intelligence collaboration across the Financial Intelligence Consultative Group (FIGG).

As the project transitions to business as usual, this role ensures sustained capability, security adoption, and alignment with AUSTRAC requirements.

### **What are we looking for**

While we are looking for these capabilities, we consider transferrable skills and encourage applicants who embody AUSTRAC's culture and values to apply.

- Professional Expertise – Demonstrated experience with internal and external stakeholder engagement with senior/executive stakeholders and/or international delegations.
- Analysis – An ability to analyse and improve business processes related to the platform.
- Plan and Organise – Demonstrates a strong commitment to meeting agreed work targets and standards, while recognising actual and potential barriers and finding effective ways to deal with them.
- Technology - Implements and encourages work practices to support the efficient, effective and lawful use technology, while working with employees to ensure compliance with information and compliance security and use policies.

### **Duties**

**The Manager, Regional Information Sharing Platform (RISP) Operations, under broad supervision, is responsible for:**

- Supporting the CLEO platform roadmap and prioritisation of enhancements.
- Maintain M365 technical alignment with operational requirements across FIGG jurisdictions.
- Oversee CLEO platform governance controls, standard operating procedures, compliance obligations, and secure configurations.
- Maintain relationships with CLEO owners/users and AUSTRAC technical areas.
- Coordinate stakeholder engagement, communications, and issue resolution.
- In support of these outcomes, the Manager, Regional Information Sharing Platform (RISP) Operations will be required to support the Director, Digital Collaboration to:
- Provide SharePoint Online business engagement and UX/integration support.

- Analyse CLEO and external partner business requirements and align them to AUSTRAC digital collaboration tools, including power BI, M365 Apps and third party apps.

## Eligibility

To be eligible for this role you:

- Must be an Australian citizen at the time you apply.
- Will need to undertake AUSTRAC's pre-engagement checks.
- Will need to obtain and maintain an ongoing Negative Vetting 1 Security Clearance

## Notes

### Why AUSTRAC?

- **Flexible, hybrid work environment:** We are committed to providing flexibility in working arrangements to recognise the importance of balancing work commitments with family, caring and other personal commitments of employees outside of work. AUSTRAC currently operates under a hybrid work arrangement.
- **Generous Leave Entitlements** including parental leave, cultural leave, compassionate leave, carers leave, blood donation leave and community work leave.
- **Diversity and Inclusion:** Our core values of diversity, inclusion, and integrity drive everything we do. We actively encourage applications from Indigenous Australians, people with disabilities, LGBTQIA+ individuals, people with diverse linguistic and cultural backgrounds, and those of mature age. We recognise that united behaviours and mindsets will support our agency today and guide us into the future.
- **Mission Driven:** Make an impact at Australia's anti-money laundering and counter terrorism financing regulator and financial intelligence unit. We offer you a challenging and rewarding career with meaningful work.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

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## About the Australian Transaction Reports and Analysis Centre (AUSTRAC)

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## To Apply

<b>Position Contact</b>	Joshua Pearse, 0407216820
<b>Agency Recruitment Site</b>	<a href="https://austraccareers.nga.net.au/cp/">https://austraccareers.nga.net.au/cp/</a>

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## Home Affairs

Vacancy VN-0768136

### Australian Transaction Reports and Analysis Centre (AUSTRAC)

Closing Date: Thursday 02 April 2026

Enterprise Enablement  
Information and Technology Solutions Information and Service Management

<b>Job Title</b>	Manager, Regional Information Sharing Platform (RISP) Operations (Affirmative Measures - Disability)
<b>Job Type</b>	Full-Time, Ongoing; Non-Ongoing
<b>Location</b>	Haymarket NSW, Brisbane QLD, Docklands VIC, Barton ACT
<b>Salary</b>	\$128,008 - \$145,727
<b>Future Merit Locations</b>	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
<b>Office Arrangement</b>	Flexible
<b>Office Arrangement Details</b>	Flexible working arrangements will be discussed on commencement.
<b>Classification</b>	Executive Level 1
<b>Position Number</b>	Various
<b>Agency Website</b>	<a href="https://www.austrac.gov.au/">https://www.austrac.gov.au/</a>

## Job Description

<https://austraccareers.nga.net.au/cp/>

## About the opportunity

The Australian Transaction Reports and Analysis Centre (AUSTRAC) is Australia's anti-money laundering regulator and specialist financial intelligence unit. In our regulatory role AUSTRAC oversees compliance with the requirements of the Anti-Money Laundering and Counter-Terrorism Financing Act 2006 (AML/CTF Act).

The Manager, Regional Information Sharing Platform (RISP) Operations is a key leadership role within the Information and Service Management Section in the Information and Technology Solutions (ITS) Branch, reporting to the Director, Digital Collaboration.

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As the project transitions to business as usual, this role ensures sustained capability, security adoption, and alignment with AUSTRAC requirements.

## What are we looking for

While we are looking for these capabilities, we consider transferrable skills and encourage applicants who embody AUSTRAC's culture and values to apply.

- **Professional Expertise** – Demonstrated experience with internal and external stakeholder engagement with senior/executive stakeholders and/or international delegations.
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- **Plan and Organise** – Demonstrates a strong commitment to meeting agreed work targets and standards, while recognising actual and potential barriers and finding effective ways to deal with them.
- **Technology** - Implements and encourages work practices to support the efficient, effective and lawful use technology, while working with employees to ensure compliance with information and compliance security and use policies.

## Duties

**The Manager, Regional Information Sharing Platform (RISP) Operations, under broad supervision, is responsible for:**

- Supporting the CLEO platform roadmap and prioritisation of enhancements.

- Maintain M365 technical alignment with operational requirements across FICG jurisdictions.
- Oversee CLEO platform governance controls, standard operating procedures, compliance obligations, and secure configurations.
- Maintain relationships with CLEO owners/users and AUSTRAC technical areas.
- Coordinate stakeholder engagement, communications, and issue resolution.
- In support of these outcomes, the Manager, Regional Information Sharing Platform (RISP) Operations will be required to support the Director, Digital Collaboration to:
  - Provide SharePoint Online business engagement and UX/integration support.
  - Analyse CLEO and external partner business requirements and align them to AUSTRAC digital collaboration tools, including power BI, M365 Apps and third party apps.

## Eligibility

Position Eligibility Requirements To be eligible for this role you:

- Must be an Australian citizen at the time you apply.
- Will need to undertake AUSTRAC's pre-engagement checks.
- Will need to obtain and maintain an ongoing Negative Vetting 1 Security Clearance

## Notes

### Why AUSTRAC?

- **Flexible, hybrid work environment:** We are committed to providing flexibility in working arrangements to recognise the importance of balancing work commitments with family, caring and other personal commitments of employees outside of work. AUSTRAC currently operates under a hybrid work arrangement.
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- **Mission Driven:** Make an impact at Australia's anti-money laundering and counter terrorism financing regulator and financial intelligence unit. We offer you a challenging and rewarding career with meaningful work.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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## About the Australian Transaction Reports and Analysis Centre (AUSTRAC)

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## To Apply

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<b>Position Contact</b>	Joshua Pearse, 0407216820
<b>Agency Recruitment Site</b>	<a href="https://austraccareers.nga.net.au/cp/">https://austraccareers.nga.net.au/cp/</a>

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## Industry, Science, Energy and Resources

Vacancy VN-0768062

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**Department of Industry, Science and Resources  
(DISR)**

Closing Date: Friday 17 April 2026

<b>Job Title</b>	Legal Counsel
<b>Job Type</b>	Full-Time, Ongoing;Non-Ongoing
<b>Location</b>	Various locations - ACT ACT, Various locations - VIC VIC
<b>Salary</b>	\$102,072 - \$111,701
<b>Future Merit Locations</b>	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
<b>Office Arrangement</b>	On Site;Flexible
<b>Office Arrangement Details</b>	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
<b>Classification</b>	APS Level 6
<b>Position Number</b>	0238_03/26
<b>Agency Website</b>	<a href="https://www.industry.gov.au/">https://www.industry.gov.au/</a>

**Job Description**

<https://careers.industry.gov.au/en/job/>

## About the department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government’s economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people’s lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the [APSC's APS Employee Value Proposition](#) for more information on the benefits and value of employment within the APS.

## About the team

### **About The Anti-Dumping Commission**

We are Australia's international trade remedies authority – the Anti-Dumping Commission. Commission staff investigate alleged unfair trade practices involving goods that have entered Australia. These investigations seek to deliver a level playing field for industry. We are responsible for administering Australia's anti-dumping legislation. The Commission is a connected team of professionals with investigative, accounting, auditing, business, learning and development, legal, economic, and international trade skills and experience. We promote a positive workplace culture and support flexible working arrangements. Our goal is for staff to reach their full potential through engaging work and career growth opportunities, within a diverse, inclusive and connected team of peers and leaders.

### **About The Team**

The Legal Branch, led by the Executive Director, Legal (EDL), is a small supportive team of lawyers with expertise in regulatory, administrative and trade remedies law. The team works closely with the Investigations Branch and the Strategy and Operations Branch. Work in the Legal Branch is fast paced, intellectually challenging and rewarding. Lawyers work within the domestic trade remedies framework with exposure to the international trade law environment. The team is committed to providing high quality legal advice in a collegial and respectful culture.

## The opportunity

Legal Counsels work under the direction/supervision from the Principal Legal Counsels in performing their role and providing client-focused specialist legal advice and support to the commission staff.

The commission has a collaborative investigations model where Legal Counsels work as part of commission-wide teams undertaking anti-dumping investigations. You will provide advice throughout investigations and subsequent review processes. As part of a best-practice regulator, you will be informed by developments in foreign jurisdictions and the jurisprudence of the World Trade Organization. Drawing on novel issues arising from investigations and other international developments, you will take the initiative to identify practice-related improvements to enhance the commission's outcomes.

## Our ideal candidate

To be successful in this role, as a motivated and skilled legal professional, you will have:

- Experience providing client-focused legal advice in a regulatory environment.
- The ability to identify legal risk and develop legally compliant options for managing those risks consistently with the Commission's strategic objectives.
- Well-developed planning and organisational skills to deliver quality legal advice and within legislative timeframes.
- Strong understanding of administrative law and statutory interpretation principles.
- Well-developed collaboration and presentation skills, including the ability to negotiate, liaise and influence colleagues and stakeholders.
- High standards of professional and personal integrity.
- The ability to quickly learn and apply Australia's anti-dumping legislation (Part XVB of the Customs Act 1901 (Cth) and other relevant legislation).
- The ability to learn Australia's obligations under the World Trade Organization (WTO) Anti-Dumping Agreement and the Agreement on Subsidies and Countervailing Measures.

Our department has a commitment to inclusion and diversity, with an ambition of being the best possible place to work. This reflects the importance we place on our people and on creating a workplace culture where each and every one of us is valued and respected for our contribution. Our ideal candidate adds to this culture and our workplace in their own way.

### Duties

- Provide client focused legal services to investigators from non-legal backgrounds.
- Deliver effective legal advice verbally and in writing, on trade remedies law, evidentiary matters, and investigation practice/procedure.
- Assist Senior Legal Counsels and Principal Legal Counsels in the management of merits review matters, including drafting submissions and participating in conferences with the Anti-Dumping Review Panel and provide input to judicial reviews.
- Monitor developments in the Anti-Dumping Review Panel, the Federal Court, and the World Trade Organization and advise on any related systemic changes to commission practice.
- Identify opportunities for continuous practice and operational improvement, aligned to the commission's strategic direction.
- Provide input to develop legislation and policy.
- Actively contribute to a positive, productive, and collaborative team environment across the commission.

- Legal Counsels will perform the role and manage their workload in a manner consistent with the APS Values and Code of Conduct and internal Anti-Dumping Commission procedures.
- Limited domestic travel may be required.

## Eligibility

Tertiary qualifications in the field of law and admission as an Australian Lawyer in an Australian State or Territory are essential. A current practising certificate is preferred.

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

## Notes

The Anti-Dumping Commission is based in Melbourne. This vacancy is based in Melbourne (preferred) and Canberra. The department does currently offer flexible work opportunities for many roles. Please reach out to the contact officer to discuss further.

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Department of Industry, Science and Resources (DISR)

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The department's Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQ+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at [inclusion@industry.gov.au](mailto:inclusion@industry.gov.au) for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

## To Apply

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<b>Position Contact</b>	Allison Quek, 03 8539 2577
<b>Agency Recruitment Site</b>	<a href="https://careers.industry.gov.au/en/job/">https://careers.industry.gov.au/en/job/</a>

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## Industry, Science, Energy and Resources

Vacancy VN-0768141

### Geoscience Australia

Closing Date: Sunday 12 April 2026

Minerals, Energy and Groundwater Division  
 Advice, Investment Attraction and Analysis

<b>Job Title</b>	Mineral Commodity Specialist & Data Analyst - Mineral Industry Intelligence (multiple roles)
<b>Job Type</b>	Full-Time, Ongoing
<b>Location</b>	Symonston ACT
<b>Salary</b>	\$88,834 - \$96,829
<b>Future Merit Locations</b>	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
<b>Office Arrangement</b>	Flexible
<b>Office Arrangement Details</b>	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27.
<b>Classification</b>	APS Level 5
<b>Position Number</b>	18859 & 19338
<b>Agency Website</b>	<a href="http://www.ga.gov.au">www.ga.gov.au</a>

### Job Description

<https://www.ga.gov.au/about/careers/current-vacancies>

Geoscience Australia values the lands, water and sky as we work to deepen a shared understanding of Country and Earth. We respect First Nations peoples and their enduring connection, contribution and obligations to Country. Reflecting on our shared history, we are committed to listen and learn.

## **About us**

Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation.

## **Our culture**

Our strength lies in our people, including our diversity in backgrounds, skills and experiences, and the way we work together to respond to the emerging needs of our work. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged.

Our workplace is committed to the health, safety and wellbeing of our employees and offers a variety of flexible working arrangements to enhance flexibility, including remote working arrangements.

## **What we can offer you**

When you work at Geoscience Australia you will have access to a range of benefits and the opportunity to experience a workplace culture that truly values and promotes diversity, inclusion, equity and belonging. To learn more about our competitive salary, free onsite parking, generous flexible working arrangements and the role you can play in growing our culture [click here](#).

## **Our team - Mineral Resources Advice and Promotion**

Within the Mineral Resources Advice and Promotion (MRAP) team we make authoritative mineral resources assessments and provide specialist technical advice to government to support national priorities and actions, such as the Future Made in Australia Act, the national strategies for critical minerals, battery minerals and green metals, the Resourcing Australia's Prosperity initiative and the Australian Critical Minerals Research & Development Hub. We use our mineral resources expertise and data to support the implementation of policy and regulation and to provide high-quality publications and publicly available data. We also utilise our specialists advice and knowledge to support the attraction of investment into Australia's mining sector, promoting Australian Government actions and policies domestically and internationally, including support for Austrade, the Critical Minerals Office and the Department of Foreign Affairs and Trade.

## **Our team - Strategy and Analysis**

The Strategy and Analysis Directorate develops mineral intelligence and builds strategic capabilities to support delivery of the Australian Government's 35-year [Resourcing Australia's Prosperity initiative](#), led by Geoscience Australia, and the Australian Critical Minerals Research & Development Hub. We provide high-quality strategic analysis, insights and advice to inform national priorities such as the Future Made in Australia Act and the Critical Minerals Strategy 2023-2030. Our team applies specialist expertise to identify short-, medium- and long-term opportunities for developing Australia's critical mineral resources. A key current focus is leading the development of an enhanced industry intelligence capability and a new database to improve how Geoscience Australia monitors trends in the resources sector and delivers timely, high-quality advice to government. Collaboration is core to how we work. We partner closely across Geoscience Australia and support external agencies including the Department of Industry, Science and Resources, the Department of Foreign Affairs and Trade, and the Treasury.

## **Duties**

### **Role 1 - Mineral Commodity Specialist**

As a Mineral Commodity Specialist, you will be based at Geoscience Australia as part of a high-performing, rapid response team that must be able to cooperatively react quickly to requests for advice, anticipate trends and proactively provide mineral resources data and information to stakeholders, as well as concurrently managing a range of short-term and long-term deadlines.

### **In this role you will:**

- Contribute to the provision of detailed, expert technical advice and interpretation on a range of mineral commodities to support decision-making in government.
- Contribute to mineral resource publications and other products to inform government, industry, investors and other stakeholders.
- Research, interpret, assess and record industry and other reports on Australian mineral resource estimations in the national database; carry out quality assurance activities to ensure accuracy and currency.
- Contribute to the promotion of Geoscience Australia's work to support the attraction of investment into Australia's minerals sector.
- Support the Director, Assistant Directors, Branch Head and other senior staff and contribute to the strategic direction of the section.
- Use your expertise to foster innovation and contribute to the successful delivery of priority projects across MEG (e.g. the Resourcing Australia's Prosperity initiative).
- Develop and broaden your own expert knowledge across a range of mineral sectors, including exploration, commodity and market trends, legislation and regulation regimes, and the Australian Government's objectives for critical minerals, green metals and environmental, social and governance (ESG) standards.
- Contribute to the communication of mineral resource and promotion matters with a range of internal and external stakeholders; represent the organisation at external meetings

### **Required skills, knowledge , experience and/or qualifications**

- Intellectual curiosity and rigour; attention to detail; good judgement; awareness of domestic and global events; a willingness to become a leading expert in the field of national resource assessment.
- The capability to develop and apply your growing specialist expertise to the provision of authoritative advice and/or products on matters that require considerable interpretation and analysis.
- Well-developed written skills including the ability to translate complex technical information for a range of different audiences.
- Well-developed data literacy backed by sound research and data-analysis skills, with the ability to interpret information and identify key issues to inform decision-making.
- Proficiency and experience with using relational databases and geographic information systems.
- Ability to build and sustain effective working relationships with a network of key people internally and externally, including Australian state and federal government partners, particularly in support of the section's domestic and international investment attraction activities.
- The capability to meet challenges, adapt to changing or uncertain circumstances, be proactive in rescheduling and re-scoping work priorities, and maintain effective performance.
- Ability and interest to both learn from and develop others, sharing and growing your expertise to build organisational capability.
- A commitment to fostering a positive and inclusive culture in your team and workplace.
- A tertiary qualification in a relevant field and/or experience in the mining industry will be looked upon favourably.

## **Role 2 - Data Analyst - Mineral Industry Intelligence**

As a Data Analyst - Mineral Industry Intelligence, you will be part of a small, specialised team responsible for gathering, analysing and disseminating resource sector industry intelligence across the entire minerals value chain, in support of divisional priorities. You will play an integral role in ongoing work to design and maintain a new Geoscience Australia industry intelligence database. You will be responsible for ongoing sourcing of industry intelligence data, QA/QC and data analysis. Working with others within the team and across the division, you will analyse industry intelligence data to draw out new insights on trends and developments within the resources industry and contribute to high-quality publications and efficient advice to government.

### **In this role you will:**

- Investigate new sources of industry intelligence to improve monitoring of trends and developments in the resources industry and enable new insights.
- Build and manage data pipelines and workflows for the Industry Intelligence Oracle database, and interlinked databases, including data capture, data management, data sourcing, and data quality assurance to enable regular (e.g. monthly) systematic updates.
- Contribute industry intelligence data, analysis, research and insights to support the provision of detailed, expert technical advice, and to support commodity-focussed publications, to inform government, industry, investors and other stakeholders.
- Contribute to the communication of mineral resource and promotion matters with a range of internal and external stakeholders; represent the organisation at external meetings.
- Work closely with the Divisional Information Systems team and Divisional Mineral Commodity Specialists to ensure database interoperability and integrated advice.
- Proactively develop and apply data management and coding skills, and knowledge of GenAI tools (e.g. agentic AI coding agents) to deliver process improvements.

- Use your expertise to foster innovation and contribute to the successful delivery of priority projects across MEG division (e.g., the Australian Critical Minerals R&D Hub and the Resourcing Australia's Prosperity initiative).
- Become an expert user of external data subscription services used by Geoscience Australia to source industry intelligence (e.g. S&P Global IQ Pro, Global Data, Opaxe).
- Develop and broaden your own expert knowledge across a range of mineral sectors, including exploration, commodity and market trends, legislation and regulation regimes, and the Australian Government's objectives for critical minerals, green metals and environmental, social and governance (ESG) standards.
- Support the Assistant Directors, Director, Branch Head and other senior staff and contribute to the strategic direction of the section and branch.

### **Required skills, knowledge , experience and/or qualifications**

- A keen interest in the mineral resources industry; intellectual curiosity and rigour; attention to detail; good judgement; awareness of domestic and global events; a willingness to become an expert in monitoring developments and trends in the Australian industry.
- Well-developed data literacy backed by sound research and data-analysis skills, with the ability to interpret information and identify key issues to inform decision-making.
- Proficiency and experience with using relational databases and geographic information systems. Coding skills (e.g. R, python) and knowledge of skills in Gen AI tools are highly regarded (or a keen willingness to learn).
- The capability to develop and apply your growing specialist expertise, to the provision of authoritative advice and/or products on matters that require considerable interpretation and analysis.
- Ability to build and sustain effective working relationships with a network of key people internally and externally, including Australian state and federal government partners, particularly in support of the section's domestic and international investment attraction activities.
- The capability to meet challenges, adapt to changing or uncertain circumstances, be proactive in rescheduling and re-scoping work priorities, and maintain effective performance.
- Ability and interest to both learn from and develop others, sharing and growing your expertise to build organisational capability.
- A commitment to fostering a positive and inclusive culture in your team and workplace.
- A tertiary qualification in a relevant field (e.g. geoscience, data analysis) and/or experience in the mining industry will be looked upon favourably.

### **To be successful in either role you will:**

- Work collegiately with team members and colleagues across the MEG Division. Contribute to external engagement such as with government agencies, industry, academia and state and territory surveys.
- Develop and apply your professional expertise and attention to detail to ensure the quality and accuracy of industry intelligence data and/or mineral advice and publications.

### **To Apply**

Please visit the [careers page](#) of our website to submit your application via our e-Recruit system. Your application should include:

- Your resume (no more than 3 pages)
- A brief statement (no more than 700 words) outlining your transferable skills, experience and capabilities related to the role and the value you would bring to Geoscience Australia.

If you have any questions regarding the role, please contact Dr Sarlae McAlpine on (02) 6249 5856 or email [sarlae.mcalpine@ga.gov.au](mailto:sarlae.mcalpine@ga.gov.au).

To learn more about applying for roles within the Australian Public Services please review, '[Applying for an APS job: cracking the code](#)'.

## Eligibility

To be eligible to apply for this position you must meet the below eligibility criteria.

- Be an Australian Citizen at the closing date of application.
- The successful applicant must be able to obtain, hold and maintain a security clearance of an appropriate level relevant to this role.
- Commencement of employment is subject to the successful applicant undergoing and satisfying pre- employment screening, which includes a police history check.

## Are you unsure about applying?

Did you know that a Hewlett Packard internal report found that men apply for jobs when they meet an average of 60% of the job requirements? Women and other people from diverse backgrounds tend to only apply when they check every box. If you think you have what it takes, but don't necessarily meet every single point on what we are looking for, please still apply or get in touch with the contact officer to learn more about the roles.

## Notes

If you require technical assistance, contact our Recruitment team: (02) 6249 9777 [recruitment@ga.gov.au](mailto:recruitment@ga.gov.au).

A merit list/pool may be created from this process. If you are successful for the merit pool, your details may be shared with other Australian Public Service agencies unless you choose not to have your details disclosed.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

Geoscience Australia is an Australian Government listed entity within the Industry, Innovation and Science portfolio. Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged. We are committed to the health, safety and wellbeing of our employees and offer a flexible and diverse workplace.

## To Apply

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<b>Position Contact</b>	Dr Sarlae McAlpine, (02) 6249 5856
<b>Agency Recruitment Site</b>	<a href="https://www.ga.gov.au/about/careers/current-vacancies">https://www.ga.gov.au/about/careers/current-vacancies</a>

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## Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768167

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**AirServices Australia**

Closing Date: Wednesday 01 April 2026

Operating

<b>Job Title</b>	Senior Commercial Revenue Specialist
<b>Job Type</b>	Full-Time, Ongoing
<b>Location</b>	Canberra ACT, Brisbane QLD, Sydney NSW, Melbourne VIC
<b>Salary</b>	\$131,005 - \$171,484
<b>Future Merit Locations</b>	Canberra, Brisbane, Sydney, Melbourne
<b>Office Arrangement</b>	Hybrid
<b>Office Arrangement Details</b>	2 days WFH
<b>Classification</b>	Executive Level 1
<b>Position Number</b>	502361
<b>Agency Website</b>	

**Job Description** <https://careers.airservicesaustralia.com/caw/en/job/502361/senior-commercial-revenue-specialist>

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- Lead the development and management complex revenue agreements and high value financial analysis
- Shape & optimise high value commercial revenue outcomes aligned to organisation strategic and financial objectives
- Support Australia's aviation network through facilitating the delivery of critical services to industry
- Flexible working arrangements, wellbeing support & employee benefits
- Visible Salary: \$152,775 - \$171, 484

## Duties

### The Role & The Team

As the Senior Commercial Revenue Specialist, you will lead highcomplexity commercial revenue opportunities, shaping and governing major commercial arrangements that underpin Airservices' strategic and financial performance in support of the broader aviation industry. You will manage highvalue revenue contracts across their full lifecycle, drive commercial governance, and provide authoritative advice to senior leaders.

You will work closely with commercial, finance, operational and technical stakeholders, influencing enterprise decisions and ensuring commercial frameworks, pricing structures and negotiations deliver sustainable outcomes.

The Revenue Services team is deeply collaborative, commercially driven and committed to continuous improvement — with a strong culture of expertise, trust and shared success.

Please view the PD via the URL apply Link.

## **Eligibility**

### **The Person**

You are an experienced commercial specialist who thrives when given ownership, accountability and the space to get hands on with complex commercial challenges.

You bring strong commercial acumen, negotiation capability, stakeholder influence and a passion for delivering measurable commercial outcomes. You enjoy leading multidisciplinary workstreams and contributing to enterprisewide strategy.

The successful applicant will have:

- Tertiary qualifications in commercial law, business, project management, contract management or related discipline;
- Demonstrated ability to develop commercial service offerings through working with technical and operational partners to translate complex capabilities into customer-oriented solutions;
- Extensive experience (7+ years) in complex commercial and contract management, including major or Defence-related agreements.
- Strong financial literacy, pricing and analytical capability, and service/delivery management expertise.
- Demonstrated ability to lead complex negotiations with high-level stakeholders.
- Significant experience designing commercial structures, pricing models, and governance frameworks.
- Demonstrated experience leading multidisciplinary or matrixed teams and mentoring staff.

### **Desirable**

- Proven ability to operate in a highly regulated, safety-critical environment.
- Experience in aviation, safety-regulated, or mission-critical industries.
- Proficiency with ERP systems (SAP preferred).

## **Notes**

### **Security Clearance**

To be eligible to apply, you must be an Australian Citizen or Permanent Resident, as an Airservices Background Check (AIC) is required for this role. Please refer to the security check requirements applicants will be required to undertake as part of the recruitment process.

## **How to Apply**

To apply, please submit your application online before 11:55pm (AEST), 1st April 2026

## About the AirServices Australia

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## To Apply

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<b>Position Contact</b>	Cornie Taylor, 0483 387 747
<b>Agency Recruitment Site</b>	<a href="https://careers.airservicesaustralia.com/caw/en/job/502361/senior-commercial-revenue-specialist">https://careers.airservicesaustralia.com/caw/en/job/502361/senior-commercial-revenue-specialist</a>

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## Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768170

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### Civil Aviation Safety Authority Australia

Closing Date: Sunday 12 April 2026

Regulatory Oversight  
Regulatory Services 2

<b>Job Title</b>	CASA Inspector (Flight Operations)/ Senior CASA Inspector (Flight Operations) -Affirmative Measures - Aboriginal and/or Torres Strait Islander and/
<b>Job Type</b>	Full-Time, Ongoing
<b>Location</b>	Sydney NSW
<b>Salary</b>	\$150,381 - \$187,972
<b>Future Merit Locations</b>	Sydney
<b>Office Arrangement</b>	Hybrid
<b>Office Arrangement Details</b>	Candidate may work from home averaging up to 50% of their working hours
<b>Classification</b>	
<b>Position Number</b>	1549
<b>Agency Website</b>	<a href="https://www.casa.gov.au/about-us/careers-casa">https://www.casa.gov.au/about-us/careers-casa</a>

**Job Description**

<https://www.casa.gov.au/about-us/careers-casa>

**The Role**

As a member of CASA’s Aviation Technical Workforce (ATW), a Flying Operations Inspector (FO1) works under direction and guidance from a Manager and National Manager. The role sits within a team of inspectors and other related staff, who work collaboratively to deliver on CASA’s strategic operational priorities and work plans, including the National Oversight Plan (NOP).

An FO1 is expected to work reasonable additional hours beyond the ordinary hours of work, which may include work on weekends or outside the span of hours. However, this is regarded as the exception and where additional hours are worked, they will be compensated in accordance with CASA’s enterprise agreement.

The FO1 is responsible for the following activities and deliverables, which represent an ongoing body of work:

- Exercise decision making, including as a delegate, on a range of routine regulatory service and surveillance activities which may include tasks associated with flight assessments and/or the oversight of authorisation holders in line with legislation, CASA’s Corporate Plan, policies, practices and standards, CASA’s Regulatory Philosophy and assigned delegations.

- Work collaboratively with colleagues, by providing detailed, timely and constructive input, sharing knowledge, and managing personal performance in accordance with CASA's values, policies, and practices.
- Actively participate in work programs that deliver the various elements of CASA's strategies and priorities including, but not limited to, issuing initial approvals, compliance assurance and reporting, regulatory improvement, stakeholder engagement and the resolution of safety issues, including identifying opportunities for continuous improvement.
- Work professionally with regulated entities, government departments, the aviation sector and the public when providing regulatory services, drawing on expertise to provide advice and technical guidance.
- Conduct oversight and education of industry examiners, provide technical input to professional development programs and the conduct of examiner and instructor proficiency checks in accordance with CASA policies and delegations.
- Identify non-compliance or offences under civil aviation legislation, and CASA policy, and present that information to relevant stakeholders through high quality reports with clear recommendations, identifying any risks and/or systemic issues.
- Assess and analyse industry information, engage with stakeholders, monitor other external influences, and investigate potential scenarios to develop compliance strategies and mitigate emerging or actual risks.
- Contribute to maintaining a positive health and safety culture at CASA, including psychosocial wellbeing in the workplace and providing input, where appropriate, into decisions that may impact upon personal health, safety, and wellbeing in the workplace.
- Positively engage in and respond to change.
- Other duties as required

In addition to the above, the FO2 is responsible for the following activities and deliverables, which represent an ongoing body of work:

- Exercise decision making, including as a delegate, on a range of complex regulatory service and surveillance activities which may include tasks associated with flight assessments and/or the oversight of authorisation holders in line with legislation, CASA's Corporate Plan, policies, practices and standards, CASA's Regulatory Philosophy and assigned delegations.

## **Duties**

### **Ideal Candidate**

Our ideal candidate must demonstrate the following:

#### **Mandatory**

- Ability to work independently under guidance from managers in accordance with established regulatory practices, operational needs, procedures, and assigned delegations.
- Ability to exercise initiative, analysis, problem solving, judgement, and decision-making and apply technical knowledge on matters where standards, policies and procedures may or may not cover the circumstances.
- Developed negotiation, facilitation, influencing and communication skills (written and verbal), to manage disparate views amongst stakeholders, including at a senior level.
- Demonstrated ability to actively engage in effective stakeholder management, including with regulated entities, on sensitive issues requiring conflict resolution within constrained time limits.

- Ability to identify and assess emerging issues and trends which may impact on the achievement of outcomes, including developing work plans, allocating work and monitoring progress and outcomes.
- A demonstrated ability to seek out diverse perspectives to identify opportunities for improvements.
- Understanding of aviation industry, civil aviation legislation, and relevant national and international aviation standards.
- Demonstrated knowledge and skill in the conduct of regulatory assessment

In addition to the above, the FO2 ideal candidate must also demonstrate the following:

- Ability to work under direction from CASA in accordance with established regulatory practices, operational needs, procedures, and assigned delegations.
- Ability to exercise initiative, analysis, problem solving, judgement, and decision-making and apply technical knowledge on complex matters, and/or unusual matters where standards, policies and procedures may or may not cover the circumstances.
- Well-developed negotiation, facilitation, influencing and communication skills (written and verbal), to manage disparate views amongst stakeholders, including at a senior level.
- Experience in coaching colleagues in the completion of discreet work tasks to deliver outcomes or initiatives in complex environments, with the ability to assess emerging issues and trends which may impact on the achievement of outcomes, including developing work plans, allocating work and monitoring progress and outcomes
- In-depth understanding of the aviation industry, civil aviation legislation, and relevant national and international aviation standards

Desirable

- Flight Instructor Rating with a current Pilot Instructor Rating proficiency check or equivalent.
- Recent experience with a Part 141 or 142 operator including training and checking experience or equivalent.
- Auditing experience.
- An Australian Class C driver's licence

## Eligibility

### Eligibility requirements

Employment with CASA is subject to conditions prescribed within the Civil Aviation Act 1988 (the Act) and the CASA Enterprise Agreement. The following eligibility requirements apply to this position:

- At a minimum, prospective CASA employees must undergo pre-employment screening and must be willing to provide the required information to successfully undergo a police record check.
- The position's occupant must be an Australian citizen with the ability to obtain and maintain the required level of security clearance as required.
- As an employee in a safety sensitive position, perform, or be available to perform, safety sensitive aviation activities, as defined in the Civil Aviation Safety Regulations 1998.
- Undertake and pass a pre-employment alcohol and drug test as part of CASA's Alcohol and Other Drugs Directive and Procedure.
- 8+ years of appropriate experience including holding an Air Transport Pilot's Licence (Fixed Wing) or Commercial Pilot Licence (Helicopter Category Rating).
- Hold a current class 1 Medical certificate.

- Civil or military equivalent qualifications that are relevant to the role. e.g.: flight examiner, instructor rating, and/or training and checking pilot.
- Supervisory experience in aviation in a key person role or similar. i.e.: Head of Flying Operations (HOFO), Head of Operations (HOO), Head of Training and Checking (HoTC), or an equivalent role with a National Aviation Authority (NAA).
- Understanding of Australia's Civil Aviation Act 1988 (the Act), and relevant CASRs and CARs, guidance material and other legislation, or similar aviation regulatory regime.
- Hold, or be eligible to hold, an Australian Security Identification Card (ASIC).

## Notes

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Civil Aviation Safety Authority Australia

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"Safe skies for all—it begins with you." CASA is established by and operates under the Civil Aviation Act 1988 and the Airspace Act 2007. CASA's primary function is to conduct the safety regulation of civil air operations in Australia and the operation of Australian aircraft overseas. We license pilots, register aircraft, oversee aviation safety and promote safety awareness. We are also responsible for making sure that Australian airspace is administered and used safely. CASA is a Corporate Commonwealth entity and is subject to the Public Governance, Performance and Accountability Act 2013 which deals with a range of matters, including reporting and the use of and management of public resources. We employ over 800 people working across Australia. We are an engaged team and proud to work for CASA. We strongly believe in the vision, mission and goals of our agency. We are highly connected to CASA's Values and Regulatory Philosophy that underpin all we do. We understand how our roles directly contribute to aviation safety. We are a relationship-based organisation and value the input and ideas of others.

## To Apply

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<b>Position Contact</b>	Paul Musumeci, +61 2 8651 3034
<b>Agency Recruitment Site</b>	<a href="https://www.casa.gov.au/about-us/careers-casa">https://www.casa.gov.au/about-us/careers-casa</a>

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**Civil Aviation Safety Authority Australia**

Closing Date: Sunday 12 April 2026

Regulatory Oversight  
Regulatory Services 2

<b>Job Title</b>	CASA Inspector (Flight Operations)/ Senior CASA Inspector (Flight Operations)
<b>Job Type</b>	Full-Time, Ongoing
<b>Location</b>	Sydney NSW
<b>Salary</b>	\$150,381 - \$187,972
<b>Future Merit Locations</b>	Sydney
<b>Office Arrangement</b>	Hybrid
<b>Office Arrangement Details</b>	Candidate may work from home averaging up to 50% of their working hours
<b>Classification</b>	
<b>Position Number</b>	1549
<b>Agency Website</b>	<a href="https://www.casa.gov.au/about-us/careers-casa">https://www.casa.gov.au/about-us/careers-casa</a>

**Job Description**

<https://www.casa.gov.au/about-us/careers-casa>

**The Role**

As a member of CASA’s Aviation Technical Workforce (ATW), a Flying Operations Inspector (FO1) works under direction and guidance from a Manager and National Manager. The role sits within a team of inspectors and other related staff, who work collaboratively to deliver on CASA’s strategic operational priorities and work plans, including the National Oversight Plan (NOP).

An FO1 is expected to work reasonable additional hours beyond the ordinary hours of work, which may include work on weekends or outside the span of hours. However, this is regarded as the exception and where additional hours are worked, they will be compensated in accordance with CASA’s enterprise agreement.

The FO1 is responsible for the following activities and deliverables, which represent an ongoing body of work:

- Exercise decision making, including as a delegate, on a range of routine regulatory service and surveillance activities which may include tasks associated with flight assessments and/or the oversight of authorisation holders in line with legislation, CASA's Corporate Plan, policies, practices and standards, CASA's Regulatory Philosophy and assigned delegations.
- Work collaboratively with colleagues, by providing detailed, timely and constructive input, sharing knowledge, and managing personal performance in accordance with CASA's values, policies, and practices.
- Actively participate in work programs that deliver the various elements of CASA's strategies and priorities including, but not limited to, issuing initial approvals, compliance assurance and reporting, regulatory improvement, stakeholder engagement and the resolution of safety issues, including identifying opportunities for continuous improvement.
- Work professionally with regulated entities, government departments, the aviation sector and the public when providing regulatory services, drawing on expertise to provide advice and technical guidance.
- Conduct oversight and education of industry examiners, provide technical input to professional development programs and the conduct of examiner and instructor proficiency checks in accordance with CASA policies and delegations.
- Identify non-compliance or offences under civil aviation legislation, and CASA policy, and present that information to relevant stakeholders through high quality reports with clear recommendations, identifying any risks and/or systemic issues.
- Assess and analyse industry information, engage with stakeholders, monitor other external influences, and investigate potential scenarios to develop compliance strategies and mitigate emerging or actual risks.
- Contribute to maintaining a positive health and safety culture at CASA, including psychosocial wellbeing in the workplace and providing input, where appropriate, into decisions that may impact upon personal health, safety, and wellbeing in the workplace.
- Positively engage in and respond to change.
- Other duties as required

In addition to the above, the FO2 is responsible for the following activities and deliverables, which represent an ongoing body of work:

- Exercise decision making, including as a delegate, on a range of complex regulatory service and surveillance activities which may include tasks associated with flight assessments and/or the oversight of authorisation holders in line with legislation, CASA's Corporate Plan, policies, practices and standards, CASA's Regulatory Philosophy and assigned delegations.

## **Duties**

### **Ideal Candidate**

Our ideal candidate must demonstrate the following:

#### **Mandatory**

- Ability to work independently under guidance from managers in accordance with established regulatory practices, operational needs, procedures, and assigned delegations.
- Ability to exercise initiative, analysis, problem solving, judgement, and decision-making and apply technical knowledge on matters where standards, policies and procedures may or may not cover the circumstances.
- Developed negotiation, facilitation, influencing and communication skills (written and verbal), to manage disparate views amongst stakeholders, including at a senior level.

- Demonstrated ability to actively engage in effective stakeholder management, including with regulated entities, on sensitive issues requiring conflict resolution within constrained time limits.
- Ability to identify and assess emerging issues and trends which may impact on the achievement of outcomes, including developing work plans, allocating work and monitoring progress and outcomes.
- A demonstrated ability to seek out diverse perspectives to identify opportunities for improvements.
- Understanding of aviation industry, civil aviation legislation, and relevant national and international aviation standards.
- Demonstrated knowledge and skill in the conduct of regulatory assessment

In addition to the above, the FO2 ideal candidate must also demonstrate the following:

- Ability to work under direction from CASA in accordance with established regulatory practices, operational needs, procedures, and assigned delegations.
- Ability to exercise initiative, analysis, problem solving, judgement, and decision-making and apply technical knowledge on complex matters, and/or unusual matters where standards, policies and procedures may or may not cover the circumstances.
- Well-developed negotiation, facilitation, influencing and communication skills (written and verbal), to manage disparate views amongst stakeholders, including at a senior level.
- Experience in coaching colleagues in the completion of discreet work tasks to deliver outcomes or initiatives in complex environments, with the ability to assess emerging issues and trends which may impact on the achievement of outcomes, including developing work plans, allocating work and monitoring progress and outcomes
- In-depth understanding of the aviation industry, civil aviation legislation, and relevant national and international aviation standards

#### Desirable

- Flight Instructor Rating with a current Pilot Instructor Rating proficiency check or equivalent.
- Recent experience with a Part 141 or 142 operator including training and checking experience or equivalent.
- Auditing experience.
- An Australian Class C driver's licence

### **Eligibility**

#### **Eligibility requirements**

Employment with CASA is subject to conditions prescribed within the Civil Aviation Act 1988 (the Act) and the CASA Enterprise Agreement. The following eligibility requirements apply to this position:

- At a minimum, prospective CASA employees must undergo pre-employment screening and must be willing to provide the required information to successfully undergo a police record check.
- The position's occupant must be an Australian citizen with the ability to obtain and maintain the required level of security clearance as required.
- As an employee in a safety sensitive position, perform, or be available to perform, safety sensitive aviation activities, as defined in the Civil Aviation Safety Regulations 1998.
- Undertake and pass a pre-employment alcohol and drug test as part of CASA's Alcohol and Other Drugs Directive and Procedure.

- 8+ years of appropriate experience including holding an Air Transport Pilot's Licence (Fixed Wing) or Commercial Pilot Licence (Helicopter Category Rating).
- Hold a current class 1 Medical certificate.
- Civil or military equivalent qualifications that are relevant to the role. e.g.: flight examiner, instructor rating, and/or training and checking pilot.
- Supervisory experience in aviation in a key person role or similar. i.e.: Head of Flying Operations (HOFO), Head of Operations (HOO), Head of Training and Checking (HoTC), or an equivalent role with a National Aviation Authority (NAA).
- Understanding of Australia's Civil Aviation Act 1988 (the Act), and relevant CASRs and CARs, guidance material and other legislation, or similar aviation regulatory regime.
- Hold, or be eligible to hold, an Australian Security Identification Card (ASIC).

## Notes

### Affirmative Measures

This vacancy is being advertised concurrently under a general and an affirmative measure recruitment process.

Affirmative measures is only available to Aboriginal and/or Torres Strait people or people living with a disability, evidence will be requested if your application progresses under an affirmative measures process.

### About the Civil Aviation Safety Authority Australia

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"Safe skies for all—it begins with you." CASA is established by and operates under the Civil Aviation Act 1988 and the Airspace Act 2007. CASA's primary function is to conduct the safety regulation of civil air operations in Australia and the operation of Australian aircraft overseas. We license pilots, register aircraft, oversee aviation safety and promote safety awareness. We are also responsible for making sure that Australian airspace is administered and used safely. CASA is a Corporate Commonwealth entity and is subject to the Public Governance, Performance and Accountability Act 2013 which deals with a range of matters, including reporting and the use of and management of public resources. We employ over 800 people working across Australia. We are an engaged team and proud to work for CASA. We strongly believe in the vision, mission and goals of our agency. We are highly connected to CASA's Values and Regulatory Philosophy that underpin all we do. We understand how our roles directly contribute to aviation safety. We are a relationship-based organisation and value the input and ideas of others.

### To Apply

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<b>Position Contact</b>	Paul Musumeci, +61 2 8651 3034
<b>Agency Recruitment Site</b>	<a href="https://www.casa.gov.au/about-us/careers-casa">https://www.casa.gov.au/about-us/careers-casa</a>

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# Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0767906

## Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Closing Date: Monday 06 April 2026

Information Technology & Data  
Strategy, Architecture & Cyber Security IT Strategy Architecture & IT Front  
Door

<b>Job Title</b>	APS6 - Digital Accessibility & Assistive Technology Officer, Strategic, Architecture Cyber Security
<b>Job Type</b>	Full-Time, Ongoing
<b>Location</b>	Canberra ACT
<b>Salary</b>	\$99,733 - \$118,084
<b>Future Merit Locations</b>	Canberra
<b>Office Arrangement</b>	Flexible
<b>Office Arrangement Details</b>	Flexible working arrangements can be negotiated in accordance with the department's 2024 EA
<b>Classification</b>	APS Level 6
<b>Position Number</b>	47642
<b>Agency Website</b>	<a href="https://www.infrastructure.gov.au/">https://www.infrastructure.gov.au/</a>

### Job Description

<https://www.infrastructure.gov.au/department/careers>

### The opportunity we have available

Organised within the Chief Operating Officer Group within the department, Information Technology & Data Division's (ITDD) purpose is to connect people, data, and technology, empowering the department to excel. ITDD is responsible for the consolidated provision and support of stable and secure IT Systems, applications and services to all department users across all States and Territories, including Indian Ocean Territories and Norfolk Island, as well as supporting seven Ministerial offices, and coordination with portfolio entities. ITDD provides the digital collaboration

and communications tools necessary to connect a geographically dispersed workforce and to optimise hybrid working arrangements. We manage industry and public facing digital systems, deliver desktop services, oversee cyber security, and provide data, AI, and information management advice to over 2,400 staff, supporting over 30 office locations across Australia.

We are seeking a skilled Digital Accessibility & Assistive Technology Officer to support the delivery of accessible digital services and inclusive technology outcomes across the Department.

Working within the IT Front Door and Architecture team, the role provides specialist advice and practical support in relation to digital accessibility and assistive technology. This includes contributing to the delivery of assistive technology solutions, supporting accessibility initiatives, and helping ensure that digital products and services are usable by people of all abilities and aligned with established accessibility standards.

The role contributes specialist knowledge in digital accessibility, supports a culture of inclusion, and assists the Department to meet its obligations under relevant legislation, standards, and policies, including the Disability Discrimination Act, the Digital Transformation Agency's Digital Experience Policy and Standards, and the Web Content Accessibility Guidelines (WCAG).

## **Duties**

### **What will you do?**

Duties may include, but are not limited to, the following:

- Facilitate requests for assistive technology and ICT-related reasonable adjustments by working with end-users and relevant corporate support teams to understand requirements and support the delivery of appropriate solutions.
- Manage complex enquiries, complaints, and urgent escalations relating to accessible and assistive technologies, resolving issues or escalating them in accordance with established processes.
- Provide specialist advice and recommendations on digital accessibility and assistive technology matters to staff, stakeholders, and project teams, ensuring proposed solutions are practical and aligned with relevant accessibility standards, policies, and technical constraints.
- Assess and monitor the accessibility of selected digital products, services, and functions, including evaluating compatibility with commonly used assistive technologies, identifying issues, and providing advice to support remediation and continuous improvement.
- Develop and maintain guidance material, user resources, and supporting documentation relating to digital accessibility and assistive technology to promote consistent application of requirements and compliance with legislation, APS policy, and departmental practices.

- Promote awareness of digital accessibility and assistive technology considerations through practical engagement, guidance, and advice, supporting inclusive design and delivery across the Department.
- Engage with stakeholders across the Department to support improved accessibility and assistive technology outcomes and contribute to agreed improvement activities and service enhancements.
- Research and evaluate emerging assistive technology solutions and trends to contribute informed recommendations that support effective, sustainable, and user-centred outcomes.
- Contribute to projects and section activities, including providing support to the IT Front Door function as required, to assist the section in meeting Branch priorities.
- Handle personal and sensitive information appropriately, in accordance with privacy, security, and information management requirements.

## Who are we looking for?

The successful candidate for this position will be able to demonstrate their capability against the APS 6 [Work level standards](#).

To be successful in this role, you will need to demonstrate your ability to:

- **Deliver high-quality customer service** by providing clear, respectful, and timely support to staff, including diagnosing issues, troubleshooting problems, and supporting effective resolution.
- **Achieve quality outcomes** by applying initiative, sound judgement, and effective time management while working within a small team delivering multiple activities, often within tight or competing timeframes.
- **Communicate and influence** effectively by explaining complex or technical matters in a clear and accessible way and building productive working relationships across diverse stakeholder groups.
- **Apply strong problem-solving skills** by analysing issues, identifying practical options, and contributing to continuous improvement in service delivery and accessibility outcomes.
- **Use data, feedback, and user insights** to refine service approaches and enhance user experience over time.
- **Develop and maintain documentation**, guidance, workflows, and processes that support consistent, efficient, and high-quality outcomes.
- **Demonstrate a growth mindset** by actively seeking opportunities to learn, adapt, and build capability, and by contributing positively to a collaborative and inclusive team environment.

Desired skills and experience:

- Sound knowledge of accessibility laws, standards, and guidelines applicable to Australian Government agencies, including WCAG and relevant Commonwealth policy frameworks.

- Practical experience using assistive technology software (such as Dragon Professional, JAWS, ZoomText, or equivalent tools) to support users with accessibility needs.
- Experience conducting or supporting accessibility testing and assessment activities using manual and/or automated accessibility auditing tools.
- Demonstrated experience providing tailored technical support or advice to people with disability and/or accessibility requirements, with a strong focus on user-centred outcomes.
- Good understanding of digital delivery and development processes, including websites, applications, and digital documents, and how accessibility considerations apply in these contexts.
- Experience providing accessibility advice to projects or delivery teams, including reviewing designs, features, or content and contributing guidance to support alignment with accessibility requirements within established governance arrangements.

## Eligibility

### Eligibility requirements

Employment with the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts is subject to conditions prescribed within the Public Service Act 1999 including:

- **Citizenship:** candidates must be an Australian citizen at the time of submitting your application.
- **Health Assessment:** The preferred candidate may be required to undergo a medical examination conducted by the department's preferred medical provider.
- **Security Clearance:** The successful candidate must be able to obtain and/or maintain a security clearance at Baseline level. You must be willing to disclose all relevant and required information. You must have lived in Australia, or have a checkable background, for at least the preceding five years for Baseline Vetting clearances. More information on the security clearance vetting process is available on the [Australian Government Security Vetting Agency \(AGSVA\)](#) website.
- **Police check:** The successful candidate must satisfactorily complete an Australian Federal Police criminal history check.
- **Integrity and Performance check:** The successful candidate must satisfy the requirements in an Integrity and Performance check which is completed by your most recent employer.

## Notes

For more information about this role, including the type of person we are looking for and how to apply, please refer to the position description available by clicking the 'Apply Now' button.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

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Our work connects and enriches every Australian community, underpins our economy and society, and empowers our regions. We provide policy advice and deliver programs, projects and services in the infrastructure, transport, communications, sport and arts sectors, supporting our regions, cities and territories. Our staff have the opportunity to work on high profile and diverse national projects that have a meaningful impact on the lives of all Australians. We seek people with a wide range of skills and competencies. Whether you write policy, deliver programs, projects or corporate services, or have experience in research, data or technology, we look for employees who are innovative, respectful and professional. We are an inclusive employer and promote, value and support diversity among our employees with the aim of ensuring our workforce reflects, respects and benefits from diverse communities including Aboriginal and/or Torres Strait Islander peoples, people with cultural and linguistic diversity, people with disability and LGBTQI+ people. We are committed to achieving gender equality and, in particular, supporting women's progression into senior leadership.

### To Apply

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<b>Position Contact</b>	Catherine Driessen, 02 6136 6270
<b>Agency Recruitment Site</b>	<a href="https://www.infrastructure.gov.au/department/careers">https://www.infrastructure.gov.au/department/careers</a>

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## Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0768121

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**Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts**

Closing Date: Sunday 19 April 2026

<b>Job Title</b>	Director, First Nations Languages, Affirmative Measures - Aboriginal and Torres Strait Islander
<b>Job Type</b>	Full-Time, Ongoing
<b>Location</b>	Canberra ACT, Sydney NSW, Moree NSW, Orange NSW, Newcastle NSW, Darwin NT, Brisbane QLD, Cairns QLD, Townsville QLD, Toowoomba QLD, Adelaide SA, Hobart TAS, Melbourne VIC, Perth WA
<b>Salary</b>	\$149,636 - \$178,980
<b>Future Merit Locations</b>	Canberra, Sydney, Moree, Orange, Newcastle, Darwin, Brisbane, Cairns, Townsville, Toowoomba, Adelaide, Hobart, Melbourne, Perth
<b>Office Arrangement</b>	Flexible
<b>Office Arrangement Details</b>	Flexible working arrangements can be negotiated in accordance with the department's 2024 EA
<b>Classification</b>	Executive Level 2
<b>Position Number</b>	47669
<b>Agency Website</b>	<a href="https://www.infrastructure.gov.au/">https://www.infrastructure.gov.au/</a>

**Job Description**

<https://www.infrastructure.gov.au/department/careers>

We are seeking a talented and committed First Nations leader to join the First Nations Policy Branch within the Office for the Arts.

The Branch is responsible for a diverse and complex portfolio of First Nations policy and programs, including First Nations Languages, Repatriation, and the development of standalone legislation in Traditional Knowledge and Cultural Expressions (TK/CE), including action to ban inauthentic art. Our work spans major program delivery, legislative reform, Closing the Gap Priority Reforms, cultural heritage, and sustained engagement with communities, peak bodies and other governments.

This role sits at the centre of Priority Reform change. Working in partnership with the Language Policy Partnership and our peak partner First Languages Australia, you will steward systemlevel reform to strengthen First Nations language revival, maintenance and transmission. You will lead the delivery and reform of a large grants and commissioning program, ensuring compliance with PGPA and CGRs while actively improving alignment with Closing the Gap Priority Reforms.

The role requires deep capability in shared decisionmaking, adaptive reform leadership, and culturally grounded partnership practice, as well as the ability to operate effectively in complex, highprofile and politically sensitive environments.

## **Duties**

As an EL2 leader, you will lead a significant program and policy function, shaping strategic direction, delivering highprofile reform initiatives, and providing expert advice to senior executives and Ministers. You will exercise judgement and leadership in ambiguous settings, balancing institutional accountability with genuine partnership and communityled outcomes.

Your leadership will help ensure the Office's work is culturally grounded, evidenceinformed across knowledge systems, and delivers tangible, longterm outcomes for Aboriginal and Torres Strait Islander peoples.

In this role, you will:

- Be working in partnership with the Language Policy Partnership and our peak partner First Languages Australia, including through shared decisionmaking arrangements, you will drive strong action and Priority Reform change across Government in relation to First Nations Languages.
- Steward the reform of a major grants and commissioning program, including governance, risk management and compliance, while redesigning systems to better support communityled approaches.
- Build, maintain and protect trusted relationships with Aboriginal and Torres Strait Islander leaders, organisations and communities, grounded in respect, cultural humility and shared decisionmaking.
- Provide authoritative, balanced advice to senior executives and Ministers, drawing on evidence, stakeholder perspectives and lived experience.
- Lead, mentor and develop multidisciplinary teams, fostering cultural safety, learning, and collaboration.
- Represent the branch confidently across government, with peak bodies and in interjurisdictional forums.

## **Who are we looking for?**

To be successful in this role, you will demonstrate the ability to:

### **Shape strategic and systems thinking**

Analyse complex and emerging issues, diagnose adaptive and technical challenges, read system dynamics and power, and contribute to longterm reform pathways aligned with Government priorities.

### **Achieve results through reform stewardship**

Deliver highimpact programs and policy outcomes while managing ambiguity, risk and competing demands; redesign systems and processes to enable sustained change rather than shortterm fixes.

### **Cultivate productive, poweraware relationships**

Engage respectfully and effectively with diverse stakeholders, building trusted partnerships with Aboriginal and Torres Strait Islander leaders, organisations and communities through shared decisionmaking and accountability.

### **Communicate with influence**

Prepare clear, persuasive and culturally appropriate advice; tailor messages to different audiences; and represent the branch with authority in sensitive and highprofile contexts.

### **Demonstrate integrated policy and program expertise**

Lead and integrate policy development and program delivery, grounded in cultural understanding, community knowledge and practical application.

### **Apply strong governance and resource management**

Manage projects, finances, people and risks transparently and responsibly, while enabling flexibility where required to support reform outcomes.

Beyond technical capability, you will bring:

- Cultural humility and a commitment to continuous learning and selfreflection.
- Institutional courage and sound judgement in complex, contested environments.
- Resilience and adaptability in the face of shifting priorities and political change.
- A commitment to fostering a culturally safe, inclusive and highperforming workplace.
- A strong sense of accountability to both community partners and the public service.

## Eligibility

Employment with the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts is subject to conditions prescribed within the Public Service Act 1999 including:

- **Citizenship:** candidates must be an Australian citizen at the time of submitting your application.
- **Health Assessment:** The preferred candidate may be required to undergo a medical examination conducted by the department's preferred medical provider.
- **Security Clearance:** The successful candidate must be able to obtain and/or maintain a security clearance at Baseline. You must be willing to disclose all relevant and required information. You must have lived in Australia, or have a checkable background, for at least the preceding five years for Baseline Vetting clearances. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.
- **Police check:** The successful candidate must satisfactorily complete an Australian Federal Police criminal history check.
- **Integrity and Performance check:** The successful candidate must satisfy the requirements in an Integrity and Performance check which is completed by your most recent employer.
- This role is an affirmative measure to support employment opportunities for Aboriginal and Torres Strait Islander peoples. That means only people who identify as Aboriginal or Torres Strait Islander are eligible to apply. For more information please visit - Affirmative measure for recruiting Aboriginal and Torres Strait Islander Australians: A guide for applicants.

## Notes

For more information about this role, including the type of person we are looking for and how to apply, please refer to the position description available by clicking the 'Apply Now' button.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

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Our work connects and enriches every Australian community, underpins our economy and society, and empowers our regions. We provide policy advice and deliver programs, projects and services in the infrastructure, transport, communications, sport and arts sectors, supporting our regions, cities and territories. Our staff have the opportunity to work on high profile and diverse national projects that have a meaningful impact on the lives of all Australians. We seek people with a wide range of skills and competencies. Whether you write policy, deliver programs, projects or corporate services, or have experience in research, data or technology, we look for employees who are innovative, respectful and professional. We are an inclusive employer and promote, value and support diversity among our employees with the aim of ensuring our workforce reflects, respects and benefits from diverse communities

including Aboriginal and/or Torres Strait Islander peoples, people with cultural and linguistic diversity, people with disability and LGBTQI+ people. We are committed to achieving gender equality and, in particular, supporting women's progression into senior leadership.

## To Apply

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<b>Position Contact</b>	Jake Budd, .
<b>Agency Recruitment Site</b>	<a href="https://www.infrastructure.gov.au/department/careers">https://www.infrastructure.gov.au/department/careers</a>

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## Prime Minister and Cabinet

Vacancy VN-0768033

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**Department of the Prime Minister and Cabinet**

Closing Date: Monday 06 April 2026

Regions and Workers  
EIJP Governance EIJP Legal and Enforcement

<b>Job Title</b>	Lawyer, Energy Industry Jobs Plan, Net Zero Economy Authority
<b>Job Type</b>	Full-Time;Part-Time, Ongoing;Non-Ongoing
<b>Location</b>	Canberra ACT, Sydney NSW
<b>Salary</b>	\$130,638 - \$148,889
<b>Future Merit Locations</b>	Canberra, Sydney
<b>Office Arrangement</b>	Hybrid
<b>Office Arrangement Details</b>	Flexible working arrangements may be considered
<b>Classification</b>	Executive Level 1
<b>Position Number</b>	PMC/2026/021
<b>Agency Website</b>	

## Job Description

<https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT>

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## About the Authority

The Net Zero Economy Authority Act 2024 (NZE Act) established the Net Zero Economy Authority (the Authority) as a statutory agency in December 2024.

The Authority's Board is the accountable authority, and its functions are articulated in the NZEA Act, the Chief Executive Officer leads day-to-day operations. The Minister for Industry and Innovation is the responsible Minister.

The Authority is presently establishing itself as a separate entity. The Authority is expected to complete the transition to being a separate entity in the near term, at which time, all employees will transfer from the Department of the Prime Minister and Cabinet (PM&C) to the Authority under Machinery of Government (MoG) changes.

Find out more by visiting <https://www.netzero.gov.au/>

## About the Branch

The Energy Industry Jobs Plan (EIJP) Governance Branch is a newly developed branch responsible for leading the development and implementation of all aspects of the Authority's regulatory frameworks to support the administration of the EIJP.

The Branch is primarily responsible for providing assurance to the CEO, Board, Minister and other stakeholders that the Authority's administration of the EIJP is evidence-based, proportionate, timely and effective. This includes developing and maintaining frameworks to support statutory assessments of the impact of power station closures, the enforcement of employer obligations under the EIJP and ongoing monitoring and evaluation of the scheme. The Branch has primarily responsibility for supporting the provision of independent legal advice to the CEO as a statutory decision maker and managing any litigation related to Part 5. Further information on the EIJP can be found on our [website](#).

Key priorities are finalising a regulatory posture, through to developing monitoring and enforcement frameworks, and establishing systems for compliance and evaluating performance of the EIJP.

## About the Role

We are looking to fill two Executive Level 1 Lawyer roles within a brand new Legal and Enforcement Team, supporting the delivery of the Energy Industry Jobs Plan, under Part 5 of the NZEA Act.

These roles will report directly to the EL2 Chief Counsel - Energy Industry Jobs Plan, providing legal advice in support of the CEO's statutory functions and otherwise supporting the Worker Transition Division with legal matters. This will include supporting the provision of legal advice directly to the CEO as the statutory office holder with responsibility for assessing the impact of upcoming power station closures and determining whether to include an individual business in an application to the Fair Work Commission.

The team is also responsible for collaborating across the division, providing routine legal advice and support on a range of matters, including collecting information from businesses and supporting compliance and enforcement actions.

These roles can also expect to be liaising regularly with senior executive staff from across the Division, and with the CEO.

In addition to the general responsibilities and duties outlined in the [Work Level Standards](#) for the Executive Level 1 level, key responsibilities and priorities include (but are not limited to):

- Providing legal advice on all elements of the Energy Industry Jobs Plan, as well as advice on other related areas of law (workplace relations, administrative and privacy law).
- Assisting in the management of litigation, including applications to the Fair Work Commission and any compliance and enforcement activities.
- Supporting the engagement and oversight of outsourced legal providers and counsel.
- Working collaboratively with all other areas of the Division to provide legal advice and support as necessary.
- Supporting the development of, and decisions made under compliance and enforcement frameworks for Part 5 of the NZEA Act.

These roles will be offered as a non-ongoing/temporary role initially, for a period of 18 months. This coincides with a large number of upcoming statutory assessments of power station closures which must be completed by late 2027.

## **Duties**

### **Our Ideal Candidate**

We are looking for experienced government lawyers who thrive on working in complex and uncertain environments, including advising on new and untested legislation.

As a staff member within a small team, candidates should be confident in managing a wide range of legal issues and be adept at working to shifting and tight deadlines (particularly in the context of litigation).

Exceptional communication and analytical skills, especially when working under pressure, will be essential.

In addition to meeting the behaviours outlined in the [Integrated Leadership System](#) profile of the Executive Level 1 level, our ideal candidate should bring:

- Highly developed analytical and legal skills in the areas of workplace relations law and strong understanding of administrative and privacy law, as well as the ability to rapidly understand and advise on new and complex legislation.
- Well-developed leadership and interpersonal skills, with the ability to work effectively and collaborate in small teams.
- Excellent written and verbal communication skills, including the ability to effectively communicate complex legal issues to a wide range of audiences.
- The ability to be flexible and adaptable, including being able to perform well within dynamic and changing environments.

To demonstrate your fit for this role and put your best self forward, you are encouraged to tailor your resume and pitch to the role and qualities described above.

### **Mandatory Qualifications or Technical Skills**

As an inherent requirement for these roles, candidates will be required to have:

- Admission as a practitioner, however described, of the High Court or the Supreme Court of an Australian State or Territory.
- A current unrestricted Australian practicing certificate or the ability to obtain one prior to commencement.
- Experience in litigation (including Fair Work Commission proceedings) is advantageous but not essential.

### **Eligibility**

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At PM&C to be eligible for this position you should be an Australian Citizen by the completion of the recruitment process, except under exceptional circumstances.
- The successful candidate must be able to obtain and maintain a security clearance, or hold a current security clearance of an appropriate level.
- The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS.

### **Notes**

Ongoing & Non-ongoing (for a period up to 18 months)

These roles are being advertised as both ongoing and non-ongoing. However, the role will be offered as non-ongoing for 18 months in the first instance and subject to business needs, may be extended or become ongoing after this initial period.

A non-ongoing offer may result in conversion to an ongoing offer of employment, however this must occur within 18 months from the opening date of this advertisement.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Department of the Prime Minister and Cabinet

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The Department of the Prime Minister and Cabinet (PM&C) advances Australia's national interests through high quality support to the Prime Minister and the operations of Cabinet. PM&C supports the Prime Minister as leader of the Government and of Cabinet and as leader of the country. This positions us both to provide visibility of Government priorities and influence outcomes across all Commonwealth portfolios, state jurisdictions, the Australian Public Service (APS) as an institution, and on the international stage. Our role is to provide fresh thinking and creative advice to government as stewards for the APS. We contribute ideas on the many and varied issues facing Australia, taking into consideration the views and opinions of a range of stakeholders across the private, public, not-for-profit and community sectors. The PM&C team provides pragmatic advice and finds solutions to problems so that Government policies can be effectively designed and implemented. We give particular weight to issues that are important to the Prime Minister. Our focus, put in its simplest terms, is to find new ways to improve the lives of all Australians.

## To Apply

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<b>Position Contact</b>	Stuart Richardson, (02) 6228 6440
<b>Agency Recruitment Site</b>	<a href="https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT">https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT</a>

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## Prime Minister and Cabinet

Vacancy VN-0768037

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### Department of the Prime Minister and Cabinet

Closing Date: Monday 06 April 2026

Regions and Workers  
EIJP Governance EIJP Legal and Enforcement

<b>Job Title</b>	Chief Counsel, Energy Industry Jobs Plan, Net Zero Economy Authority
<b>Job Type</b>	Full-Time;Part-Time, Ongoing;Non-Ongoing
<b>Location</b>	Canberra ACT, Sydney NSW
<b>Salary</b>	\$152,052 - \$180,967
<b>Future Merit Locations</b>	Canberra, Sydney
<b>Office Arrangement</b>	Hybrid
<b>Office Arrangement Details</b>	Flexible working arrangements may be considered
<b>Classification</b>	Executive Level 2
<b>Position Number</b>	PMC/2026/022
<b>Agency Website</b>	

## Job Description

<https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT>

## About the Authority

The Net Zero Economy Authority Act 2024 (NZE Act) established the Net Zero Economy Authority (the Authority) as a statutory agency in December 2024.

The Authority's Board is the accountable authority, and its functions are articulated in the NZEA Act, the Chief Executive Officer leads day-to-day operations. The Minister for Industry and Innovation is the responsible Minister.

The Authority is presently establishing itself as a separate entity. The Authority is expected to complete the transition to being a separate entity in the near term, at which time, all employees will transfer from the Department of the Prime Minister and Cabinet (PM&C) to the Authority under Machinery of Government (MoG) changes.

Find out more by visiting <https://www.netzero.gov.au/>

## **About the Branch**

The Energy Industry Jobs Plan (EIJP) Governance Branch is a newly developed branch responsible for leading the development and implementation of all aspects of the Authority's regulatory frameworks to support the administration of the EIJP.

The Branch is primarily responsible for providing assurance to the CEO, Board, Minister and other stakeholders that the Authority's administration of the EIJP is evidence-based, proportionate, timely and effective. This includes developing and maintaining frameworks to support statutory assessments of the impact of power station closures, the enforcement of employer obligations under the EIJP and ongoing monitoring and evaluation of the scheme. The Branch has primarily responsibility for supporting the provision of independent legal advice to the CEO as a statutory decision maker and managing any litigation related to Part 5. Further information on the EIJP can be found on our [website](#).

Key priorities are finalising a regulatory posture, through to developing monitoring and enforcement frameworks, and establishing systems for compliance and evaluating performance of the EIJP.

## **About the Role**

Reporting to the General Manager, EIJP Governance (SESB1), the Chief Counsel role will lead a small, brand new Legal and Enforcement Team who provides independent legal advice to support the CEO in the exercise of their statutory powers.

The role will also be responsible for leading the stand up of new in-house legal and enforcement functions to support the implementation of the Energy Industry Jobs Plan, under Part 5 of the NZEA Act. This will include supporting the provision of legal advice directly to the CEO as the statutory office holder with responsibility for assessing the impact of upcoming power station closures and determining whether to include an individual business in an application to the Fair Work Commission.

The team is also responsible for collaborating across the division, providing routine legal advice and support on a range of matters, including collecting information from businesses and supporting compliance and enforcement actions.

In addition to the general responsibilities and duties outlined in the [Work Level Standards](#) for the Executive Level 2 level, key responsibilities and priorities include (but are not limited to):

- Providing high-quality independent legal advice and legal risk assessment (including strategic advice on litigation) directly to the CEO in support of statutory decision making.
- Leading a small team to provide legal advice on matters under Part 5 of the NZEA Act, but also other related areas of law, including workplace relations law, administrative law and privacy law.
- Engaging and expertly managing the provision of outsourced legal advice, including the engagement of external counsel.
- Working collaboratively with other parts of the organisation to develop and implement an enforcement framework for matters under Part 5.

This role will be offered as a non-ongoing temporary role initially, for a period of 18 months. This coincides with a large number of upcoming statutory assessments of power station closures which must be completed by late 2027.

## Duties

## Our Ideal Candidate

We are seeking an experienced senior government lawyer to undertake the role of Chief Counsel. As the chief legal officer for the EIJP, our ideal candidate will be able to work with a high level of independence and integrity. Success in the role will require exceptional communication and interpersonal skills, with the ability to develop trust and rapport with senior decision makers and other executive within the organisation.

You are passionate about collaborating with others and taking an 'whole of organisation/'whole of government' approach to your work. You will bring both exceptional technical skills as well as a commitment to getting the job done and engaging effectively with risk.

In addition to meeting the behaviours outlined in the [Integrated Leadership System](#) profile of the Executive Level 2 level, our ideal candidate should bring:

- Excellent nous and judgement, with a proven track record of being able to effectively assess and engage with legal risks in complex and uncertain environments.
- Exceptional legal skills, including in the area of workplace relations law, and with strong knowledge of administrative and privacy law.
- Highly developed communication and interpersonal skills, with a proven ability to provide clear, authoritative advice to senior decision makers.
- Excellent leadership abilities, with a proven ability to successfully lead small, high-performance team.

- A high level of drive and integrity, with the ability to work independently to deliver results and act with the highest level of professional integrity.

To demonstrate your fit for this role and put your best self forward, you are encouraged to tailor your resume and pitch to the role and qualities described above.

### **Mandatory Qualifications or Technical Skills**

As an inherent requirement for this role, candidates will be required to have:

- Admission as a practitioner, however described, of the High Court or the Supreme Court of an Australian State or Territory.
- A current unrestricted Australian practicing certificate or the ability to obtain one prior to commencement.
- Experience in litigation (including Fair Work Commission proceedings) is advantageous but not essential.

### **Eligibility**

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At PM&C to be eligible for this position you should be an Australian Citizen by the completion of the recruitment process, except under exceptional circumstances.
- The successful candidate must be able to obtain and maintain a security clearance, or hold a current security clearance of an appropriate level.
- The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS

### **Notes**

Ongoing & Non-ongoing (for a period up to 18 months)

These roles are being advertised as both ongoing and non-ongoing. However, the role will be offered as non-ongoing for 18 months in the first instance and subject to business needs, may be extended or become ongoing after this initial period.

A non-ongoing offer may result in conversion to an ongoing offer of employment, however this must occur within 18 months from the opening date of this advertisement.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable

where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Department of the Prime Minister and Cabinet

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The Department of the Prime Minister and Cabinet (PM&C) advances Australia's national interests through high quality support to the Prime Minister and the operations of Cabinet. PM&C supports the Prime Minister as leader of the Government and of Cabinet and as leader of the country. This positions us both to provide visibility of Government priorities and influence outcomes across all Commonwealth portfolios, state jurisdictions, the Australian Public Service (APS) as an institution, and on the international stage. Our role is to provide fresh thinking and creative advice to government as stewards for the APS. We contribute ideas on the many and varied issues facing Australia, taking into consideration the views and opinions of a range of stakeholders across the private, public, not-for-profit and community sectors. The PM&C team provides pragmatic advice and finds solutions to problems so that Government policies can be effectively designed and implemented. We give particular weight to issues that are important to the Prime Minister. Our focus, put in its simplest terms, is to find new ways to improve the lives of all Australians.

## To Apply

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<b>Position Contact</b>	Stuart Richardson, (02) 6228 6440
<b>Agency Recruitment Site</b>	<a href="https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT">https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT</a>

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## Services Australia (part of the Social Services Portfolio)

Vacancy VN-0768111

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### Services Australia

Closing Date: Thursday 09 April 2026

Chief Financial Officer  
Various

<b>Job Title</b>	Senior Finance Officer
<b>Job Type</b>	Full-Time, Ongoing;Non-Ongoing
<b>Location</b>	Canberra ACT
<b>Salary</b>	\$99,734 - \$113,242
<b>Future Merit Locations</b>	Canberra
<b>Office Arrangement</b>	On Site
<b>Office Arrangement Details</b>	It is expected that this role can only be performed in the advertised location.
<b>Classification</b>	APS Level 6
<b>Position Number</b>	EXT-APSL-2026-142
<b>Agency Website</b>	<a href="https://www.servicesaustralia.gov.au/organisations/about-us/careers">https://www.servicesaustralia.gov.au/organisations/about-us/careers</a>

**Job Description** <https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=142&company=depthsP5>

The Chief Financial Officer (CFO) Division is seeking experienced staff in financial management, internal and external budget, financial reporting acumen, costings and business analyst capabilities to join the team.

The CFO Division manages the agency's budget of \$6.0 billion and administered payments of over \$200 billion on behalf of partner agencies to ensure all Australians, no matter where they live, can quickly and easily access streamlined government services and support. The CFO Division continues to implement an ambitious reform agenda to modernise and automate the finance function.

The CFO Division provides financial advice, contestability, control and assurance to the agency based on the following principles:

- Financial information that is accurate, transparent, consistent, relevant and timely.
- Simple, helpful, respectful, quality, contestable and informed financial and procurement advice to assist the Agency in decision making.
- Standardise and streamline financial structures, processes, reporting and services, to remove duplication and reduce inefficiencies.

- The automation of financial processes where it is efficient and viable to do so.

The CFO Division has current vacancies for Senior Finance Officers in the following functions:

- Financial accounting including external and statutory reporting for the Agency's financial statements, financial governance framework and partner agency reporting;
- Financial management of internal budgets and provision of financial services across business areas within the Agency;
- External budgeting, costing policy proposals and reporting to the Executive on the agency's financial position; and
- Establishing data modelling for costings and financial benefits.

Interest and experience in these areas or the ability to quickly gain skills in these areas will be highly regarded, noting previous finance experience or accounting qualifications will enhance your prospects.

### **Duties**

- Applying financial management and business analytical expertise to provide advice to our stakeholders to enable informed decision making.
- Contribute to the preparation of financial reports, including preparation of moderately complex notes, workpapers or ad-hoc reports.
- Providing reporting to internal and external stakeholders on matters relating to budget and costings, and supporting inputs to Cabinet Submissions.
- Building and sustaining relationships with stakeholders and subject matter experts to deliver outcomes.
- Preparation of journals and reconciliations in accordance with the Australian Accounting Standards.
- Preparation of responses to requests as part of external audit engagements.
- Assist in the mentoring and training of new staff to build knowledge and capability.
- Contribute to the development and implementation of improvements and best practice in processes and procedures.

### **Eligibility**

Security Clearance level required for some roles: Baseline (or ability to obtain and maintain).

In accordance with section 22(6) of the Public Service Act 1999, Services Australia requires applicants to be Australian citizens to be eligible for employment with Services Australia.

An applicant's suitability for employment with the agency will be assessed through a pre-employment screening process. This process includes but is not limited to a national police history check, referee checks, code of conduct check and an employment history integrity check.

Some positions within Services Australia may be required to work in settings where mandatory vaccinations are required. Staff in such positions will need to demonstrate that they meet the vaccination requirements or have a relevant exemption.

## Notes

Services Australia's workforce operates using an agile approach, and all staff should be prepared to redeploy to critical frontline functions as required. Should you need to redeploy as part of the agency's surge workforce, all learning and development and technical/pastoral support will be provided to you to enable you to undertake that work.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Services Australia

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We are one of Australia's largest public sector employers. We are located in every capital city and over 400 local, regional, and remote locations across Australia. Job opportunities in Services Australia can be right where you are or might be right where you want to be. We are looking for people who want to work with us to deliver a simple, helpful, respectful, and transparent experience for our customers. We offer diverse employment opportunities so you can plan to take your career anywhere you want to. We celebrate people with different cultural backgrounds and disabilities. We are also a leading employer of First Nations Australians and a Platinum tier LGBTQIA+ inclusive employer. When you work with us, you will be doing something that matters and be respected for the unique views and skills that you bring. What our people say about working with us: 'It's rare you find a job that provides such a direct link to the community' 'You can work for the same agency for your whole career but have the opportunity to work in many different roles' 'Highly supportive team and flexible working conditions where you can be at your best'

## To Apply

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<b>Position Contact</b>	Michele Robinson, 0460 018 846
<b>Agency Recruitment Site</b>	<a href="https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=142&amp;company=depthsP5">https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=142&amp;company=depthsP5</a>

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## National Disability Insurance Agency

Closing Date: Thursday 02 April 2026

Chief Financial Officer Division  
Budget Management Strategy Support

<b>Job Title</b>	EL1 Assistant Director Finance (Professional)
<b>Job Type</b>	Full-Time, Ongoing; Non-Ongoing
<b>Location</b>	Surry Hills NSW, Geelong VIC, Richmond VIC, Deakin ACT
<b>Salary</b>	\$124,628 - \$150,167
<b>Future Merit Locations</b>	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
<b>Office Arrangement</b>	Flexible
<b>Office Arrangement Details</b>	Working from home arrangements can be discussed with your line manager.
<b>Classification</b>	Executive Level 1
<b>Position Number</b>	0266_02/26_EXT
<b>Agency Website</b>	<a href="https://www.ndis.gov.au">https://www.ndis.gov.au</a>

### Job Description

<https://www.ndis.gov.au/about-us/careers-ndia>

### A new role awaits

The Budget Management, Strategy and Support Branch have roles available within the Modelling and Finance Business Partnering Teams.

The Budget Management, Strategy and Support Branch is responsible for delivering the Agency's internal and external budgets and costings, developing and managing the budget strategy to seek central agency support for investment in the NDIA and the Scheme, management reporting and the provision of finance business partnering services to the Agency. The branch consists of five specialist teams.

The Modelling team is responsible for development and management of financial models that project Agency operating costs and inform budget strategy. This includes maintaining key models

such as the Agency Resource Model (ARM) and the Frontline Workforce Model (FWM), as well as providing subject matter expertise to support emerging frameworks. The team also delivers reports and models that underpin month-end financial reporting and works closely with stake.

The Finance Business Partnering team is responsible for providing finance partnering services to the business. This includes the provision of strategic financial advice to assist with decision making through forecasting and management reporting and acting as a connection between Finance and the broader Finance Branch.

## **Duties**

### **Where you can add value**

The Budget Management, Strategy and Support Branch have roles available within the Modelling and Finance Business Partnering Teams.

Assistant Director roles are accountable under broad direction to undertake complex work guided by legislation, policies, procedures, standards, methodologies and precedents.

### **Assistant Director, Modelling**

The role will support the Director, Modelling, in the strategic development and management of financial models that project Agency operating costs, present financial results and inform budget strategy.

Responsibilities of the role include but are not limited to:

Team leadership, including planning, resource management, performance management and decision making.

Leading the design, construction and maintenance of robust financial models that are transparent, well-structured, and tailored to the decision being made. This includes selecting appropriate modelling techniques, building models using advanced Excel functionality (e.g., Power Query), documenting logic and assumptions, and ensuring outputs can be understood by non-technical audiences.

Assess and interpret modelling inputs to ensure data quality, with a clear understanding of data limitations and Agency context to ensure inputs are fit for purpose.

Lead complex analysis and interpretation of modelled outputs to support strategic and operational decision making.

Lead the development and maintenance of monthly reporting tools.

## **Assistant Director, Finance Business Partnering**

The role will support the Director, Finance Business Partnering, in delivering strategic financial advice to senior leaders, informing decision making through robust forecasting and reporting, and strengthening connections between finance and the broader Agency.

Responsibilities of the role include but are not limited to:

Team leadership, including planning, resource management, performance management and decision making.

Deliver end-of-the-month outputs for assigned Groups, ensuring quality outcome and timeliness.

Manage internal and external stakeholders, creating trusted partnerships with key business stakeholders, and assisting with planning, strategy development and risk mitigation.

Lead implementation of financial decisions and internal budget

Lead financial policy and procedure development and

### **Eligibility**

The officer must possess relevant academic qualifications with membership of Chartered Accountants Australia and New Zealand (CA), Certified Practising Accountants (CPA) or other equivalent professional finance bodies (or holding equivalent finance related post graduate qualifications); together with extensive direct finance experience performing and delivering complex financial and governance outcomes.

Successful candidates will be required to undergo a pre-employment National Police History check, Worker Screening check and/or Working with Children Check (where required) and provide evidence of Australian Citizenship.

### **Notes**

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

The NDIS provides funding to eligible people with disability to gain more time with family and friends, greater independence, access to new skills, jobs, or volunteering in their community, and an improved quality of life. The NDIS also connects anyone with disability to services in their community. This includes connections to doctors, community groups, sporting clubs, support groups, libraries and schools, as well as providing information about what support is provided by each state and territory government. The NDIS now supports over 500,000 Australians with disability to access the services and supports they need. This includes supporting approximately 80,000 children with developmental delay, ensuring they receive supports early so that they achieve the best outcomes throughout their lives.

## To Apply

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<b>Position Contact</b>	Emma May, 03 5223 5064
<b>Agency Recruitment Site</b>	<a href="https://www.ndis.gov.au/about-us/careers-ndia">https://www.ndis.gov.au/about-us/careers-ndia</a>

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## Social Services

Vacancy VN-0768172

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### National Disability Insurance Agency

Closing Date: Tuesday 07 April 2026

NSW Division  
NSW ACT Regional Services Branch

<b>Job Title</b>	Planner
<b>Job Type</b>	Full-Time, Ongoing;Non-Ongoing
<b>Location</b>	Various locations - NSW NSW, Various locations - ACT ACT
<b>Salary</b>	\$79,346 - \$88,070
<b>Future Merit Locations</b>	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
<b>Office Arrangement</b>	Work From Home;On Site;Flexible;Hybrid
<b>Office Arrangement Details</b>	Flexible working arrangements may be discussed upon commencement in the role for suitable candidates, based on the business requirement.
<b>Classification</b>	APS Level 4
<b>Position Number</b>	0300_03/26_EXT
<b>Agency Website</b>	<a href="https://www.ndis.gov.au">https://www.ndis.gov.au</a>

## Job Description

<https://www.ndis.gov.au/about-us/careers-ndia>

The National Disability Insurance Agency (NDIA) is seeking motivated and capable professionals to join the NSW ACT Regional Services Branch as APS4 Planners.

In this role you will work directly with participants, their families and representatives to develop, review and manage NDIS plans that support individuals to achieve their goals. You will be responsible for gathering and analysing information, applying legislation and policy, and making sound evidence-based decisions,

Operating in a fast-paced frontline environment, APS5 Planners engage with a diverse range of stakeholders and deliver consistent, high-quality outcomes within established timeframes. This is a rewarding opportunity to make a difference in the lives of people living with disability through high-quality, participant centred service delivery.

As these roles support our core Service Delivery functions, there is an ongoing requirement to attend a physical NDIA office to effectively meet the operational needs of the position. The NDIA supports flexible working arrangements, and these may be discussed upon commencement in the role for suitable candidates, based on the business requirement.

## Duties

- Engage with participants, their families and representatives to understand goals and support needs
- Conduct planning and review conversations
- Gather, assess and analyse information and supporting evidence
- Apply legislative, policy and operational guidelines
- Make Sound evidence-based decisions within delegated authority
- Maintain accurate and timely records and documentation
- Communicating information and providing advice on a range of service delivery matters to resolve moderately complex to complex enquiries.
- Developing relationships and engaging with multiple internal and external stakeholders to support positive participant outcomes.

## Eligibility

The ideal candidate possesses:

- Analytical Thinking - Ability to gather, assess and interpret complex information from multiple sources
- Stakeholder Engagement & Communication - Ability to manage sensitive, complex or challenging conversations professionally
- Working Independently with Support - Confidence working autonomously while contributing to a collaborative team
- Commitment to Participant-Centred Outcomes - Focused on the needs and goals of individuals and our participants, delivering consistent, high-quality service aligned to NDIA values
- Technical / Professional Knowledge - Ability to analyse evidence and apply technical guidance to inform fair decisions
- Inclusion – Promotes inclusive practices and ensures interactions are respectful, culturally safe and responsive to diverse participant needs

## Notes

The NSW/ACT Regional Services Branch is responsible for frontline service delivery across metropolitan, regional and remote communities throughout New South Wales and the Australian Capital Territory.

Our front-line planning teams are geographically based and are responsible for delivering end-to-end planning services to participants. Planners provide reasonable and necessary decision-making advice to support plan approvals and perform core operational tasks to enhance the efficiency of service delivery.

NSW ACT Regional Services is made up of seven geographical regions.

Region 1 – Western NSW and Riverina

Region 2 – Central Coast and Hunter

Region 3 – Sydney Metro

Region 4 – Macarthur and South Coast

Region 5 – Western Sydney and Blue Mountains

Region 6 – ACT

Region 7 – North Coast and New England

Our Remote Services team provide services and support in remote and very remote areas of NSW.

As these roles support our core Service Delivery functions, there is an ongoing requirement to attend a physical NDIA office to effectively meet the operational needs of the position. The NDIA supports flexible working arrangements, and these may be discussed upon commencement in the role for suitable candidates, based on the business requirement.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the National Disability Insurance Agency

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The NDIS provides funding to eligible people with disability to gain more time with family and friends, greater independence, access to new skills, jobs, or volunteering in their community, and an improved quality of life. The NDIS also connects anyone with disability to services in their community. This includes connections to doctors, community groups, sporting clubs, support groups, libraries and schools, as well as providing information about what support is provided by each state and territory government. The NDIS now supports over 500,000 Australians with disability to access the services and supports they need. This includes supporting approximately 80,000 children with developmental delay, ensuring they receive supports early so that they achieve the best outcomes throughout their lives.

## To Apply

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<b>Position Contact</b>	Abbey Hayward, 0475516178
<b>Agency Recruitment Site</b>	<a href="https://www.ndis.gov.au/about-us/careers-ndia">https://www.ndis.gov.au/about-us/careers-ndia</a>

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
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## Social Services

Vacancy VN-0768177

### National Disability Insurance Agency

Closing Date: Tuesday 07 April 2026

NSW Division  
NSW ACT Regional Services Branch

<b>Job Title</b>	Planner
<b>Job Type</b>	Full-Time, Ongoing; Non-Ongoing
<b>Location</b>	Various locations - NSW NSW, Various locations - ACT ACT
<b>Salary</b>	\$89,569 - \$96,829
<b>Future Merit Locations</b>	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
<b>Office Arrangement</b>	Work From Home; On Site; Flexible; Hybrid
<b>Office Arrangement Details</b>	flexible working arrangements may be discussed upon commencement in the role for suitable candidates, based on the business requirement.
<b>Classification</b>	APS Level 5
<b>Position Number</b>	0302_03/26_EXT
<b>Agency Website</b>	<a href="https://www.ndis.gov.au">https://www.ndis.gov.au</a>

### Job Description

<https://www.ndis.gov.au/about-us/careers-ndia>

The National Disability Insurance Agency (NDIA) is seeking motivated and capable professionals to join the NSW ACT Regional Services Branch as APS5 Planners.

In this role you will work directly with participants, their families and representatives to develop, review and manage NDIS plans that support individuals to achieve their goals. You will be responsible for gathering and analysing information, applying legislation and policy, and making sound evidence-based decisions,

Operating in a fast-paced frontline environment, APS5 Planners engage with a diverse range of stakeholders and deliver consistent, high-quality outcomes within established timeframes. This is a rewarding opportunity to make a difference in the lives of people living with disability through high-quality, participant centred service delivery.

As these roles support our core Service Delivery functions, there is an ongoing requirement to attend a physical NDIA office to effectively meet the operational needs of the position. The NDIA supports flexible working arrangements, and these may be discussed upon commencement in the role for suitable candidates, based on the business requirement.

## **Duties**

- Engage with participants, their families and representatives to understand goals and support needs
- Conduct planning and review conversations
- Gather, assess and analyse information and supporting evidence
- Apply legislative, policy and operational guidelines
- Make Sound evidence-based decisions within delegated authority
- Maintain accurate and timely records and documentation
- Communicating information and providing advice on a range of service delivery matters to resolve moderately complex to complex enquiries.
- Developing relationships and engaging with multiple internal and external stakeholders to support positive participant outcomes.

## **Eligibility**

The ideal candidate possesses:

- Analytical Thinking - Ability to gather, assess and interpret complex information from multiple sources
- Stakeholder Engagement & Communication - Ability to manage sensitive, complex or challenging conversations professionally
- Working Independently with Support - Confidence working autonomously while contributing to a collaborative team
- Commitment to Participant-Centred Outcomes - Focused on the needs and goals of individuals and our participants, delivering consistent, high-quality service aligned to NDIA values
- Technical / Professional Knowledge - Ability to analyse evidence and apply technical guidance to inform fair decisions
- Inclusion – Promotes inclusive practices and ensures interactions are respectful, culturally safe and responsive to diverse participant needs

## **Notes**

We work as one team. We are accepting, diverse and driven. We take a shared approach to making progress. We welcome and support each other and encourage different ideas, insights and opinions. We empower and enable each other to be our best. We collaborate, connect and work together to create a workplace that makes us proud. And while we're based far and wide across the country, we make sure nobody feels they are out on their own.

The NSW/ACT Regional Services Branch is responsible for frontline service delivery across metropolitan, regional and remote communities throughout New South Wales and the Australian Capital Territory.

Our front-line planning teams are geographically based and are responsible for delivering end-to-end planning services to participants. Planners provide reasonable and necessary decision-making advice to support plan approvals and perform core operational tasks to enhance the efficiency of service delivery.

NSW ACT Regional Services is made up of seven geographical regions.

Region 1 – Western NSW and Riverina

Region 2 – Central Coast and Hunter

Region 3 – Sydney Metro

Region 4 – Macarthur and South Coast

Region 5 – Western Sydney and Blue Mountains

Region 6 – ACT

Region 7 – North Coast and New England

Our Remote Services team provide services and support in remote and very remote areas of NSW.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## **About the National Disability Insurance Agency**

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The NDIS provides funding to eligible people with disability to gain more time with family and friends, greater independence, access to new skills, jobs, or volunteering in their community, and an improved quality of life. The NDIS also connects anyone with disability to services in their community. This includes connections to doctors, community groups, sporting clubs, support groups, libraries and schools, as well as providing information about what support is provided by each state and territory government. The NDIS now supports over 500,000 Australians with disability to access the services and supports they need. This includes supporting approximately 80,000 children with developmental delay, ensuring they receive supports early so that they achieve the best outcomes throughout their lives.

## **To Apply**

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<b>Position Contact</b>	Abbey Hayward, 0475516178
<b>Agency Recruitment Site</b>	<a href="https://www.ndis.gov.au/about-us/careers-ndia">https://www.ndis.gov.au/about-us/careers-ndia</a>

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## Treasury

Vacancy VN-0768131

### Australian Securities and Investments Commission

Closing Date: Thursday 26 March 2026

ASIC  
 Data Governance

<b>Job Title</b>	Senior Data Scientist
<b>Job Type</b>	Full-Time, Non-Ongoing
<b>Location</b>	Sydney NSW
<b>Salary</b>	\$152,074 - \$181,284
<b>Future Merit Locations</b>	Sydney
<b>Office Arrangement</b>	Hybrid
<b>Office Arrangement Details</b>	50% in-office fortnightly attendance
<b>Classification</b>	Executive Level 2
<b>Position Number</b>	ASIC/1913553
<b>Agency Website</b>	<a href="https://asic.gov.au/about-asic/what-we-do/">https://asic.gov.au/about-asic/what-we-do/</a>

### Job Description

[https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in\\_jnCounter=226490448&in\\_organid=16529&](https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226490448&in_organid=16529&)

### Duties

A career at ASIC will broaden and deepen your already accomplished knowledge, skills and abilities. By working on cutting edge issues, you'll make a difference to our goals, Australia's economic reputation and wellbeing and your own career aspirations

ASIC's Data, Analytics and AI (AiDA) team is seeking a Senior Data Scientist to join their team. The successful candidate will provide comprehensive leadership in relation to data, insights, machine learning, and AI systems within ASIC.

- Sydney Location
- 24 Month Fixed Term Position
- Salary from \$152,074 to \$181,284 (depending on experience) + 15.4 % Superannuation
- Applications close at 11:59pm AEDT, Thursday 26 March 2026

### The team

The Data, Analytics and AI (AiDA) team is essential for ASIC's transformation into a digitally enabled, data-informed regulator. The data science team within AiDA collaborates with business units to develop machine learning solutions, utilizing the latest technologies to address regulatory and compliance challenges in surveillance and enforcement.

### The role

As a Senior Data Scientist, you will be central to data, insights, machine learning, and AI. You will provide best practices, lead, and deliver high-impact machine learning and AI systems or products with stakeholders. Additionally, you will conduct experiments and assess evolving trends, emerging risks, and systemic misconduct in financial services and markets.

More specifically, you will:

- Present insights and learnings to key stakeholders and executives, driving accountability for action and impact
- Provide thought leadership, upskill ASIC's data science practitioners and enhance capabilities in key techniques e.g. prompt engineering, RAG, fine-tuning and establish best practices for monitoring, testing and validating GenAI solutions
- Conduct hands-on data analysis using exploratory analysis, advanced statistical methods, modelling, data visualization and storytelling techniques
- Lead AI/ML solutions or products from initial brief to implementation, managing stakeholder expectations for timely delivery and usage
- Design and improve operational processes for data collection, AI/ML model deployment and risk identification
- Coordinate and collaborate with multidisciplinary teams to design and develop standardised, transferrable and reusable frameworks and architectures for AI/ ML solutions across ASIC

### About you

The ideal candidate should have a strong background in data, insights, machine learning, and AI. They must excel in delivering high-impact AI/ML systems and providing best practices. Proficiency

in data analysis, statistical methods, modelling, data visualization and storytelling is essential. Additionally, they should be skilled in designing and improving processes for data collection, AI/ML model deployment, and risk identification. Establishing and promoting MLOps capabilities for consistent ML workloads across ASIC is crucial.

In addition, you will have:

- Tertiary qualifications in a quantitative discipline such as Applied Finance, Statistics, Mathematics, Computer Science, or Economics
- 5+ years of industry experience in AI, Machine Learning Engineering, Data Science
- Demonstrated advanced level of proficiency in programming languages such as Python, R, SQL
- Previous experience using data science machine learning platforms like Amazon SageMaker, Azure ML, Databricks, and Vertex AI
- Experience in manipulating and analysing complex, semi-structured, or unstructured data to solve challenging problems
- Experience in areas such as Generative AI, RAG Architecture, PySpark or Graph Analytics is advantageous
- Strong communication skills with the ability to present insights to stakeholders and provide thought leadership at all levels
- Proficiency in risk management strategies to identify, mitigate, and manage data or privacy related risks

Click 'apply' to start your application. Applications close at AEDT, Thursday 26 March 2026.

## About ASIC

ASIC's remit is one of the broadest of regulators across the world. ASIC regulates corporations, markets, financial services and consumer credit and monitors and promotes market integrity and consumer protection in the Australian financial system. Through our enforcement work, we hold to account those who contravene the law, working to achieve strong outcomes that address the greatest consumer and investor harms.

ASIC is an equal opportunity employer seeking people who want to make a difference. ASIC is committed to a diverse and inclusive workplace where the very best talent in Australia chooses to work. Applications from people of all ages, cultural backgrounds, abilities, LGBTIQ+ identity, and people of Aboriginal and Torres Strait Islander descent are encouraged to apply.

We offer a range of employee benefits including:

- Attractive superannuation
- Additional leave entitlements
- 50/50 hybrid work-from home model
- Flexible work arrangements
- Assistance for study and professional development

Click [here](#) to view ASIC's salary and benefits guide.

To read more about ASIC, you can visit our [website](#) or review our [Corporate Plan](#).

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

## Eligibility Notes

### About the Australian Securities and Investments Commission

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### To Apply

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<b>Position Contact</b>	Simeon Whitelake, N/A
<b>Agency Recruitment Site</b>	<a href="https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226490448&amp;in_organisations=226490448">https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226490448&amp;in_organisations=226490448</a>

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## Treasury

Vacancy VN-0768133

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### Australian Securities and Investments Commission

Closing Date: Thursday 26 March 2026

ASIC  
Data Governance

<b>Job Title</b>	Data Scientist
<b>Job Type</b>	Full-Time, Non-Ongoing
<b>Location</b>	Sydney NSW
<b>Salary</b>	\$131,025 - \$149,295
<b>Future Merit Locations</b>	Sydney
<b>Office Arrangement</b>	Hybrid
<b>Office Arrangement Details</b>	50% in-office fortnightly attendance
<b>Classification</b>	Executive Level 1
<b>Position Number</b>	ASIC/1913555
<b>Agency Website</b>	<a href="https://asic.gov.au/about-asic/what-we-do/">https://asic.gov.au/about-asic/what-we-do/</a>

**Job Description**

[https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in\\_jnCounter=226490438&in\\_organid=16529&](https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226490438&in_organid=16529&)

**Duties**

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ASIC's Data, Analytics and AI (AiDA) team is seeking a Data Scientist to join their team. The successful candidate will contribute to data analysis, insights, machine learning, and AI initiatives across ASIC, supporting the development and delivery of datadriven solutions.

- Sydney Location
- 12 Month Fixed Term Position
- Salary from \$131,025 to \$149,295 (depending on experience) + 15.4 % Superannuation
- Applications close at 11:59pm AEDT, Thursday 26 March 2026

The team

The Data, Analytics and AI (AiDA) team is essential for ASIC's transformation into a digitally enabled, data-informed regulator. The data science team within AiDA collaborates with business units to develop machine learning solutions, utilizing the latest technologies to address regulatory and compliance challenges in surveillance and enforcement.

## The role

As a Data Scientist, you will contribute to data analysis, insights, machine learning, and AI initiatives. You will support the development and delivery of machine learning and AI solutions in collaboration with stakeholders, applying established best practices. The role will also involve conducting analysis and experiments to help identify emerging trends, risks, and potential misconduct across financial services and markets.

More specifically, you will:

- Develop a strong understanding of ASIC's data assets and how they contribute to strategic and regulatory value
- Maintain awareness of emerging technologies and industry trends to evaluate their applicability in supporting business outcomes
- Analyse and interpret complex information and communicating insights clearly to support informed decisionmaking across ASIC
- Contribute to the development and delivery of AI/ML solutions from initial requirements through to implementation, while managing stakeholder expectations regarding timelines and solution adoption
- Support the ongoing monitoring and maintenance of production AI/ML solutions, identifying and responding to performance issues, degradation or model drift

## About you

The ideal candidate will have a solid foundation in data, insights, machine learning, and AI, with the ability to contribute to the development and enhancement of AI/ML solutions. They will demonstrate proficiency in data analysis, statistical techniques, modelling, data visualisation and communicating insights effectively.

In addition, you will have:

- Tertiary qualifications in a quantitative discipline such as Applied Finance, Statistics, Mathematics, Computer Science or Economics
- 3+ years of industry experience in AI, Machine Learning Engineering, Data Science or similar role
- Proficiency in programming languages such as Python, R and SQL
- Previous experience working with data science and machine learning platforms, including Amazon SageMaker, Azure ML, Databricks or Vertex AI
- Demonstrated experience in manipulating and analysing structured, semistructured and unstructured data to solve complex problems

- Experience working across the MLOps lifecycle, including model design, development, deployment, monitoring, maintenance and retirement

Click 'apply' to start your application. Applications close at AEDT, Thursday 26 March 2026.

## About ASIC

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- Additional leave entitlements
- 50/50 hybrid work-from home model
- Flexible work arrangements
- Assistance for study and professional development

Click [here](#) to view ASIC's salary and benefits guide.

To read more about ASIC, you can visit our [website](#) or review our [Corporate Plan](#).

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

## Eligibility Notes

## About the Australian Securities and Investments Commission

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## To Apply

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<b>Position Contact</b>	Simeon Whitelake, N/A
<b>Agency Recruitment Site</b>	<a href="https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226490438&amp;in_orga">https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226490438&amp;in_orga</a>

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## Treasury

Vacancy VN-0768047

### Australian Taxation Office

Closing Date: Friday 03 April 2026

Smarter Data Program  
 Data Engineering - Graph Analytics

<b>Job Title</b>	Data Engineer (Graph Analytics)
<b>Job Type</b>	Full-Time;Part-Time, Ongoing;Non-Ongoing
<b>Location</b>	Adelaide SA, Brisbane QLD, Canberra ACT, Dandenong VIC, Hobart TAS, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Perth WA, Sydney NSW, Wollongong NSW
<b>Salary</b>	\$155,911 - \$185,713
<b>Future Merit Locations</b>	Adelaide, Brisbane, Canberra, Dandenong, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Perth, Sydney, Wollongong, Box Hill, Upper Mount Gravatt, Penrith
<b>Office Arrangement</b>	Flexible
<b>Office Arrangement Details</b>	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
<b>Classification</b>	Executive Level 2
<b>Position Number</b>	EXT_CEG_202_2026
<b>Agency Website</b>	<a href="http://www.ato.gov.au/careers">http://www.ato.gov.au/careers</a>

### Job Description

<https://ato.nga.net.au/?jati=DD89B4B2-5BDA-3871-1EA7-ECC194922B87>

## **Duties**

We are seeking experienced and highly motivated leaders to join our Data Engineering - Graph Analytics team.

As a Data Engineer (Graph Analytics), you will play a key leadership role in designing, building, and advancing enterprise-scale graph solutions, with a strong focus on TigerGraph and network analytics capabilities. This role requires deep expertise in graph data modelling, graph schema design, and large-scale graph curation, along with the design to scalable, and high-performance graph environments.

You will be responsible for delivering production-grade graph platforms, applying best-practices in graph optimisation and governance, and driving technical excellence across graph-based initiatives. You'll lead the development and optimisation of graph data pipelines, ensuring efficient ingestion, transformation, and integration of structured and semi-structured data into graph environments. This includes implementing batch and near real-time ingestion patterns, designing temporal and delta-based loading strategies, and ensuring high-performance query execution through indexing, partitioning, and distributed processing techniques. A strong understanding of graph algorithms, network analytics, and performance tuning is essential.

Your expertise in graph engineering will extend across schema design, GSQL (or other graph languages) query development, graph algorithm implementation, and integration with enterprise data platforms and analytics ecosystems. You will work closely with IT, data engineering, and data science teams to embed graph analytics into broader data architectures, integrating APIs, messaging systems, event-driven pipelines, and orchestration frameworks to deliver end-to-end network analytics solutions.

As a senior technical leader, you will mentor and uplift teams to build organisational graph capability, establishing standards, frameworks, and reusable patterns for graph adoption. You'll collaborate with a range of partners to translate business problems into network analytics strategies, articulate the value of graph technology, and align graph initiatives with enterprise objectives. This role offers the opportunity to shape the organisation's graph strategy, expand internal expertise in network analytics, and drive innovation through advanced graph engineering practices.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

## **Eligibility Notes**

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Australian Taxation Office

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We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

## To Apply

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<b>Position Contact</b>	SDPBOM@ato.gov.au, N/A
<b>Agency Recruitment Site</b>	<a href="https://ato.nga.net.au/?jati=DD89B4B2-5BDA-3871-1EA7-ECC194922B87">https://ato.nga.net.au/?jati=DD89B4B2-5BDA-3871-1EA7-ECC194922B87</a>

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## Climate Change, Energy, the Environment and Water

Vacancy VN-0768155

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### Bureau of Meteorology

Closing Date: Friday 03 April 2026

Data and Digital  
Observing Systems and Operations

<b>Job Title</b>	Field Service Technical Lead - Flood Warning Network
<b>Job Type</b>	Full-Time, Ongoing;Non-Ongoing
<b>Location</b>	Melbourne VIC
<b>Salary</b>	\$99,734 - \$111,701
<b>Future Merit Locations</b>	Melbourne
<b>Office Arrangement</b>	Flexible
<b>Office Arrangement Details</b>	Flexible working arrangements, including work from home, are available subject to operational requirements
<b>Classification</b>	APS Level 6
<b>Position Number</b>	60016119
<b>Agency Website</b>	

## Job Description

<https://bomcareers.nga.net.au/>

We are seeking enthusiastic and qualified Electronics, Electrical, Instrumentation or Telecommunications Technicians or Engineers, ideally with previous field experience in flood warning instrumentation.

### Who are you?

You have an appetite for working in remote locations so a willingness to travel is essential.

You are a suitably qualified team player who likes to get hands-on in the field, and the prospect of seeing many parts of Australia excites you.

You demonstrate strong communication and interpersonal skills to effectively support field teams, negotiate and manage complex stakeholder relationships, and apply emotional intelligence to foster collaboration, resolve conflict, and drive operational success.

You take pride in developing and mentoring staff. Your strong teamwork abilities ensure you can empower and inspire the field teams you are responsible for managing.

## **Who are we?**

The Observing Operations Hubs are the Bureau of Meteorology's Technical Operations centres comprising of 8 Hubs, one in each capital city and Cairns.

Staff based at the Observing Operations Hub travel far and wide and into remote areas, utilising 4WD's, planes, boats, and helicopters to maintain service delivery within the various instrumentation networks.

This includes:

- Rain Radars
- Automatic Weather Stations (AWS)
- Upper-Air monitoring systems (sounding balloons)
- Sea Level Monitoring Stations
- Wave and Wave height buoys
- Satellite ground reception and space weather instruments
- Flood warning/rainfall monitoring systems
- Cooperative observers, volunteer rainfall stations
- Communications, telemetry and instrumentation systems

We are part of a national maintenance workforce and there is the opportunity to travel to other parts of Australia.

We offer specialised, in-house competency-based training on all our equipment and will ensure you have the necessary tools and skills to undertake this work.

We strive to deliver exceptional customer service, as we engage with stakeholders, contractors, support staff and the Australian public.

We promote a diverse and inclusive workplace culture that prioritises the health, safety and wellbeing of all our staff.

Staff in our Hubs are mentored and supported by a Hub Manager and various Team leads.

## Duties

The responsibilities of the role include but are not limited to:

- **Maintenance & Operations:** Undertake routine and detailed operational diagnostics, fault finding, repair and return to service of moderate to complex field equipment. Verify the performance of meteorological instruments against calibrated reference standards. At a medium level of difficulty, take, record and report observations from meteorological systems. Undertake site inspections and document the meteorological exposure and maintain associated records.
- **Asset and Service Management:** Support a strong asset management culture and consistent usage of enterprise asset management system (Maximo) to accurately record asset information, asset performance and issue stakeholder communication. Adhere to service management processes based on the ITIL framework and work to meet service level targets for maintenance completion and outage restoration response times.
- **Documentation & Record Keeping:** Prepare operational and technical maintenance reports and associated documentation. Undertake administrative tasks such as finance reconciliations, procurement, inventory records, stores and stock control.
- **Travel & Incident Response:** Regular travel away from your home base by air, sea and road is an essential part of this role. Field work and incident response support may require working outside of normal business hours including weekends, for which over-time and other allowances may be payable.
- **Supervision:** Mentor, manage, supervise and develop staff.
- **Data Quality:** Manage Observing network data quality through remote monitoring. Diagnose and triage faults within the Observing networks as they arise.
- **Liaison and Representation:** Liaise with various internal and external stakeholders at the appropriate level and represent the Bureau in a professional manner in accordance with Australian Public Service values and Code of Conduct. Respond to queries on observing assets in your area of responsibility and provision of asset information and data.
- **Quality Management:** Participate in ensuring the quality and effectiveness of products and services and the ongoing development, implementation and continual improvement of the quality management system to achieve and maintain the ongoing certification of compliance with the ISO 9001 Quality Management Standard.
- **Compliance:** Comply with all relevant legislation, policies, procedures and guidance in the course of your work.
- **Diversity & Inclusion:** Understand and promote an inclusive environment that respects and values diversity and complies with the Diversity and Inclusion Statement of Commitment.
- **WHSE:** Comply with all Bureau work, health, safety and environment policies and procedures, and take reasonable care for your own wellbeing and that of your team members, other employees, contractors and visitors who may be affected by your conduct.
- **Technical Competency:** Required to obtain technical foundational skills across observing networks with provided on the job training. Commitment to ongoing training, expanding and maintaining individual technical competency.
- **Other relevant duties** as required, within the scope of the employee's training, capability, and role expectations.

## **Lead Specialisation Responsibilities: Flood Warning Network**

This lead role is responsible for leading activities associated with the operation of the Flood Warning network within the Hub's geographic area of responsibility including:

- Planning and execution of annual maintenance program - river height and rainfall monitoring sensor networks.
- Collect and verify Hydrometric data.
- Incident response, remote diagnostics and repair of monitoring stations, communications and telemetry networks including Radio Frequency technologies.
- Network Management with a high standard of maintenance and Return to Service documentation including drawings, photographs and performance records.
- Provide subject matter expert support during flood events.
- Site selection and installation of remote field sites.
- Monitoring and assessing data quality and providing specialist technical advice.

Regardless of Lead specialisation, the role supports all Observing Operations and may be required to gain technical competencies outside of this specialisation, thereby providing career diversity and operational flexibility. They will liaise with customer and stakeholder groups, providing technical expertise on all Hub observing networks and may be tasked with additional relevant duties at the appropriate level.

### **Eligibility**

- A Certificate IV (AQF Level 4 or above) in electronics or electrical from an Australian educational institution, OR
- A comparable overseas qualification, which is appropriate to the duties, OR
- Relevant experience and training, which enables the employee to competently perform the duties at this level, OR
- Other comparable qualifications, which are appropriate to the duties.

Successful applicants will be required to:

- Hold a Current Australian Driver's Licence
- Undertake and pass a medical assessment.
- Be eligible to obtain and maintain a Baseline security clearance from the Australian Government Vetting Agency (AGSVA)

A reasonable level of physical fitness is required as this role entails some heavy lifting, pushing/pulling various weights, kneeling, squatting, climbing ladders and stairs, and traversing uneven terrain including steep riverbanks. Long distance driving (with breaks) as driver and passenger on dirt and bitumen roads, 4WD-ing, long flights on small aircraft and working outdoors in the changing environment may also be required. A medical assessment will be required prior to your employment.

In addition to field work travel, there may be significant training in the first 18 months which will require extended periods away from home to attend, with costs covered by the Bureau.

## Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Bureau of Meteorology

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The Bureau of Meteorology is one of the few organisations that touches the lives of all Australians and all Australia, every day. The Bureau works across Australia and remote islands, providing services from the Antarctic to beyond the equator, and from the Indian Ocean to the Pacific. We are Australia's national weather, climate and water agency, in the Agriculture, Water and Environment portfolio of the Australian Government, operating under the authority of the Meteorology Act 1955 and the Water Act 2007. We provide data, information, knowledge, insight and wisdom to help Australians prepare and respond to the realities of their natural environment, including droughts, floods, fires, storms, tsunami and tropical cyclones. Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focused scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services. We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

## To Apply

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<b>Position Contact</b>	David Acciarito, -
<b>Agency Recruitment Site</b>	<a href="https://bomcareers.nga.net.au/">https://bomcareers.nga.net.au/</a>

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## Climate Change, Energy, the Environment and Water

Vacancy VN-0768075

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**Climate Change Authority**

Closing Date: Sunday 12 April 2026

<b>Job Title</b>	Assistant Manager
<b>Job Type</b>	Full-Time;Part-Time, Ongoing;Non-Ongoing
<b>Location</b>	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - QLD QLD, Various locations - WA WA, Various locations - SA SA, Various locations - NT NT, Various locations - TAS TAS
<b>Salary</b>	\$121,755 - \$139,816
<b>Future Merit Locations</b>	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
<b>Office Arrangement</b>	Flexible
<b>Office Arrangement Details</b>	Please see 'notes' section at the bottom of this page for important information around office arrangements.
<b>Classification</b>	Executive Level 1
<b>Position Number</b>	05834
<b>Agency Website</b>	<a href="https://www.climatechangeauthority.gov.au/about-cca">https://www.climatechangeauthority.gov.au/about-cca</a>

## Job Description

*recruitment@climatechangeauthority.gov.au*

### About the Climate Change Authority

The Climate Change Authority is the Australian Government's independent climate policy think tank, charged with advising the Government on emissions reduction targets, progress towards the targets, and policies to transform Australia to a prosperous, resilient net zero economy.

The Authority consists of 9 Authority members chaired by the Hon Matt Kean, and around 60 staff who support the Authority members to provide evidence-based advice to:

- accelerate emissions reductions and position Australia as a leader in the global effort to limit temperature increases
- guide Australia to new opportunities and new ways of doing things, to sustain Australia's prosperity as the world transitions to net zero emissions
- help Australia prepare for and adapt to the impacts of climate change, which have already begun and will continue to increase.

The Authority has a group of around 30 analysts and advisors across 2 Branches – the Analysis Branch, and the Systems and Science Branch – who undertake the consultation, research and analysis that informs the Authority's advice and recommendations.

As an Assistant Manager in the Authority's policy branches, your skills and experience will be brought to the fore in our projects. We assemble project teams from across the organisation, which means that no matter which home team you are in, you may have a role in a range of projects.

The Authority offers:

- fulfilling work that contributes to Australia's transition to net zero
- interesting and challenging opportunities for high performing individuals to work on highly complex and sometimes ambiguous policy problems in a fast-paced environment
- a flexible, diverse and inclusive workplace that embraces innovative and strategic thinking
- the opportunity to work in a small team environment with motivated and experienced leaders who encourage and support your development and career goals.

### **About the teams**

The immediate vacancy is in the Industry and Future Fuels team, which sits in the Authority's Analysis branch and has a focus on the Safeguard Mechanism. This team provides policy analysis and advice on:

- the National Greenhouse and Energy Reporting Act (NGER Act), including the Safeguard Mechanism, through regular reviews
- industrial decarbonisation and green export.

We will also use this selection process to create a merit pool to fill potential future vacancies, with anticipated opportunities within the:

Adaptation and Built Environment team, Systems and Science Branch. This team provides policy analysis and advice on:

- climate science and adaptation
- decarbonisation of the built environment.

International Finance and Markets team, Systems and Science Branch. This team:

- provides policy analysis and advice on international climate policies and programs, and on climate related finance, investment and market mechanisms
- supports engagement with international organisations, and Australia's involvement in the annual Conference of the Parties (COP) meetings.

The Analysis branch also includes the Modelling, Electricity and Data team; Agriculture, Land and Waste team; and the Resources and Transport team. The Systems and Science branch also includes the Green Growth and Just Transition team.

## About you

We are looking for high performers who can combine strategic thinking with technical capability. You will be able to deliver comprehensive analysis, engage broadly with stakeholders, exercise sound judgment, and communicate complex ideas clearly to deliver impact. You will be a team player who works collaboratively in a small and dynamic team to achieve shared goals.

## Duties

As an Assistant Manager, you will:

- Lead or contribute to projects across the Authority.
- Engage with stakeholders including governments, scientists, industry experts and communities.
- Maintain awareness of our operating environment and contribute to shaping the Authority's work.
- Review and synthesise research from Australia and globally.
- Analyse trends and drivers across the economy.
- Draft high-quality written and graphical materials for diverse audiences, including the Authority's advice to the Government, Authority meeting papers, technical documentation, briefing, correspondence, consultation papers and web content.
- Contribute to project management, quality assurance and business improvement.
- Persist, show judgement, and maintain performance in more complex contexts.
- Lead others through uncertainty.
- Provide prompt direction, supervision, and coaching for junior staff, fostering capability, wellbeing and high performance across the Authority.

Our ideal candidate will have:

- The ability to learn and adapt to new processes and ways of thinking.
- Excellent communications and quantitative analysis skills (the recruitment process is likely to include a written exercise).
- Experience in policy development, analysis and advice is highly desirable.
- Strong organisational skills with the ability to manage competing priorities and respond effectively to urgent requests.
- Preferred, but not essential, tertiary qualification in climate change, environment, science, engineering, economics, law, business, mathematics or a related discipline.

## Eligibility

- **Citizenship:** to be eligible for employment with the Authority you must be an Australian citizen.

- **Security Clearance:** this position requires an Australian Government Security Vetting Agency (AGSVA) Baseline security clearance. You will be required to obtain and maintain a clearance at this level.
- **Pre-employment checks:** your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, identity checks and referee checks.

## Notes

### How to apply

You are required to submit a 750-word pitch explaining how your skills, knowledge and experience will be relevant to the role and why you are the best candidate for the position.

Your application should include your current CV, including the names and contact details for two referees (CVs must be in .doc, .docx, or .pdf format).

Applications close **Sunday, 12 April 2026, 11:59pm AEST** and should be submitted to [recruitment@cca.gov.au](mailto:recruitment@cca.gov.au). Late applications after this closing date will not be accepted.

### Office Arrangements

The Authority's primary office is located in Canberra, ACT. Applicants based outside Canberra should be aware that, if successful, they will be engaged as remote staff. Limited access to shared office facilities may be available for those located in Melbourne, Sydney, or Adelaide.

For successful candidates within the ACT and surrounding area, flexible working arrangements, including work from home, are available subject to operational requirements.

## About the Climate Change Authority

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### To Apply

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<b>Position Contact</b>	Young Lee, 0422 297 632
<b>Agency Recruitment Site</b>	<a href="mailto:recruitment@climatechangeauthority.gov.au">recruitment@climatechangeauthority.gov.au</a>

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- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

## Climate Change, Energy, the Environment and Water

Vacancy VN-0768082

**Climate Change Authority**

Closing Date: Sunday 12 April 2026

<b>Job Title</b>	Policy Officer and Senior Policy Officer
<b>Job Type</b>	Full-Time;Part-Time, Ongoing;Non-Ongoing
<b>Location</b>	Various locations - SA SA, Various locations - ACT ACT, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - QLD QLD, Various locations - TAS TAS, Various locations - NT NT, Various locations - WA WA
<b>Salary</b>	\$88,834 - \$111,701
<b>Future Merit Locations</b>	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
<b>Office Arrangement</b>	Flexible
<b>Office Arrangement Details</b>	Please see the 'notes' section at the bottom of this page for important information around office arrangements.
<b>Classification</b>	APS Level 5;APS Level 6
<b>Position Number</b>	Various
<b>Agency Website</b>	<a href="https://www.climatechangeauthority.gov.au/about-cca">https://www.climatechangeauthority.gov.au/about-cca</a>

### Job Description

[recruitment@climatechangeauthority.gov.au](mailto:recruitment@climatechangeauthority.gov.au)

### About the Climate Change Authority

The Climate Change Authority is the Australian Government's independent climate policy think tank, charged with advising the Government on emissions reduction targets, progress towards the targets, and policies to transform Australia to a prosperous, resilient net zero economy.

The Authority consists of 9 Authority members chaired by the Hon Matt Kean, and around 60 staff who support the Authority members to provide evidence-based advice to:

- accelerate emissions reductions and position Australia as a leader in the global effort to limit temperature increases
- guide Australia to new opportunities and new ways of doing things, to sustain Australia's prosperity as the world transitions to net zero emissions
- help Australia prepare for and adapt to the impacts of climate change, which have already begun and will continue to increase.

The Authority has a group of around 30 analysts and advisors across 2 Branches – the Analysis Branch, and the Systems and Science Branch – who undertake the consultation, research and analysis that informs the Authority's advice and recommendations.

As a Policy Officer or Senior Policy Officer in the Authority's policy branches, your skills and experience will be brought to the fore in our projects. We assemble project teams from across the organisation, which means that no matter which home team you are in, you may have a role in a range of projects.

The Authority offers:

- fulfilling work that contributes to Australia's transition to net zero
- interesting and challenging opportunities for high performing individuals to work on highly complex and sometimes ambiguous policy problems in a fast-paced environment
- a flexible, diverse and inclusive workplace that embraces innovative and strategic thinking
- the opportunity to work in a small team environment with motivated and experienced leaders who encourage and support your development and career goals.

### **About the teams**

The immediate vacancy is in the Industry and Future Fuels team, which sits in the Authority's Analysis Branch and has a focus on the Safeguard Mechanism. This team provides policy analysis and advice on:

- the National Greenhouse and Energy Reporting Act (NGER Act), including the Safeguard Mechanism, through regular reviews.
- industrial decarbonisation and green export

We will also use this selection process to create a merit pool to fill potential future vacancies, with anticipated opportunities within the:

Modelling, Electricity and Data team, Analysis Branch. This team provides analysis and advice on:

- opportunities and barriers for decarbonising Australia's electricity sector
- modelling and data analysis approaches relevant to the Authority's work program.

Adaptation and Built Environment team, Systems and Science Branch. This team provides policy analysis and advice on:

- climate science and adaptation
- decarbonisation of the built environment.

International, Finance and Markets team, Systems and Science Branch. This team:

- provides policy analysis and advice on international climate policies and programs, and climate related finance, investment and market mechanisms
- supports engagement with international organisations, and Australia's involvement in the annual Conference of the Parties (COP) meetings.

The Analysis Branch also includes the Agriculture, Land and Waste team; and the Resources and Transport team. The Systems and Science branch also includes the Green Growth and Just Transition team.

## **About you**

We are looking for high performing team members who enjoy learning and can bring a mix of problemsolving and technical skills. You will contribute to analysis, work with stakeholders, use good judgment, and communicate your ideas clearly. You will be a supportive team player who collaborates well in a small and dynamic team to achieve shared goals.

## **Duties**

### **As a Senior Policy Officer (APS6), you will:**

- Lead or contribute to projects across the Authority.
- Engage with stakeholders including governments, scientists, industry experts and communities.
- Maintain awareness of our operating environment and contribute to shaping the Authority's work.
- Review and synthesise research from Australia and globally.
- Analyse trends and drivers across the economy.
- Draft high-quality written and graphical materials for diverse audiences, including the Authority's advice to the Government, Authority meeting papers, technical documentation, briefing, correspondence, consultation papers and web content.
- Contribute to project management, quality assurance and business improvement.
- Persist with, and focus on achieving, objectives even in difficult circumstances.
- Remain positive and respond to pressure in a calm manner.

### **As a Policy Officer (APS5), you will:**

- Contribute to projects across the Authority.
- Contribute to stakeholder engagement including governments, scientists, industry experts and communities.
- Review and synthesise research from Australia and globally.
- Analyse trends and drivers across the economy.
- Draft high-quality written and graphical materials for diverse audiences, including the Authority's advice to the Government, Authority meeting papers, technical documentation, briefing, correspondence, consultation papers and web content.
- Contribute to project management, quality assurance and business improvement.
- Persist with, and focus on achieving, objectives even in difficult circumstances.
- Remain positive and respond to pressure in a calm manner.

### **For both classifications, our ideal candidate(s) will have:**

- The ability to learn and adapt to new processes and ways of thinking.
- Strong communications and quantitative analysis skills (the recruitment process may include a written exercise).
- Strong organisational skills with the ability to manage competing priorities and respond effectively to urgent requests.
- Experience in policy development, analysis and advice is highly desirable.
- Preferred, but not essential, tertiary qualification in climate change, environment, science, engineering, economics, law, business, mathematics or a related discipline.

### **Eligibility**

- **Citizenship:** to be eligible for employment with the Authority you must be an Australian citizen.
- **Security Clearance:** this position requires an Australian Government Security Vetting Agency (AGSVA) Baseline security clearance. You will be required to obtain and maintain a clearance at this level.
- **Pre-employment checks:** your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, identity checks and referee checks.

### **Notes**

#### **How to apply**

You are required to submit a 500-word pitch explaining how your skills, knowledge and experience will be relevant to the role and why you are the best candidate for the position.

Your application should specify the role/s you are apply for, either Policy Advisor, Senior Policy advisor, or both **and** your current CV, including the names and contact details for two referees (CVs must be in .doc, .docx, or .pdf format).

Applications close **Sunday, 12 April 2026, 11:59pm AEST** and should submitted to [recruitment@cca.gov.au](mailto:recruitment@cca.gov.au). Late applications after this closing date will not be accepted.

## Office Arrangements

The Authority's primary office is located in Canberra, ACT. Applicants based outside Canberra should be aware that, if successful, they will be engaged as remote staff. Limited access to shared office facilities may be available for those located in Melbourne, Sydney, or Adelaide.

For successful candidates within the ACT and surrounding area, flexible working arrangements, including work from home, are available subject to operational requirements.

## About the Climate Change Authority

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## To Apply

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<b>Position Contact</b>	Ethan Ryan, 02 5162 2480
<b>Agency Recruitment Site</b>	recruitment@climatechangeauthority.gov.au

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## Climate Change, Energy, the Environment and Water

Vacancy VN-0768074

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**Department of Climate Change, Energy, the Environment and Water (DCCEEW)**

Closing Date: Monday 06 April 2026

Multiple

<b>Job Title</b>	Division Head, SES Band 2 – Multiple Positions
<b>Job Type</b>	Full-Time, Ongoing
<b>Location</b>	Canberra ACT
<b>Salary</b>	-
<b>Future Merit Locations</b>	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
<b>Office Arrangement</b>	Flexible;Hybrid
<b>Office Arrangement Details</b>	Flexible working arrangements, including hybrid office/home attendance may be considered based on operational requirements
<b>Classification</b>	Senior Executive Service Band 2
<b>Position Number</b>	2026/494
<b>Agency Website</b>	<a href="https://www.dcceew.gov.au/">https://www.dcceew.gov.au/</a>

## Job Description

<https://www.dcceew.gov.au/about/jobs/apply>

The Department of Climate Change, Energy, the Environment and Water (DCCEEW) is responsible for protecting and restoring Australia’s environment, heritage and water resources and for the delivery of the Government’s climate change and energy agenda. Supporting climate mitigation and adaptation, ensuring energy security, affordability and transformation to clean energy, maintaining a healthy environment and protecting our cultural heritage underpins the future of our community and the success of Australia’s economy in the coming decades.

Our vision is: An Australia that is prosperous because its sustainable, with community and Country at the heart of our actions and our purpose is: To think ahead and act now – to protect the environment and secure prosperity.

For more information about us please visit our [website](#).

## Duties

Our Senior Executive Service Band 2 staff are the Division Heads who lead the complex policy and program functions of the department, report directly to the Executive, and play a critical role in shaping and delivering the department’s outcomes. In this role, you will set the strategic direction for your division, foster a high-performance culture, manage departmental and administered budgets, ensure the integrity of operations and ensure effective delivery of priorities. You will bring

outstanding stakeholder engagement skills and the ability to work collaboratively with the Executive, Ministers, and key internal and external partners.

DCCEEW invites applications from senior leaders with demonstrated expertise in leading complex policy, regulatory and program functions. This recruitment process will create a merit pool to fill current vacancies and future roles as they arise over the next 18 months across all Groups in the department.

The department has known and expected vacancies across most Groups.

### **What we are looking for**

You will be active in driving change and shaping a division. These positions are accountable for setting enterprise level strategy, leading multi branch divisions, and influencing whole of government outcomes—reflecting the higher leadership, complexity and impact expectations of a senior executive.

Division Heads are expected to bring a strong understanding of First Nations policy and program design, with an insight into how First Nations expertise and engagement can drive better outcomes for our department. This includes working in a culturally sensitive manner with our staff, and externally with our partners.

Representation is critical at senior levels, and we strongly encourage First Nations people to apply for our positions.

Your roles and responsibilities will be aligned to the [SES Band 2 Work Level Standards](#) and the [Secretaries' Charter of Leadership Behaviours](#).

To be successful, you will have the following:

- Demonstrated ability to provide authoritative, future-focused leadership in complex and high-profile policy, program and/or regulatory environments.
- Proven experience leading large, complex programs, regulatory functions, or major reforms to achieve high-impact outcomes.
- Exceptional ability to influence, negotiate and build trust across diverse and senior stakeholders
- Demonstrated expertise relevant to DCCEEW's portfolio (climate, energy, environment, water, heritage or related domains).
- Demonstrated success in leading large multidisciplinary teams and building organisational capability.
- Strong expertise in public sector governance and risk management.

- Demonstrated public service professionalism and probity.

## Eligibility

### Desirable qualifications/skills

A tertiary qualification in a discipline relevant to the role, or equivalent professional experience.

## Eligibility and other requirements

**Citizenship** - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

**Security Clearance** - Be able to obtain and maintain a security clearance at the level required for the role.

**Pre-employment checks** - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

**Applications close at 11:30 pm AEST on Monday 6 April 2026**

## Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

**About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)**

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## To Apply

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<b>Position Contact</b>	Daniel Wilson - First Grade, 0426 477 670
<b>Agency Recruitment Site</b>	<a href="https://www.dcceew.gov.au/about/jobs/apply">https://www.dcceew.gov.au/about/jobs/apply</a>

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## Climate Change, Energy, the Environment and Water

Vacancy VN-0768137

### Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date: Sunday 12 April 2026

Office of the Supervising Scientist  
Environment & Water Outcomes Delivery Science Facilitation

<b>Job Title</b>	Scientific Secretariat and Governance Officer
<b>Job Type</b>	Full-Time, Ongoing
<b>Location</b>	Darwin NT
<b>Salary</b>	\$99,734 - \$112,044
<b>Future Merit Locations</b>	Darwin
<b>Office Arrangement</b>	On Site
<b>Office Arrangement Details</b>	employee will be expected to work in the office or onsite in any of the location/s specified
<b>Classification</b>	APS Level 6
<b>Position Number</b>	2026/470
<b>Agency Website</b>	<a href="https://www.dcceew.gov.au/">https://www.dcceew.gov.au/</a>

### Job Description

<https://dcceewjobs.nga.net.au/?jati=ACFACB43-4437-BC93-057A-ECC2437F8EF5>

The Office of the Supervising Scientist (OSS) ensures the protection of the Alligator Rivers Region, including Kakadu National Park, and the local communities from the effects of uranium mining by undertaking environmental research and monitoring, participating in and overseeing the regulatory process and developing standards and practices for environmental protection.

The Science Facilitation Team provides high quality business, operational and governance support to the Office of the Supervising Scientist. This includes providing secretariate and

coordination support to the Alligator Rivers Region Technical Committee and the Alligator Rivers Region Advisory Committee as well as maintaining the OSS intra and internet presence.

For more information about us please visit our [website](#).

## Duties

- Provision of secretariat services to the Alligator Rivers Region Technical Committee and the Alligator Rivers Region Advisory Committee, including meeting coordination and committee governance arrangements, ensuring all statutory requirements and obligations are met.
- Coordinating Departmental information requests and activities.
- Assisting with the preparation of high-quality briefing material including Ministerial submissions and Senate estimates briefs, and undertake other high level policy and coordination tasks as required.
- Coordinate the management of the OSS intranet and internet pages.
- Records and data management.
- Develop, maintain and champion the OSS business classification system.
- Manage the OSS SharePoint sites.
- Develop and oversee processes for data classification and management.
- Provide assistance with wider section tasks including communications, planning and reporting arrangements.

**For detailed information about the job-specific capabilities for this role, please view the Job Description** which can be downloaded from our website - the **Apply Now** link will take you there.

## Eligibility

### The successful applicant must:

- hold and maintain a valid Australian motor vehicle drivers licence.

**Citizenship** - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

**Security Clearance** - this position requires a **Baseline Vetting** security clearance. You will be required to obtain and maintain a clearance at this level.

**Pre-employment checks** - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

## Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

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### To Apply

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<b>Position Contact</b>	David Jan, 0429407499
<b>Agency Recruitment Site</b>	<a href="https://dcceewjobs.nga.net.au/?jati=ACFACB43-4437-BC93-057A-ECC2437F8EF5">https://dcceewjobs.nga.net.au/?jati=ACFACB43-4437-BC93-057A-ECC2437F8EF5</a>

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## Employment and Workplace Relations

Vacancy VN-0768129

### Department of Employment and Workplace Relations (DEWR)

Closing Date: Monday 06 April 2026

Quality Strategy and Improvement  
Employment Services Purchasing and Contracting Systems and Data  
Enablement

<b>Job Title</b>	System and Data Manager
<b>Job Type</b>	Full-Time, Ongoing;Non-Ongoing
<b>Location</b>	Canberra ACT
<b>Salary</b>	\$129,477 - \$143,099
<b>Future Merit Locations</b>	Canberra
<b>Office Arrangement</b>	Flexible
<b>Office Arrangement Details</b>	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
<b>Classification</b>	Executive Level 1
<b>Position Number</b>	26/0197
<b>Agency Website</b>	<a href="https://www.dewr.gov.au/">https://www.dewr.gov.au/</a>

## Job Description

<https://dewr.nga.net.au/cp/>

Reporting to the Director Systems and Data Enablement, the System and Data Manager will play a critical role in the development, configuration and administration of the employment services procurement system. The Tender and Contract Administration System (TACAS) includes a Tender Portal custom built for lodgement of employment services procurement approaches to market and an internally used Customer Relations Manager (CRM) for the evaluation phases.

## Duties

Responsibilities of the EL1 may include:

- working collaboratively with the Digital Experience and Solutions Division and relevant business areas and analysts on the system and design, build, testing and enhancement/fixes of the TACAS Tender system (a custom-built system for DEWR) including troubleshooting user issues
- configuring and customising DEWR's TACAS Tender Portal via Dynamics 365 CRM to reflect the specific requirements of individual procurement activities
- publishing and managing employment procurement activities using the TACAS Tender Portal and 360 XL
- collaborating with stakeholders to understand procurement processes for each approach to market and translating them into effective 360 XL, TACAS Portal and data tool solutions
- working with relevant IT areas in the department to develop and maintain employment procurement activity workflows, business rules and dashboards

- providing subject matter expertise, support and guidance to users of the TACAS CRM applications during procurement activities
- extracting and transferring data between employment procurement and other systems (such as contract administration), and ensuring data integrity and consistency across systems
- designing reporting tools to support procurement activities and inform decision-making by DEWR executives.

## Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

## Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

## About the Department of Employment and Workplace Relations (DEWR)

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We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspective are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

## To Apply

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<b>Position Contact</b>	Andrew Drayton, 02 61216273
<b>Agency Recruitment Site</b>	<a href="https://dewr.nga.net.au/cp/">https://dewr.nga.net.au/cp/</a>

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- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies